

# Grimoldby and Manby Parish Council

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## To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 17<sup>th</sup> January 2024 in The Pavilion, Gibson Way, Manby at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

**Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.**

Any public wishing to speak, on an agenda item or “sit in” on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



**Mrs. L.M. Phillips**

**Clerk**

Dated this 12<sup>th</sup> Day of January 2024

## AGENDA

1. **Apologies for Absence**  
To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman’s Remarks**
3. **Declarations of Interest / Dispensations**  
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members’ Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Co-option**  
To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.
5. **Council Minutes**  
To approve as a correct record the draft Minutes of the Council Meeting held on 15<sup>th</sup> November 2023 and authorise the Chairman to sign the official minutes.
6. **Finance**  
To receive, note and duly resolve to authorise:
  - a. The Financial Report for December, showing a closing balance on 6<sup>th</sup> November 2023 of £82,986.89. which agrees to the closing balance on the bank statement issued on 14<sup>th</sup> November 2023.
  - b. The Financial Report for January, showing a closing balance on 17<sup>th</sup> November 2023 of £82,121.06. which agrees to the closing balance on the bank statement issued on 14<sup>th</sup> December 2023.
  - c. Cheques for authorisation, listed on the Cheque Schedule 011724 totalling £3,091.50.
  - d. Cashbook Statement of Receipts and Payments for Months 1 to 10.
  - e. Budget Variance Report to 31<sup>st</sup> December 2023.
7. **Planning**
  - a. **Applications received by the Local Planning Authority**  
To consider current applications including those listed in the schedule (Plans\_01\_17\_24) / ratify comments already made by the Planning Working Group.
  - b. PL/0037/23 – Manby BGE Ltd – Council to receive an update from the Chairman.
  - c. **ELDC Planning Decisions to Note**
    - i. N/113/01885/23 – 3 Hunter Avenue, Manby, LN11 8TY – ELDC has granted Full Planning Permission.

# Grimoldby and Manby Parish Council

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- ii. N/113/02095/23 – Bowen House, Manby Park, LN11 8UT – ELDC has granted Full Planning Permission.
- iii. N/113/02096/23 – Bowen House, Manby Park, LN11 8UT – ELDC has granted Listed Building Consent.
- iv. N/067/01199/23 – Land at Eastfield Lane, Grimoldby – ELDC has granted full planning permission.

**d. Temporary Traffic Restrictions**

To note the following proposed temporary traffic restriction:

- i. Organisation responsible: Wells Plant Hire  
Reason for restriction: Passing place construction  
Nature and location of restriction: Road closure order – Middlesykes Lane (Between Tinkle Street and Eastfield Lane)  
Period of restriction: 5/2/24 – 18/2/24. Restrictions to be implemented for 14 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance.

**e. Appeal**

Council to note that the appellant has appealed to the Secretary of State re. ELDC's decision to refuse planning permission reference N/067/01344/22 for the erection of a dwelling, stable block and manege. Excavation of land to form 2no. wildlife ponds and construction of a vehicular access, relating to Land West of the Gables, Middlesykes Lane. All previous representations have been forwarded. Council to resolve upon whether it wishes to make new comment or modify/withdraw its previous comments. Deadline for responses is 18<sup>th</sup> January 2024.

**8. Village Maintenance**

- a. Following resolution at its meeting in November Council to note that no further amendments to the schedule have been received and approve that contractors now be sought.

**9. Bins**

Council to receive a map showing the allocation of bins throughout the village and resolve upon whether new allocation should be investigated.

**10. Pavilion Agreement**

Further to discussion at previous meetings, Council to receive an update.

