

Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 19th April 2023 in the Pavilion, Gibson Way, Manby at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.

Any public wishing to speak, on an agenda item or “sit in” on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



Mrs. L.M. Phillips

Clerk

Dated this 14th Day of April 2023

AGENDA

1. **Apologies for Absence**
To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman’s Remarks**
3. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members’ Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**
To approve as a correct record the draft Minutes of the Council Meeting held on 15th March 2023 and authorise the Chairman to sign the official minutes. (Attached).
5. **Finance**
To receive, note and duly resolve to authorise:
 - a. The Financial Report for April, showing a closing balance on 13th March 2023 of £75, 298.81 which agrees to the closing balance on the bank statement issued on 14th March 2023. (Attached).
 - b. Cheques for authorisation, listed on the Cheque Schedule 041923 totalling £1,069.32. (Attached).
6. **Planning**
 - a. **Applications received by the Local Planning Authority**
To consider current applications (at time of printing there were none).
 - b. **ELDC Planning Decisions to Note**
 - i. N/113/02457/22 – 10 Pleasance Way, Manby, LN11 8HJ – ELDC has granted Full Planning Permission
 - c. **Temporary Traffic Restrictions**
At the time of printing there were none.
 - d. **Revocation of Waiting Restrictions**
 - i. Following discussion on 15th March and subsequent emails between the Council and LCC (circulated to Councillors) Council to comment as required.
7. **Pavilion and Football Field Draft Agreement**
Council to receive an update on the above and resolve upon the way forward.

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8. Grant Applications

Council to consider applications from the following and resolve upon the way forward:

- a. Mimi's Mission
- b. Kingschurch Marshes – Taste and See

9. Any Other Business

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

10. Next Meeting

Council to note that the next scheduled meeting of the Council will take place on Wednesday 17th May 2023.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD AT THE PAVILION, MANBY
ON WEDNESDAY 15TH MARCH 2023**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: A. Bunting (AB), Mrs. E. Billings (EB), C. Fairburn (CF), M. Starsmore (MS), Mrs. N. Turney (NT), T. Vamplew (TV)

Councillors not present: M. Bruce (MB), Mrs. L. Knowles (LK)

The Clerk, Mrs. L.M. Phillips was also present.

T104. Apologies for Absence
Apologies were received from Cllrs. MB and LK.

T105. Chairman's Remarks
The Chairman reported that he had received an email from Louth Town Football Club regarding use of the Manby football field. He was in talks with the owner of the Tedder Hall site regarding a deal which would keep the gym open for two years but would end up wiping the Trust's funds out. Councillors felt that the people who had been using the gym ought to be asked what they wanted the Trust to do.

T106. Declarations of Interest / Dispensations
There were no declarations of interest.

T107. Council Minutes
It was **RESOLVED** to approve as a correct record the Minutes of the Meeting held on 15th February 2023.

T108. Finance
The Council received, noted and duly **RESOLVED** to authorise:
a. The Financial Report for March, showing a closing balance on 14th February 2023 of £76,242.09 which agrees to the closing balance on the bank statement issued on 14th February 2023. (Attached).
b. Cheques for authorisation, listed on the Cheque Schedule 031523 totalling £1,713.74. (Attached).

T109. Planning
a. **Applications received by the Local Planning Authority**
The Council considered application number N/067/00411/23 – Green Acre, Middlesykes Lane, LN11 8TJ and **RESOLVED** to support this application on 15th March 2023 but is concerned about overweight heavy delivery vehicles using Middlesykes Lane and other similar surrounding small lanes as such traffic will exacerbate existing problems in the area.
b. **ELDC Planning Decisions to Note**
There were no Planning Decisions to note.
c. **Temporary Traffic Restrictions**
i. **The Council noted the following temporary traffic restriction:**
Organisation responsible: Foxhall Construction
Reason for restriction: Sewer Connection
Nature and location of restriction: Road closure – Middlesykes Lane (Between Eastfield Lane and a point 75m Southwest)
Period of restriction: 27/3/23 – 31/3/23
d. **Revocation of Waiting Restrictions**
The Council discussed LCC's proposals to revoke the waiting restrictions in Manby on the B1200 and it was **RESOLVED** to object pending further information.

