

Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 18th September 2024 in The Pavilion, Gibson Way, Manby at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.

Any public wishing to speak, on an agenda item or “sit in” on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



Mrs. L.M. Phillips

Clerk

Dated this 13th Day of September 2024

AGENDA

1. **Apologies for Absence**
To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman’s Remarks**
3. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members’ Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**
To approve as a correct record the draft Minutes of the Council Meeting held on 17th July 2024 and authorise the Chairman to sign the official minutes.
5. **Finance**
To receive, note and duly resolve to authorise:
 - a. The Financial Report for August, showing a closing balance on 2nd July 2024 of £84,971.62 which agrees to the closing balance on the bank statement issued on 12th July 2024.
 - b. The Financial Report for September, showing a closing balance on 7th August 2024 of £81,223.42 which agrees to the closing balance on the bank statement issued on 14th August 2024.
 - c. Cheques for payment, listed on the Cheque Schedule 091824 totalling £1,861.76.
 - d. Budget Variance Report to end July 2024.
 - e. Cashbook Record of Payments and Receipts for Months 1 to 4.
6. **Planning**
 - a. **Applications received by the Local Planning Authority**
To consider current applications including those listed in the schedule (Plans_09_18_24) / ratify comments already made by the Planning Working Group.
 - b. **Planning Decisions to Note**
Council to note any planning decisions received: None received at the time of printing.
 - c. **Temporary Traffic Restriction – Grimoldby**
Organisation responsible: OCU Group
Reason for restriction: Carriageway defect reinstatement
Nature and location of restriction: Road closure order – Northgate Lane (between Middlesykes Lane and Tinkle Street)
Period of restriction: 16/9/24 – 18/9/24 (as and when required)

Grimoldby and Manby Parish Council

d. **Grimsby to Walpole Project - Environmental Impact Assessment (EIA) Consultation**

Further to circulation by email of details of the above, Council to ratify the following response which was submitted on 2nd September 2024 to meet the deadline for responses and which was compiled from suggestions received from Councillors:

On behalf of Grimoldby and Manby Parish Council I would like to suggest that all possible alternatives rather than just reasonable alternatives (Schedule 4 [2]) be investigated. This to ensure the scoping covers underground, offshore or using pylons already existing; and in addition to all aspects of Schedule 4, the scoping should also cover and address the socio-economic impact that the proposed pylon route will have on local industries such as farming and tourism and on the human population and property values within the vicinity of the development. The scoping should also take into account the human environment as well as flora and fauna.

e. **EIA/06/24 – Saltfleetby A and B Wellsites, Howdales, South Cockerington – Environment Impact Assessment Consultation**

Further to circulation of details by email on 29th August, Council to consider whether there is any information that it would like to request is included in an Environmental Statement.

7. **Proposed Works to Trees**

Council to consider the following proposed works to trees (details circulated by email on 4th September 2024):

- a. **Location:** Linden Lea, 1 Church Lane, Manby. **Proposals:** T15 – Lime – (T1 on plan) and T19 – Lime – (T3 on plan) – (A) Remove the basal growth and epicormic growth on the main stems to the lowest primary branches at a height of 6.1m, to a diameter not exceeding 4cm. (B) Crown thin by 25%, removing branches less than 4cm. **Reasons:** T15 & Y19 – (A) To clear the road and garden. (B) To increase light into the garden whilst retaining the height and shape of the tree.

8. **Traffic**

Council to discuss concerns raised for public safety in regard to traffic travelling through the village on the B1200 and resolve upon the way forward.

9. **Computer Equipment and IT**

Following agreement at budget setting to purchase a Council laptop and associated software etc., to ensure that the Council is in charge of its own data, the Clerk has obtained quotes for a Council laptop, installation of and licences for Office 365 Business, Internet Security Software, and backup facilities. As per Financial Regulations as the price comes in below £1,500 and the Council has a day to day budget for this expenditure she and the Chairman have discussed and wish to place an order.

10. **Pavilion Tenancy Agreement**

Council to review the above and approve for use in 2024/25.