**11. Any Other Business**

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

**12. Next Meeting**

Council to note that the next scheduled meeting of Grimoldby and Manby Parish Council will take place on 21<sup>st</sup> February 2024.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL  
HELD AT THE PAVILION, GIBSON WAY, MANBY  
ON WEDNESDAY 15<sup>th</sup> NOVEMBER 2023**

**Present** Councillor T. Knowles (TK) (in the chair)

**Councillors:** M. Bruce (MB), A. Bunting (AB), C. Fairburn (CF), N. Hind (NH), L. Knowles (LK) and T. Vamplew (TV)

**Councillors not present:** Mrs. E. Billings (EB) and M. Starsmore (MS)

The Clerk, Mrs. L.M. Phillips was also present.

**T64. Apologies**

Apologies for absence were received from Cllrs. Mrs. EB and MS.

**T65. Chairman's Remarks**

The Chairman reported 1) That he had been supposed to have a meeting with the new owner of the Tedder Hall site. The owner of Beech Grove and another but due to a mix up this had not gone ahead. He believed that there was a grandiose scheme in mind and confirmed he would keep the Council briefed. 2) That Mrs. Turney had resigned from her post as a Councillor. 3) He had had a conversation with Mr. Dorman regarding the proposed Bio-digester and it looked as though the application would be considered by LCC on 4<sup>th</sup> December. Further, it seemed that the Planning Officer was to recommend approval by the Committee.

**T66. Declarations of Interest / Dispensations**

There were no declarations of interest or requests for dispensations.

**T67. Council Minutes**

It was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 18<sup>th</sup> October 2023.

**T68. Committee Minutes**

- a. It was **RESOLVED** to confirm receipt of the Minutes and adopt the resolutions contained therein of the Finance Committee Meeting held on 2<sup>nd</sup> November 2022.
- b. It was **RESOLVED** to receive the draft notes of the Finance Committee Meeting held on 3<sup>rd</sup> November 2023.

**T69. Finance**

The Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for November, showing a closing balance on 13<sup>th</sup> October 2023 of £86,454.57 which agreed to the closing balance on the bank statement issued on 13<sup>th</sup> October 2024.
- b. Cheques for payment, listed on the Cheque Schedule 111523 totalling £1,119.75.

**T70. Planning**

**a. Applications received by the Local Planning Authority**

The Council considered all applications including those listed in the schedule (Plans\_11\_15\_23) and **RESOLVED** as follows:

- i. N/113/02096/23 – Bowen House, Manby Park, LN11 8UT – To take a neutral stance.
- ii. N/113/02095/23 – Bowen House, Manby Park, LN11 8UT – To take a neutral stance.

**b. Planning Decisions**

The Council noted the following planning decisions received from ELDC:

- i. N/11/01477/23 – Bowen House, Manby Park – ELDC has granted Listed Building Consent.
- ii. N/113/01478/23 – Bowen House, Manby Park – ELDC has granted Full Planning Permission.
- iii. N/113/01779/23 – The Gatehouse, Manby Park – ELDC has granted Full Planning Permission.

**c. Temporary Traffic Restrictions**

There were no temporary traffic restrictions to note.

**T71. Proposed Work to Trees**

The Council considered the following proposed work to trees and **RESOLVED** to make no comment as it was a matter for the tree office at ELDC:

**Location:** 37 Tinkle Street. **Proposal:** A6 – Several Ash, Beech, Elm, Oak, Scots Pine, Sycamore and Willow Trees in A.006 – Ash marked on plan – fell. **Reason:** A6 – Ash Dieback.

**T72. Local Government Pay Claim 2023/24**

The Council note that agreement had been reached on the above and **RESOLVED** that it be implemented from 1<sup>st</sup> April 2023 as soon as possible, in line with NALC recommendations.

**T73. Village Maintenance**

The Council received and **RESOLVED** to approve a recommendation from the Finance Committee that in the absence of village maintenance work being undertaken by the appointed contractor in 2023/24 and a lack of contact from that contractor, the Council should look to have some work undertaken by another contractor as an emergency measure in order to keep on top of some areas.

**T74. Risk Management**

On a recommendation from the Finance Committee the Council **RESOLVED** to approve the Risk Register.