T110. Elections
Councillors received documentation from ELDC on the above and were given Nomination Forms.

T111. Standing Orders / Financial Regulations
The Council **RESOLVED** to approve the continued use of the above with minimal amendments, highlighted in yellow (as circulated by email on 9th March 2023).

T112. Adoption of Code of Conduct

The Council **RESOLVED** to adopt the new Local Government Association Code of Conduct.

T113. Asset Register

The Council reviewed its Asset Register and approved it at 15th March 2023.

T114. Risk Management

The Council reviewed its Risk Management arrangements (as circulated by email on 9th March 2023) and approved the documentation.

T115. Play Park

The Council considered the Annual Inspection Report (circulated by email on 9th March 2023) and **RESOLVED** to undertake the replacement of the ramp, as suggested in the report.

T116. Any Other Business

Councillor MS worried about the drainage on the proposed site for a biodigester. Cllr. TK suggested that until a formal application were lodged worries of that kind could not be fully understood.

T117. Next Meeting

The Council noted that the next scheduled meeting of the Council would take place on Wednesday 19th April 2023.

The meeting closed at 8.33pm.

Signed _____ (Chairman) Dated _____

Financial Report - April 2023

£

£

Opening balance as at 14th February 2023 76,242.09

ADD receipts

FPI	Smith, YC	Room Hire		49.00
				<u>76,291.09</u>

LESS payments

1371	Mimi's Mission	Platinum Jubilee Memorabilia	67.48	
1378	Cojo's	Football Goals	450.00	
1388	Mr. T. Knowles	Replacement for chq 1368 (Travel Expenses)	30.00	
1391	G&M1	Wages February 2023	477.54	
1392	HMRC	PAYE February 2023	119.20	
1393	Mrs. L. Phillips	dated 26/12/22	159.76	
1394	TDP LTD	Bench for Playpark	681.55	
1395	Wicksteed Leisure Ltd	Annual Play Park Inspection	168.30	
1396	G&M1	Wages March 2023	477.34	
1397	HMRC	PAYE March 2023	119.40	
1398	G&M Village Hall	Room Hire	22.00	
1399	G&M Village Hall	Green Bin Charge & Electricity For Defib	65.00	
1340	Darryl J. Stones	Village Maintenance	1030.00	
1401	British Gas Trading	Pavilion Electric	112.58	
1402	G&M1	Wages April 2023	477.54	
1403	HMRC	PAYE/NIC April 2023	119.20	
1404	Foxhall Construction Ltd	Installation of Jubilee Bench	360.00	
			<u>4,936.89</u>	<u>71,354.20</u>

ADD Uncleared Cheques

1378	Cojo's	Football Goals	450.00	
1388	Mr. T. Knowles	Replacement for chq 1368 (Travel Expenses)	30.00	
1394	TDP Ltd	Bench for Play Park	681.55	
1396	G&M1	Wages March 2023	477.34	
1397	HMRC	PAYE March 2023	119.40	
1398	G&M Village Hall	Room Hire	22.00	
1399	G&M Village Hall	Green Bin Charge & Electricity For Defib	65.00	
1340	Darryl J. Stones	Village Maintenance	1,030.00	
1401	British Gas Trading	Pavilion Electric	112.58	
1402	G&M1	Wages April 2023	477.54	
1403	HMRC	PAYE/NIC April 2023	119.20	
1404	Foxhall Construction Ltd	Installation of Jubilee Bench	360.00	
			<u>3,944.61</u>	<u>75,298.81</u>

Closing balance as at 13th March 2023 3,944.61 75,298.81

VAT owed as at 31/3/23 for 2022/23 1086.75

Cheque Schedule 041923

APRIL 2023						
Cheque No	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net
1401	British Gas Trading	Pavilion Electric	112.58	112.58	8.55	104.03
1402	G&M 1	Wages April 2023	477.54	477.54	-	477.54
1403	HMRC	PAYE/NIC April 2023	119.20	119.20	-	119.20
1404	Foxhall Construction Ltd	Installation of Jubilee Seat	360.00	360.00	60.00	300.00
					-	-
TOTALS			1,069.32	1,069.32	68.55	1,000.77