

# Grimoldby and Manby Parish Council

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## To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 18<sup>th</sup> January 2023 in the **Pavilion, Gibson Way, Manby** at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

**Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.**

Any public wishing to speak, on an agenda item or “sit in” on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



**Mrs. L.M. Phillips**  
Clerk

Dated this 13<sup>th</sup> Day of January 2022

## AGENDA

1. **Apologies for Absence**  
To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman's Remarks**
3. **Declarations of Interest / Dispensations**  
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**  
To approve as a correct record the draft Minutes of the Council Meeting held on 16<sup>th</sup> November 2022 and authorise the Chairman to sign the official minutes. (Attached).
5. **Finance**  
To receive, note and duly resolve to authorise:
  - a. The Financial Report for December, showing a closing balance on 8<sup>th</sup> November 2022 of £78,166.63 which agrees to the closing balance on the bank statement issued on 14<sup>th</sup> November 2022. (Attached).
  - b. The Financial Report for January, showing a closing balance on 12<sup>th</sup> December 2022 of £79,456.45 which agrees to the closing balance on the bank statement issued on 14<sup>th</sup> December 2022. (Attached).
  - c. Cheques for authorisation, listed on the Cheque Schedule 011823 totalling £2,553.64. (Attached).
6. **Planning**
  - a. **Applications received by the Local Planning Authority**  
To consider current applications including those listed in the schedule (Plans\_01\_18\_23) / ratify comments already made by the Planning Working Group. (Attached).
  - b. **ELDC Planning Decisions to Note**
    - i. N/067/01296/22 – Former Methodist School, Tinkle Street – Full planning permission granted.
    - ii. N/067/00412/22 – The Old Orchard, Northgate Lane, Grimoldby – Full planning permission granted.
    - iii. N/113/01329/22 – Bilney House, Manby Park, LN11 8UT – Listed building consent granted.
    - iv. N/113/01331/22 – Bilney House, Manby Park, LN11 8UT – Full planning permission granted.
    - v. N/113/01915/22 – Lynx House, Manby Park, LN11 8UT – Full planning permission granted.
    - vi. N/067/02008/22 – Poppy Lea, Eastfield Lane, Grimoldby, LN11 8TD – Full planning permission granted.

# Grimoldby and Manby Parish Council

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- c. Planning Appeal**  
Committee to note that following refusal by ELDC an appeal has been lodged as follows:  
N/113/00480/22 for the Outline erection of 1no. dwelling., relating to Land at Church Lane, Manby.  
Council originally commented as follows: All materials to be contained within site to not obstruct the lane. SUDs system needs to satisfy ELDC as no dyke. No objection, subject to above observations.  
Council to resolve upon whether it wishes to make any further or amended comment.
  - d. Pre-Consultation**  
Council to note documentation circulated by email 13/1/23 re. proposed rooftop installation update at Cornerstone, Chandlers Farm Equipment Ltd, Manby Industrial Estate, LN11 8UX and resolve as necessary.
- 7. Planning Committee/Working Group**  
Council to note that Cllr. Starsmore no longer wishes to be the lead on planning matters. Council to resolve upon the way forward.
  - 8. Asset Transfer**  
Council to note that transfer documentation for the Play Park and Tennis Courts has now been signed.
  - 9. Clerk's Membership of SLCC**  
Council to resolve to renew the Clerk's membership of the above at a cost £139.
  - 10. Bins**  
Council to consider current village provision and resolve on the way forward.
  - 11. Relocation of ELDC**  
Council to note that confirmation has been received that from 23<sup>rd</sup> January 2023 ELDC will relocate to Horncastle.
  - 12. Any Other Business**  
Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.
  - 13. Next Meeting**  
Council to note that the next scheduled meeting of the Council will take place on Wednesday 15<sup>th</sup> February 2023.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL  
HELD AT GRIMOLDBY VILLAGE HALL  
ON WEDNESDAY 16<sup>TH</sup> NOVEMBER 2022**

**Present** Councillor T. Knowles (TK) (in the chair)

**Councillors:** A. Bunting (AB), Mrs. L. Knowles (LK), T. Vamplew (TV)

**Councillors not present:** M. Bruce (MB), Mrs. E. Billings (EB), C. Fairburn (CF), M. Starsmore (MS) and N. Turney (NT)

The Clerk, Mrs. L.M. Phillips was also present.

**T65. Apologies for Absence**

Apologies for absence were received from Councillors: M. Bruce (MB), Mrs. E. Billings (EB), C. Fairburn (CF), M. Starsmore (MS) and N. Turney (NT)

**T66. Chairman's Remarks**

The Chairman reported that he had sent out the two reports, one on the Net Zero Pipeline and one on the possible storage of nuclear waste at Theddlethorpe via the Clerk, as promised. He had also supplied them to members of the public, as requested. He confirmed that he was trying to set up a meeting with the potential buyers of ELDC.