**T75. Village Maintenance**

- a. On a recommendation from the Finance Committee It was **RESOLVED** that
  - i. in 2024/25 Village Maintenance work be re-evaluated, as per new draft schedule, hours being averaged out over the year, invoiced monthly and the works being awarded under new terms. The following was to be added to the schedule: Cleaning of door and window frames of Pavilion.
  - ii. Any further comments on the schedule to be emailed to the Clerk by 2<sup>nd</sup> January 2024 for discussion at the January meeting.

**T76. Budget 2024/25 / Precept Approval**

- a. The Council noted that the Finance Committee had considered draft budget proposals for 2024/25 on 3<sup>rd</sup> November 2023 alongside the Finance Monitoring Report. It noted current year spend, projections and the condition of its reserves. Noting that the general reserve contains the funds needed for all day to day costs and that it also held a surplus for expenditure, which exceeded that budgeted for, and which could be used for unexpected costs or in an emergency. At 30th September the General Reserve stood at £58,818.49. £8,806.86 of which was expected to be spent on day to day expenditure in the six months to 31st March 2024. That would leave £50,011.63 surplus, 50% of which was held to cover the Council's running costs for 12 months, which is recommended practice, should an eventuality arise whereby, for instance, the District Council were unable to pay over the precept. That would leave an actual surplus of £25,005.81 to cover the Council in the event of an unexpected event or emergency such as the tennis courts requiring resurfacing or the fence around the tennis courts requiring replacing or the playpark equipment requiring total renewal or extensive roof repairs being required at the Pavilion. The Committee also examined each earmarked reserve individually to confirm its purpose, need and balance. It also discussed arrangements regarding Village Maintenance.
- b. The Council considered the draft budget and on a recommendation from the Finance Committee it was **RESOLVED** to make a precept request for 2024/25 of £20,282.94 which using new tax base figures, supplied by ELDC, equates to an 11% decrease on 2023/24 and an annual cost to a band d ratepayer of £30.87.
- c. Council to delegate authority to the Clerk to complete the necessary forms and submit to ELDC, the Collection Authority.

**T77. Amenity Grasscutting**

The Council **RESOLVED** to renew its agreement with LCC regarding amenity grasscutting in 2024/25.

**T78. Membership of SLCC**

The Council **RESOLVED** to approve renewal of the Clerk's membership with the Society of Local Council Clerks at a cost of £139.

**T79. Next Meeting**

The Council **RESOLVED** not to hold a meeting in December.

**T80. Any Other Business**

Councillors discussed possible ways to give funds to Grimoldby School and Cllr. MB, who was a member of the Friends of Grimoldby School, agreed to ask the school to contact Cllr. Knowles or collect a form to give to them so that they might apply for monies from his District Councillor funds. Councillor Hind also confirmed that he had just submitted a report to the Clerk regarding bins in the village. The Clerk confirmed that it would be an agenda item at the next meeting.