11. **Budget**

Councillors to note that they should submit ideas to the Clerk, for projects that they would like to see included in the next budget, together with costings by 27th September.

Members of the public should note that the following item may go into closed session.

12. **Allotments**

To receive an update from the Clerk, consider advice received from the National Allotments Association and the Council's Insurer and resolve upon the way forward.

13. **Any Other Business**

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

14. **Next Meeting**

Council to note that the date of the next scheduled meeting is Wednesday 16th October 2024.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD AT GRIMOLDBY VILLAGE HALL
ON WEDNESDAY 17TH JULY 2024**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: B. Adams (BA), A. Bunting (AB), C. Fairburn (CF), R. Hampton (RH), N. Hind (NH), Mrs. L. Knowles (LK), M. Starsmore (MS), T. Vamplew (TV)

Councillors not present: Mrs. E. Billings (EB), M. Bruce (MB),

Two members of the public and the Clerk, Mrs. L.M. Phillips were also present.

A lady who was also a Councillor wished to speak in the public forum about the bollards which had recently been erected in the village on the verge opposite the Post Office and which had suffered vandalism (someone had deliberately knocked them over after installation and again on other occasions after they had been reinstalled). She referred to a photograph of a tractor parked in the layby which had shown the bollards behind the tractor knocked over and in front still standing. The photograph had been sent in by a member of the public and at the Chairman's direction the Clerk had asked her, as the Council's closest link to the farming community, if she knew who the tractor belonged to. She wished it to be known that she was from a farming family who had farmed for 100 years. She explained that her family were a pillar of the community, who helped cut the village amenity grass, helped pump water out of people's houses if they flooded and helped tow people to safety in the snow, if required. She reported that she gets hundreds of letters a week asking her for farming advice. She confirmed that the tractor in the photograph had been her son's but she was resolute that it was not a farmer who had knocked the bollards over and it was certainly not her family. She implored the Council to encourage young people to be community minded and explained that she had hoped her son would join the Council. She was distressed and angry about the photograph and its connotations and deeply offended by the matter.

T42. Apologies for Absence

Apologies for absence were received from Cllrs. MB and EB.

T43. Chairman's Remarks

The Chairman reported that 1) A number of years ago Wingas had wanted a gas storage field near Howdales. As the well heads were in his patch he had fought the application. While the objections raised had not been successful in stopping the project there had been a problem and it had never gone ahead in his patch. Since then there had been a minimum of traffic through the village because of it. However, it was thought that Wingas would soon be making another application which he didn't think would affect the village too much but which he felt might lead to another application, which would. 2) On 10/7 he had had a meeting with the man who bought Tedder Hall, the man who owns Beech Grove and several others including the district council. He reported that the two owners had a plan to get through the heritage block which has stopped any development so far. The Chairman will keep the Council informed of developments. It would appear that a large development is favoured to suit everyone involved who have invested.

T44. Declarations of Interest / Dispensations

a. Cllr. NH declared an interest in agenda item 8 as an allotment tenancy holder.

T45. Council Minutes

It was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 19th June 2024.

T46. Finance

The Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for July, showing a closing balance on 13th June 2024 of £86,720.93 which agreed to the closing balance on the bank statement issued on 14th June 2024.
- b. Cheques for payment, listed on the Cheque Schedule 071724 totalling £4,692.74.
- c. Cashbook Record of Payments and Receipts for Months 1 and 2.

T47. Planning

a. Applications received by the Local Planning Authority

The Council noted that there were no planning applications to consider.

b. Planning Decisions to Note

The Council noted there were no planning decisions to note.

