

## Maintenance Contractor Modelling

Proposed Village Maintenance Schedule	Hours	Monthly Total
<b>April</b>		
Remove weeds from right of way paths	7	
Grasscutting in playpark	2	
Cut back shrubs along right of way paths, remove all waste	7	
Clear weeds from Tennis Courts (located off Carlton Road, Manby	2	
Rub down and stain 3 benches (at Tinkle Street seating area)	5	
Clean doors, windows and frames at Pavilion	1	24
<b>May</b>		
Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	16
<b>June</b>		
Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Clear weeds from seating area on Tinkle Street	3	
Clean benches, weeding and removal of moss at Tinkle Street seating area	7	
Maintenance of Manby Middlegate (corner where village sign located) plants	7	
Clean doors, windows and frames at Pavilion	1	27
<b>July</b>		
Grasscutting in playpark	2	
Remove weeds from right of way paths	7	
Cut back shrubs along right of way paths, remove all waste	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	23
<b>August</b>		
Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Clear weeds from Tennis Courts (located off Carlton Road, Manby	2	
Clear weeds from around Pavilion and car park	3	
Clean doors, windows and frames at Pavilion	1	15
<b>September</b>		
Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	16
<b>October</b>		
Grasscutting in playpark	2	
Rub down and stain 3 x benches in Grimoldby. Located at the seating area on Tinkle Str	5	
Maintenance of Manby Middlegate (corner where village sign located) shrubs and	7	
Clean/cut back shrubs around/maintain 6 noticeboards (once per year)	6	
Clean doors, windows and frames at Pavilion	1	21
<b>November</b>		
Cut back trees along right of way paths, remove all waste	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office (Grimoldby),	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	14

**December**

Clean red telephone box (repaint if necessary)	3	
Clean doors, windows and frames at Pavilion	1	4

**January**

Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office	5	
Maintenance of Manby Middlegate (corner where village sign located) shrubs	7	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	14

**February**

Clear weeds from seating area on Tinkle Street	3	
Clear weeds from around Pavilion and car park	3	
Once per year cut hedge adjacent the tennis courts and Carlton Road down to 4ft and	7	
Once per year cut hedges around Playpark to 5ft and take away rubbish	7	
Once per year cut back shrubs growing through Tennis Court fence	7	
Cut back trees along right of way paths, remove all waste	7	
Clean/cut back shrubs around/maintain 6 noticeboards	6	
Clean doors, windows and frames at Pavilion	1	41

**March**

End of March Right of way paths (6 grass, 1 hard surface)	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office	5	
Clean benches, weeding and removal of moss at Tinkle Street seating area	7	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	21

**Total Annual Hours****236.00****Average Hours Required Per Week****4.54****Suggested these be rounded up to 5 hours per week**

<b>Yearly cost to Council if contractor can be hired for £20 per hour, 236 hours total per year, to be paid monthly, upon invoice. Contractor required to work the hours needed to undertake all jobs and to be responsible for paying tax to HMRC, Public Liability Insurance and supplying all equipment required for tasks.</b>	<b>5,200.00</b>
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**Monthly cost to Council****433.33**