The meeting closed at 8.17pm

Signed \_\_\_\_\_ (Chairman)      Dated \_\_\_\_\_

Financial Report - December 2023

			£	£
Opening balance as at 13th October 2023				86,454.57
ADD receipts				<u>86,454.57</u>
LESS payments				
1436	G&M1	Staff Costs October	477.34	
1437	HMRC	Staff Costs October	119.40	
1438	Mo Needham	Playpark Painting	2,300.00	
1439	Tudor Ground Maintenance	Grass Cutting Amenity x 2 and Play Park & Allots	238.94	
1440	PKF Littlejohn LLP	External Audit	252.00	
1442	Adrip Plumbing Ltd	Pavilion Boiler Service	80.00	
1443	G&M1	Staff Costs November inc. Backpay	845.13	
1444	HMRC	Staff Costs November inc. Backpay	253.92	
1445	Mr. N. Hind	Travel to Training	20.70	
1446	G&M1	Staff Costs December	627.55	
1447	HMRC	Staff Costs December	160.66	
1448	British Gas Trading Ltd	Pavilion Electric	129.88	
1449	Mr. K. Towler	Village Maintenance	1,096.00	
1450	SLCC	Annual Membership	139.20	
			6,740.72	79,713.85
ADD Uncleared Cheques				
1443	G&M1	Staff Costs November inc. Backpay	845.13	
1444	HMRC	Staff Costs November inc. Backpay	253.92	
1445	Mr. N. Hind	Travel to Training	20.70	
1446	G&M1	Staff Costs December	627.55	
1447	HMRC	Staff Costs December	160.66	
1448	British Gas Trading Ltd	Pavilion Electric	129.88	
1449	Mr. K. Towler	Village Maintenance	1,096.00	
1450	SLCC	Annual Membership	139.20	
Closing balance as at 6th November 2023			3,273.04	82,986.89
VAT owed as at 30/11/23 for 2023/24				374.34

**Financial Report - January 2024**

			£	£
Opening balance as at 14th November 2023				82,986.89
ADD receipts				<hr/> 82,986.89
LESS payments				
1443	G&M1	Staff Costs November inc. Backpay	845.13	
1444	HMRC	Staff Costs November inc. Backpay	253.92	
1445	Mr. N. Hind	Travel to Training	20.70	
1446	G&M1	Staff Costs December	627.55	
1447	HMRC	Staff Costs December	160.66	
1448	British Gas Trading Ltd	Pavilion Electric	129.88	
1449	Mr. K. Towler	Village Maintenance	1,096.00	
1450	SLCC	Annual Membership	139.20	
1451	G&M1	Staff Costs January	627.75	
1452	HMRC	Staff Costs January	160.46	
1453	Wolds Taxis	Travel to and from LCC Planning	150.00	
			4,211.25	78,775.64
ADD Uncleared Cheques				
1444	HMRC	Staff Costs November inc. Backpay	253.92	
1446	G&M1	Staff Costs December	627.55	
1447	HMRC	Staff Costs December	160.66	
1448	British Gas Trading Ltd	Pavilion Electric	129.88	
1449	Mr. K. Towler	Village Maintenance	1,096.00	
1450	SLCC	Annual Membership	139.20	
1451	G&M1	Staff Costs January	627.75	
1452	HMRC	Staff Costs January	160.46	
1453	Wolds Taxis	Travel to and from LCC Planning	150.00	
Closing balance as at 17th November 2023			3,345.42	82,121.06
VAT owed as at 31/12/23 for 2023/24				380.52

Cheque Schedule 011724

December 2023							
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref
1446	G&M1	Staff Costs December	627.55	627.55	-	627.55	Month 9
1447	HMRC	Staff Costs December	160.66	160.66	-	160.66	Month 9
1448	British Gas Trading Ltd	Pavilion Electric	129.88	129.88	6.18	123.70	A14081741 Qtrly
1449	Mr. K. Towler	Village Maintenance	1,096.00	1,096.00	-	1,096.00	56
1450	SLCC	Annual Membership	139.20	139.20	-	139.20	MEM246802-1
						-	
						-	
						-	
						-	
						-	
<b>TOTALS</b>			<b>2,153.29</b>	<b>2,153.29</b>	<b>6.18</b>	<b>2,147.11</b>	

January 2024							
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref
1451	G&M1	Staff Costs January	627.75	627.75	-	627.75	Month 10
1452	HMRC	Staff Costs January	160.46	160.46	-	160.46	Month 10
1453	Wolds Taxis	Travel to and from LCC Planning	150.00	150.00	-	150.00	Receipt
						-	
						-	
						-	
						-	
						-	
						-	
						-	
<b>TOTALS</b>			<b>938.21</b>	<b>938.21</b>	<b>-</b>	<b>938.21</b>	