T48. Rights of Way Improvement Plan Survey

The Council considered making a corporate response to the above, details of which had been circulated by email on 10th June 2024. It was **RESOLVED** to comment as follows:

- a. Questions 1 to 4: Respondent information.
- b. Questions 5 and 7: This would be best put to and answered by local groups and members of the public, who use the routes around the area and larger county.
- c. Question 6: All Rights of Way should be protected, regardless of their current usage, high or low traffic, as future generations may require these access routes to be accessible. We would particularly support a focus on signposted circular routes of all types with appropriate surfaces and access for people with different abilities. We would also support signposting to access points for such routes starting from local car parking and village and town centres.
- d. Questions 8 to 19: N/A

T49. LALC Training Scheme

The Council **RESOLVED** to join the above for 2024/25.

T50. Allotments

Cllr. NH left the room during this item.

The Council considered correspondence received from allotment holders and **RESOLVED** that the Clerk should respond to the holder of allotment plots 7 and 8 to say that it was prepared to accept the situation with the path at the moment but would stress that this would need to be reinstated to its original state (the correct width and the entire length between the plots) if they were to vacate. Regarding the pond and the suggestion that Great Crested Newts had taken up residence there. Inform the plot holder that as Great Crested Newts are protected the Clerk would try to obtain some advice on this point and would respond further when discussed again by Council.

T51. Any Other Business

Cllr. Hind asked when the speed camera would be deployed again. Cllr. Fairburn agreed to ensure the charger was returned asap so that this could happen post haste.

T52. Next Meeting

The Council noted that the date of the next scheduled meeting was Wednesday 18th September 2024.

The meeting closed at 8.40pm

Signed _____ (Chairman) Dated _____

Financial Report - August 2024

£

£

Opening balance as at 14th June 2024 86,720.93

ADD receipts

86,720.93

LESS payments

1450	SLCC	Annual Membership	139.20
1463	Grimoldby Cricket Club	Grant	200.00
1476	G&M1	Employer Costs	627.75
1477	HMRC	Employer Costs	160.46
1478	Mr. K. Towler	Village Maintenance May	433.33
1479	British Gas Trading Ltd	Pavilion Electric	127.77
1480	Dave Skells Traffic Management Ltd	2 x cuts of Amenity Grass	300.00
1481	Grimoldby and Manby Village Hall	Grant	200.00
1482	Mrs. J. Cooper	Internal Audit	40.00
1483	G&M1	Employer Costs July	627.55
1484	HMRC	Employer Costs July	160.66
1485	Mr. K. Towler	Village Maintenance July	433.33
1486	LALC	Annual Subscription	453.44
1487	Bridge McFarland LLP	Legal Fees re. Pavilion Agreement	600.00
1488	Broxap Ltd	3 x Bins and Fixing Kits	1,196.22
1489	G&M1	Employer Costs August	627.75
1490	HMRC	Employer Costs August	160.46
1491	Mr. K. Towler	Village Maintenance August	433.33
			<u>6,921.25</u>

79,799.68

ADD Uncleared Cheques

1450	SLCC	Annual Membership	139.20
1480	Dave Skells Traffic Management Ltd	2 x cuts of Amenity Grass	300.00
1482	Mrs. J. Cooper	Internal Audit	40.00
1483	G&M1	Employer Costs July	627.55
1484	HMRC	Employer Costs July	160.66
1485	Mr. K. Towler	Village Maintenance July	433.33
1486	LALC	Annual Subscription	453.44
1487	Bridge McFarland LLP	Legal Fees re. Pavilion Agreement	600.00
1488	Broxap Ltd	3 Bins and Fixing Kits	1,196.22
1489	G&M1	Employer Costs August	627.75
1490	HMRC	Employer Costs August	160.46
1491	Mr. K. Towler	Village Maintenance August	433.33
			<u>5,171.94</u>