Grand Total

3,091.50



Cashbook 2023/24

Chq. No.	OUT				IN				Amount £	
	Date	PAYEE	Cheque Total £	Total £	VAT £	Net £	Ref	Date		PAYEE
1402	19/04/2023	G&M1	477.54	477.54	-	477.54	BGC	06/04/2023	ELDC	11,270.94
1403	19/04/2023	HMRC	119.20	119.20	-	119.20	FPI	12/04/2023	Allotment Plot 5	25.00
1404	19/04/2023	Foxhall Construction Ltd.	360.00	360.00	-	360.00	FPI	24/04/2023	Smith YC	84.00
1405	19/04/2023	NSALG	66.00	66.00	11.00	55.00				
<b>April Totals</b>			<b>1,022.74</b>	<b>1,022.74</b>	<b>11.00</b>	<b>1,011.74</b>				<b>11,379.94</b>
1406	17/05/2023	G&M1	477.34	477.34	-	477.34	FPI	09/05/2023	Smith YC	105.00
1407	17/05/2023	HMRC	119.40	119.40	-	119.40				
1408	17/05/2023	Tudor Grounds Maintenance	161.85	161.85	26.97	134.88				
1409	17/05/2023	Kingschurch Marshes Trust	200.00	200.00	-	200.00				
1410	17/05/2023	Mimi's Mission	200.00	200.00	-	200.00				
1411	17/05/2023	Zurich Municipal	1,208.92	1,208.92	-	1,208.92				
1412	17/05/2023	LALC	600.69	600.69	28.00	572.69				
<b>May Totals</b>			<b>2,968.20</b>	<b>2,968.20</b>	<b>54.97</b>	<b>2,913.23</b>				<b>105.00</b>
1413	21/06/2023	G&M1	477.34	477.34	-	477.34	FPI	14/06/2023	Allotment Plot 2	25.00
1414	21/06/2023	HMRC	119.40	119.40	-	119.40	FPI	14/06/2023	Allotment Plot 1	25.00
1415	21/06/2023	Tudor Grounds Maintenance	98.28	98.28	16.38	81.90	FPI	15/06/2023	Allotment Plot 6	25.00
1416	21/06/2023	Mrs. J. Cooper	40.00	40.00	-	40.00	FPI	15/06/2023	Allotment Plot 10	25.00
							FPI	19/06/2023	Allotment Plots 7 & 8	50.00
							FPI	26/06/2023	Allotment Plots 3 & 4	50.00
<b>June Totals</b>			<b>735.02</b>	<b>735.02</b>	<b>16.38</b>	<b>718.64</b>				<b>200.00</b>
1417	19/07/2023	G&M1	477.34	477.34	-	477.34	FPI	05/07/2023	Smith YC	84.00
1418	19/07/2023	HMRC	119.20	119.20	-	119.20				
1419	19/07/2023	Mr. T. Knowles	40.00	40.00	-	40.00				
1420	19/07/2023	Grimoldby and Manby Village Hall	30.00	30.00	-	30.00				
1421	19/07/2023	Tudor Grounds Maintenance	98.28	98.28	16.38	81.90				
1422	19/07/2023	G&M1	477.34	477.34	-	477.34				
1423	19/07/2023	HMRC	119.40	119.40	-	119.40				
1424	19/07/2023	Wicksteed Leisure Ltd	1,285.73	1,285.73	214.29	1,071.44				
1425	19/07/2023	Tudor Grounds Maintenance	161.85	161.85	26.97	134.88				