Closing balance as at 2nd July 2024

84,971.62

Financial Report - September 2024

			£	£
Opening balance as at 12th July 2024				84,971.62
ADD receipts	Smith YC	Pavilion Rent		<u>63.00</u>
				85,034.62
LESS payments				
1450	SLCC	Annual Membership	139.20	
1480	Dave Skells Traffic Management Ltd	2 x cuts of Amenity Grass	300.00	
1482	Mrs. J. Cooper	Internal Audit	40.00	
1483	G&M1	Employer Costs July	627.55	
1484	HMRC	Employer Costs July	160.66	
1485	Mr. K. Towler	Village Maintenance July	433.33	
1486	LALC	Annual Subscription	453.44	
1487	Bridge McFarland LLP	Legal Fees re. Pavilion Agreement	600.00	
1488	Broxap Ltd	3 x Bins and Fixing Kits	1,196.22	
1489	G&M1	Employer Costs August	627.75	
1490	HMRC	Employer Costs August	160.46	
1491	Mr. K. Towler	Village Maintenance August	433.33	
1492	G&M1	Employer Costs September	627.55	
1493	HMRC	Employer Costs July	160.66	
1494	Mr. K. Towler	Village Maintenance August	433.33	
1495	LALC	Annual Training Scheme Subscription	120.00	
1496	Dave Skells Traffic Management Ltd	Amenity Grass	300.00	
1497	Manby FC	Football Pitch Grass Cutting x 4	80.00	
1498	British Gas Trading Ltd	Pavilion Electric	<u>140.22</u>	
			5,471.94	<u>79,562.68</u>
ADD Uncleared Cheques				
1450	SLCC	Annual Membership	139.20	
1489	G&M1	Employer Costs August	627.75	
1490	HMRC	Employer Costs August	160.46	
1491	Mr. K. Towler	Village Maintenance August	433.33	
1492	G&M1	Employer Costs September	627.55	
1493	HMRC	Employer Costs July	160.66	
1494	Mr. K. Towler	Village Maintenance August	433.33	
1495	LALC	Annual Training Scheme Subscription	120.00	
1496	Dave Skells Traffic Management Ltd	Amenity Grass	300.00	
1497	Manby FC	Football Pitch Grass Cutting x 4	80.00	
1498	British Gas Trading Ltd	Pavilion Electric	<u>140.22</u>	
Closing balance as at 7th August 2024			<u>1,660.74</u>	<u>81,223.42</u>

Cheque Schedule 091824

September 2024							
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref
1492	G&M1	Employer Costs September	627.55	627.55	-	627.55	
1493	HMRC	Employer Costs July	160.66	160.66	-	160.66	
1494	Mr. K. Towler	Village Maintenance August	433.33	433.33	-	433.33	41
1495	LALC	Annual Training Scheme Subscription	120.00	120.00	20.00	100.00	
1496	Dave Skells Traffic Management Ltd	Amenity Grass		150.00	25.00	125.00	DSTM 0858
		Amenity Grass	300.00	150.00	25.00	125.00	DSTM 0877
1497	Manby FC	Football Pitch Grass Cutting x 4	80.00	80.00	-	80.00	471360
1498	British Gas Trading Ltd	Pavilion Electric	140.22	140.22	6.68	133.54	A14081741
TOTALS			1,861.76	1,861.76	76.68	1,785.08	