1426	31/07/2023	British Gas Trading Ltd	176.17	176.17	8.38	167.79				
1427	24/08/2023	Mr. T. Knowles	40.00	40.00	-	40.00				
1428	24/08/2023	Post Office Ltd	97.00	97.00	-	97.00				
1429	24/08/2023	Mr. A. Bunting	40.00	40.00	-	40.00				
1430	24/08/2023	Tudor Grounds Maintenance	98.28	98.28	16.38	81.90				
<b>Jul/Avg Totals</b>			<b>3,260.59</b>	<b>3,260.59</b>	<b>282.40</b>	<b>2,978.19</b>				<b>84.00</b>
1431	20/09/2023	G&M1	477.34	477.34	-	477.34	BGC	27/09/2023	ELDC	11,270.93
1432	20/09/2023	HMRC	119.40	119.40	-	119.40				
1433	20/09/2023	Mr. T. Knowles re. GRS	555.69	555.69	92.62	463.07				
1434	20/09/2023	Mr. M. Elston	12.50	12.50	-	12.50				
<b>September Totals</b>			<b>1,164.93</b>	<b>1,164.93</b>	<b>92.62</b>	<b>1,072.31</b>				<b>11,270.93</b>
1435	06/10/2023	British Gas Trading Ltd	64.76	64.76	3.08	61.68	FPI	02/10/2023	Smith YC	196.00
1436	18/10/2023	G&M1	477.34	477.34	-	477.34				
1437	18/10/2023	HMRC	119.40	119.40	-	119.40				
1438	18/10/2023	M. Needham	2,300.00	2,300.00	-	2,300.00				
1439	18/10/2023	Tudor Grounds Maintenance	238.94	238.94	39.82	199.12				
1440	18/10/2023	PKF Littlejohn LLP	252.00	252.00	42.00	210.00				
1441	18/10/2023	Mr. N. Hind *Lost in Post*	20.70	20.70	-	20.70				
1442	18/10/2023	Adfrje Plumbing Ltd	80.00	80.00	13.33	66.67				
<b>October Totals</b>			<b>3,553.14</b>	<b>3,553.14</b>	<b>98.23</b>	<b>3,454.91</b>				<b>196.00</b>
1443	15/11/2023	G&M1	845.13	845.13	-	845.13	1441	18/10/2023	Mr. N. Hind *Lost in Post*	20.70
1444	15/11/2023	HMRC	253.92	253.92	-	253.92				
1445	15/11/2023	Mr. N. Hind	20.70	20.70	-	20.70				
<b>November Totals</b>			<b>1,119.75</b>	<b>1,119.75</b>	-	<b>1,119.75</b>				<b>20.70</b>
1446	16/12/2023	G&M1	627.55	627.55	-	627.55				
1447	16/12/2023	HMRC	160.66	160.66	-	160.66				
1448	16/12/2023	British Gas Trading Ltd	129.88	129.88	6.18	123.70				
1449	16/12/2023	Mr. K. Towler	1,096.00	1,096.00	-	1,096.00				
1450	16/12/2023	STCC	139.20	139.20	-	139.20				
<b>December Totals</b>			<b>2,153.29</b>	<b>2,153.29</b>	<b>6.18</b>	<b>2,147.11</b>				<b>23,256.57</b>
<b>Yearly Totals</b>			<b>15,977.66</b>	<b>15,977.66</b>	<b>561.78</b>	<b>15,415.88</b>	<b>Yearly Totals</b>			<b>23,256.57</b>