Budget Variance Report @ 31st July 2024

Budget 2024/25 +

CF's / Gen Res Top

	Ups	Actual Spend	Variance	Apr	May	Jun	Jul
	£	£	£	£	£	£	£
Opening Balance	79,941.56						
INCOME							
Precept	20,282.94	10,141.47	10,141.47	10,141.47	-	-	-
VAT	-	-	-	-	-	-	-
Bank Interest	-	-	-	-	-	-	-
Grasscutting cont's from LCC	1,157.06	-	1,157.06	-	-	-	-
HMRC	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Allotment rent	250.00	255.00	(5.00)	230.00	25.00	-	-
Pavilion Rent	600.00	56.00	544.00	-	56.00	-	-
Football Club rent	250.00	-	250.00	-	-	-	-
Cllr. T. Knowles	-	-	-	-	-	-	-
Total	22,540.00	10,452.47	12,087.53	10,371.47	81.00	-	-
EXPENDITURE							
DAY TO DAY							
Clerk's Salary	6,750.00	2,510.60	4,239.40	627.75	627.55	627.75	627.55
PAYE/NIC	2,000.00	642.24	1,357.76	160.46	160.66	160.46	160.66
Rent (Mtgs)	100.00	-	100.00	-	-	-	-
Play Park/Tennis Courts	1,500.00	205.00	1,295.00	-	205.00	-	-
Tennis Courts	-	-	-	-	-	-	-
Grasscutting/maintenance of right of way footpaths	-	-	-	-	-	-	-
Seats	-	-	-	-	-	-	-
Bus Shelters	-	-	-	-	-	-	-
Subscriptions	800.00	508.44	291.56	55.00	-	-	453.44
Grants	600.00	200.00	400.00	-	-	200.00	-
Publications and Training	300.00	-	300.00	-	-	-	-
Insurance	1,300.00	1,267.95	32.05	-	1,267.95	-	-
Audit	250.00	40.00	210.00	-	-	40.00	-
Wreaths	40.00	-	40.00	-	-	-	-
Speed Sign	-	-	-	-	-	-	-
Shrub/hedge/noticeboard etc Maintenance in G&M	-	-	-	-	-	-	-
Defibrillator	50.00	-	50.00	-	-	-	-
Elections	-	-	-	-	-	-	-
Allotments/Football Field/Pavilion	2,500.00	1,008.69	1,491.31	317.00	70.00	121.69	500.00
Amenity Grasscutting	1,200.00	250.00	950.00	-	-	250.00	-
General Reserve	-	996.85	(996.85)	-	-	-	996.85
Platinum Jubilee	-	-	-	-	-	-	-
VAT	-	483.05	(483.05)	72.60	55.00	56.08	299.37
Village Maintenance	5,200.00	1,299.99	3,900.01	-	433.33	433.33	433.33
Admin Equipment/IT	1,500.00	-	1,500.00	-	-	-	-
Total Day to Day Running	24,090.00	9,412.81	14,677.19	1,232.81	2,819.49	1,889.31	3,471.20
Of Which Precepted For	22,540.00						
EARMARKED RESERVES							
EMR War Memorial	-	-	-	-	-	-	-
EMR Specialist .gov email addresses/IT	1,500.00	-	1,500.00	-	-	-	-
EMR Speed Sign	2,500.00	-	2,500.00	-	-	-	-
EMR Play Park	4,350.00	-	4,350.00	-	-	-	-
EMR Elections	2,500.00	-	2,500.00	-	-	-	-
EMR Audit	200.00	-	200.00	-	-	-	-
EMR Allotment/Football Field/Pavilion	6,000.00	-	6,000.00	-	-	-	-
EMR Defibrillator	1,500.00	-	1,500.00	-	-	-	-
EMR Tennis Courts	5,000.00	-	5,000.00	-	-	-	-
EMR Grasscutting (verges and Bulldog Crescent)	-	-	-	-	-	-	-
EMR Streetlights	-	-	-	-	-	-	-
EMR Contingency	4,000.00	-	4,000.00	-	-	-	-
EMR Noticeboards	2,507.34	-	2,507.34	-	-	-	-
EMR Filing Cabinets/Office Equipment	500.00	-	500.00	-	-	-	-
EMR Future Commitments	-	-	-	-	-	-	-
EMR Community Projects	-	-	-	-	-	-	-
EMR Green Projects	-	-	-	-	-	-	-
Total Earmarked Reserves	30,557.34	-	30,557.34	-	-	-	-
Of Which Total Earmarked Reserves Precepted For	-						