**Grimoldby and Manby Parish Council**

**Planning Schedule  
17th January 2023**

Our Ref	Authority	Application No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
14/23	ELDC	N/113/ 02160/23	Planning Permission	Mr. M. Frith	Extension to existing dwelling to provide additional living accommodation and erection of 2.4 metre high fence.	Ash Grove, 13 Canberra Crescent, Manby, LN11 8TU	No objections.	18/01/2024

## July

Grasscutting in playpark	2	
Remove weeds from right of way paths	7	
Cut back shrubs along right of way paths, remove all waste	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office (Grimoldby), Bulldog Crescent, Manby Middlegate, opposite Post Office, opposite Church Lane	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	
		23

## August

Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Clear weeds from Tennis Courts (located off Carlton Road, Manby)	2	
Clear weeds from around Pavilion and car park	3	
Clean doors, windows and frames at Pavilion	1	15

## September

Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office (Grimoldby), Bulldog Crescent, Manby Middlegate, opposite Post Office, opposite Church Lane	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	
		16

## October

Grasscutting in playpark	2	
Rub down and stain 3 x benches in Grimoldby. Located at the seating area on Tinkle Stre	5	
Maintenance of Manby Middlegate (corner where village sign located) shrubs and plants	7	
Clean/cut back shrubs around/maintain 6 noticeboards (once per year)	6	
Clean doors, windows and frames at Pavilion	1	21

## November

Cut back trees along right of way paths, remove all waste	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office (Grimoldby), Bulldog Crescent, Manby Middlegate, opposite Post Office, opposite Church Lane	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	
		14

## December

Clean red telephone box (repaint if necessary)	3	
Clean doors, windows and frames at Pavilion	1	4

## Total Annual Hours

236.00

## Average Hours Required Per Week

4.54

Suggested these be rounded up to 5 hours per week

Yearly cost to Council if contractor can be hired for £20 per hour, 236 hours total per year, to be paid monthly, upon invoice. Contractor required to work the hours needed to undertake all jobs and to be responsible for paying tax to HMRC, Public Liability Insurance and supplying all equipment required for tasks.

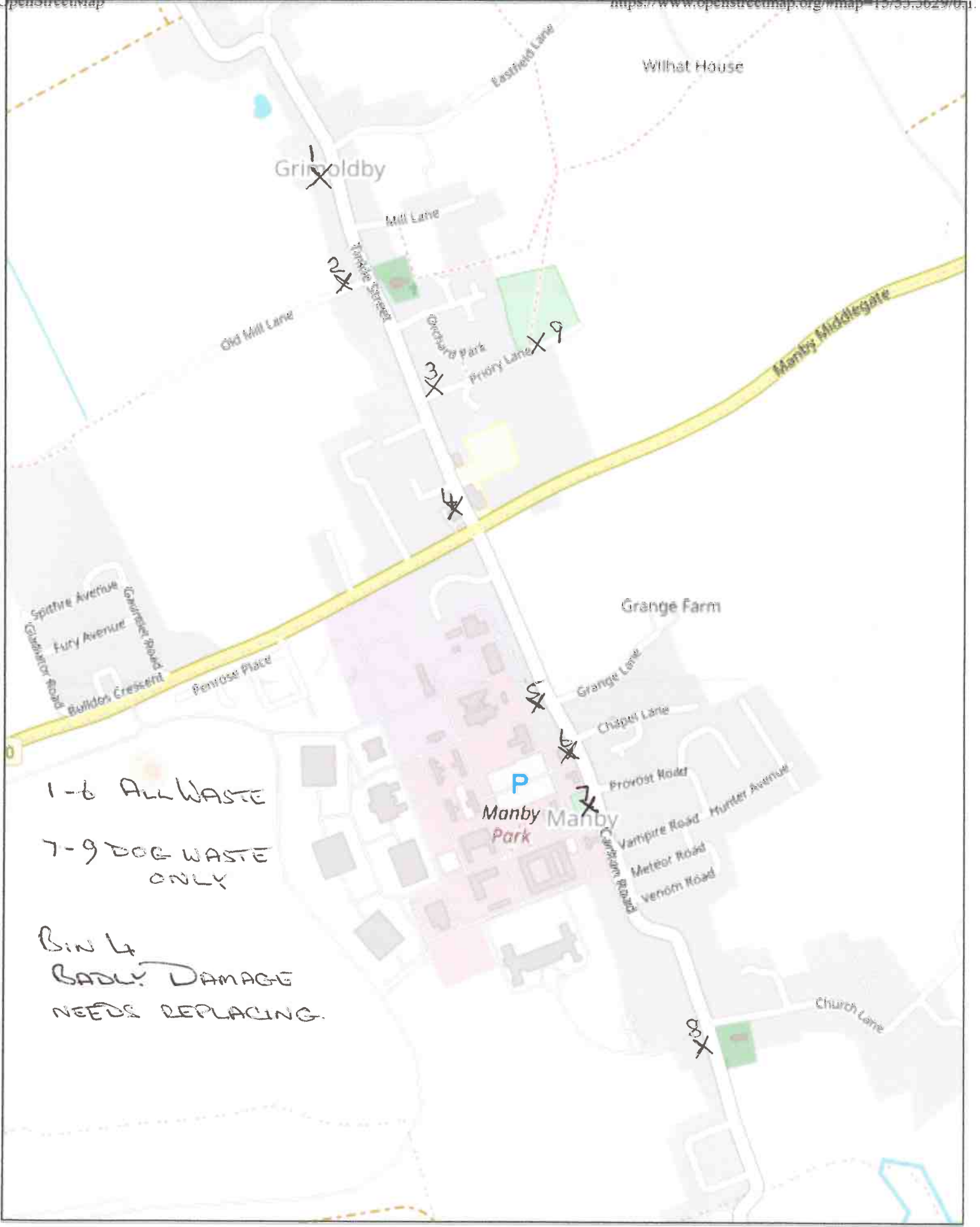
5,200.00

## Monthly cost to Council

433.33

## Maintenance Contractor Modelling

Proposed Village Maintenance Schedule	Hours	Monthly Total
<b>January</b>		
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office (Grimoldby), Bulldog Crescent, Manby Middlegate, opposite Post Office, opposite Church Lane	5	
Maintenance of Manby Middlegate (corner where village sign located) shrubs	7	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	
		14
<b>February</b>		
Clear weeds from seating area on Tinkle Street	3	
Clear weeds from around Pavilion and car park	3	
Once per year cut hedge adjacent the tennis courts and Carlton Road down to 4ft and take away rubbish	7	
Once per year cut hedges around Playpark to 5ft and take away rubbish	7	
Once per year cut back shrubs growing through Tennis Court fence	7	
Cut back trees along right of way paths, remove all waste	7	
Clean/cut back shrubs around/maintain 6 noticeboards	6	
Clean doors, windows and frames at Pavilion	1	
		41
<b>March</b>		
End of March Right of way paths (6 grass, 1 hard surface)	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office (Grimoldby), Bulldog Crescent, Manby Middlegate, opposite Post Office, opposite Church Lane	5	
Clean benches, weeding and removal of moss at Tinkle Street seating area	7	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	
		21
<b>April</b>		
Remove weeds from right of way paths	7	
Grasscutting in playpark	2	
Cut back shrubs along right of way paths, remove all waste	7	
Clear weeds from Tennis Courts (located off Carlton Road, Manby)	2	
Rub down and stain 3 benches (at Tinkle Street seating area)	5	
Clean doors, windows and frames at Pavilion	1	
		24
<b>May</b>		
Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Sweep out bus shelters x 5 once every other month. Located opposite Old Post Office (Grimoldby), Bulldog Crescent, Manby Middlegate, opposite Post Office, opposite Church Lane	5	
Put Speed Signs out, leave for max of 4 weeks then bring back in and charge	2	
		16
<b>June</b>		
Grasscutting in playpark	2	
Right of way paths (6 grass, 1 hard surface)	7	
Clear weeds from seating area on Tinkle Street	3	
Clean benches, weeding and removal of moss at Tinkle Street seating area	7	
Maintenance of Manby Middlegate (corner where village sign located) plants	7	
Clean doors, windows and frames at Pavilion	1	
		27



1-6 ALL WASTE

7-9 DOG WASTE ONLY

Bin 4  
BADLY DAMAGED  
NEEDS REPLACING.

BINS IN GRIMSBY + MANBY  
AS OF 12th Nov 2022