Cashbook 2024/25

OUT										IN				
Chq. No.	Date	PAYEE	Cheque Total	Total	VAT	Net	Ref	Date	PAYEE	Amount				
			£	£	£	£				£				
1465	17/04/2024	G&M1	627.75	627.75	-	627.75	FPI	02/04/2024	Plot 5	25.00				
1466	17/04/2024	HMRC	160.46	160.46	-	160.46	FPI	08/04/2024	Plot 2	25.00				
1467	17/04/2024	GRS Signs	369.60	369.60	61.60	308.00	FPI	08/04/2024	Plot 4	25.00				
1468	17/04/2024	Mrs. L. Phillips	9.00	9.00	-	9.00	FPI	08/04/2024	Plot 6	25.00				
1469	17/04/2024	NSALG	66.00	66.00	11.00	55.00	FPI	08/04/2024	Plots 7 & 8	50.00				
							FPI	08/04/2024	Plot 10	25.00				
							FPI	09/04/2024	Plot 3	30.00				
							FPI	09/04/2024	Plot 10	25.00				
							BGC	19/04/2024	Precept installment 1	10,141.47				
April Totals			1,232.81	1,232.81	72.60	1,160.21				10,371.47				
1470	15/05/2024	G&M1	627.55	627.55	-	627.55	FPI	07/05/2024	Plot 9	25.00				
1471	15/05/2024	HMRC	160.66	160.66	-	160.66	FPI	28/05/2024	Smith YC	56.00				
1472	15/05/2024	Mr. T. Knowles re. GRS	246.00	246.00	41.00	205.00								
1473	15/05/2024	Zurich Municipal	1,267.95	1,267.95	-	1,267.95								
1474	15/05/2024	Mr. K. Towler	433.33	433.33	-	433.33								
1475	15/05/2024	Adrip Plumbing Ltd	84.00	84.00	14.00	70.00								
May Totals			2,819.49	2,819.49	55.00	2,764.49				81.00				
1476	19/06/2024	G&M1	627.75	627.75	-	627.75								
1477	19/06/2024	HMRC	160.46	160.46	-	160.46								
1478	19/06/2024	Mr. K. Towler	433.33	433.33	-	433.33								
1479	19/06/2024	British Gas Trading Ltd	127.77	127.77	6.08	121.69								
1480	19/06/2024	Dave Skells Traffic Management Ltd	300.00	300.00	50.00	250.00								
1481	19/06/2024	Grimoldby and Manby Village Hall	200.00	200.00	-	200.00								
1482	19/06/2024	Mrs. J. Cooper	40.00	40.00	-	40.00								
June Totals			1,889.31	1,349.31	56.08	1,343.23								
1483	17/07/2024	G&M1	627.55	627.55	-	627.55								
1484	17/07/2024	HMRC	160.66	160.66	-	160.66								
1485	17/07/2024	Mr. K. Towler	433.33	433.33	-	433.33								
1486	17/07/2024	LALC	453.44	453.44	-	453.44								
1487	17/07/2024	Bridge McGarland LLP	600.00	600.00	100.00	500.00								
1488	17/07/2024	Broxap Ltd	1,196.22	1,196.22	199.37	996.85								
July Totals			3,471.20	3,471.20	299.37	3,171.83								
Yearly Totals			9,412.81	8,872.81	483.05	8,439.76	Yearly Totals			10,452.47				

Grimoldby and Manby Parish Council

**Planning Schedule
18th September 2024**

Our Ref	Authority	Application No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
3/24	ELDC	N/113/ 01130/24	Listed Building Consent		Internal and external alterations to an existing private school to provide 8no. flats (work already commenced) as an amendment to that previously approved under planning permission N/113/01329/22.	Bilney House, Manby Park, LN11 8UT	These comments have already been submitted and need ratification. G&M PC broadly supports this application but has some reservations about the spread of flats in an industrial area whose wider future is in limbo.	13/09/2024
4/24	ELDC	N/067/ 01208/24	Planning Permission		Erection of dwelling and construction of a vehicular access, which is an amendment to plot 2 previously approved under planning permission re. no. N/067/02357/20.	Land off Middlesykes Lane, Grimoldby	G&M PC Support.	19/09/2024
5/24	LCC	PL/ 0055/24	Environmental Impact Assessment	Angus Energy	To drill up to four new wells and appraise with a short term test of an established conventional hydrocarbon reservoir at two wellsites, Saltfleetby A and Saltfleetby B.	Angus Energy Saltfleetby A Site and B Site, Saddleback Road, Howdales, Louth		19/09/2024