**T67. Declarations of Interest / Dispensations**

There were no declarations of interest.

**T68. Council Minutes**

It was **RESOLVED** to approve as a correct record the Minutes of the Meeting held on 19<sup>th</sup> October 2022.

**T69. Committee Minutes**

- a. It was **RESOLVED** to receive the minutes and adopt the resolutions contained therein of the Finance Committee Meeting held on 10<sup>th</sup> November 2021.
- b. It was **RESOLVED** to receive for information, the draft notes of the Finance Committee Meeting held on 2<sup>nd</sup> November 2022.

**T70. Finance**

The Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for November, showing a closing balance on 12<sup>th</sup> October 2022 of £79,043.39 which agrees to the closing balance on the bank statement issued on 14<sup>th</sup> October 2022.
- b. Cheques for authorisation, listed on the Cheque Schedule 111622 totalling £1,433.75.

**T71. Planning**

**a. Applications received by the Local Planning Authority**

The Council considered current applications including those listed in the schedule (Plans\_11\_16\_22) / ratified comments already made by the Planning Working Group and **RESOLVED** as follows:

- i. N/067/00208/22 – Grimoldby and Manby Parish Council supported this application.
- ii. N/113/01855/22 - Grimoldby and Manby Parish Council are neutral on this application.

**b. ELDC Planning Decisions**

There were no planning decisions to note.

**T72. Asset Transfer**

The Chairman reported that the final paperwork should be received soon.

**T73. Precept Approval**

- a. The Council **RESOLVED** to approve a recommendation from the Finance Committee that the Council should request a precept for 2023/24 of £22,541.87, a decrease on 22/23.
- b. The Council **RESOLVED** to delegate authority to the Clerk to complete the necessary forms and submit to ELDC, the Collection Authority.

**T74. Amenity Grasscutting**

The Council **RESOLVED** to renew its agreement with LCC regarding amenity grasscutting in 2023/24.

**T75. Next Meeting**

The Council **RESOLVED** to cancel its December meeting.

**T76. Any Other Business**

Cllr. TV wondered if the hedge to the front of the Tennis Courts could be trimmed to make visibility in better and so deter vandalism and anti-social behaviour. Cllr. TK confirmed that County Cllr. McNally was looking into the village sign.

The meeting closed at 8.25pm.

Signed \_\_\_\_\_ (Chairman)      Dated \_\_\_\_\_

**Financial Report - December 2022**

				£	£
Opening balance as at 14th October 2022					79,043.39
ADD receipts					
	FPI	Y.C. Smith	Hall Hire		<u>70.00</u>
					79,113.39
LESS payments					
*	1347	HMRC	PAYE/NIC June 2022	91.60	
	1348	Grimoldby and Manby Village Hall	Room Hire April	22.00	
	1354	J. Cooper	Internal Audit	40.00	
*	1356	HMRC	PAYE/NIC for July 2022	91.60	
	1363	HMRC	PAYE/NIC September 2022	91.60	
	1365	Glendale Countryside Servies	Allotment and Sportsfield Grasscutting	162.36	
	1366	Tudor Ground Maintenance	Amenity Grasscutting	378.00	
*	1368	Cllr. T. Knowles	Travel Expenses	30.00	
	1369	Grimoldby and Manby Village Hall	Room Hire	44.00	
	1370	Adrip Plumbing Ltd	Pavilion Heating Repair	75.00	
	1371	Mimi's Mission	Platinum Jubilee Memorabilia	67.48	
	1372	PKF Littlejohn	External Audit	240.00	
	1373	G&M1	October Wages	366.40	
	1374	HMRC	PAYE/NIC for October 2022	91.60	
	1375	Grimoldby and Manby Village Hall	Room Hire	22.00	
	1376	G&M1	Wages November 2022	671.73	
	1377	HMRC	PAYE/NIC for November 2022	167.80	
	1378	Cojo's	Football Goals	450.00	
	1379	Grimoldby and Manby Village Hall	Room Hire	22.00	
	1380	Tudor Ground Maintenance	Amenity Grasscutting	94.50	
	1381	Glendale Countryside Servies	Allotment and Sportsfield Grasscutting	<u>27.72</u>	
				3,247.39	<u>75,866.00</u>
ADD Uncleared Cheques					
*	1347	HMRC	PAYE/NIC June 2022	91.60	
	1348	Grimoldby Village Hall	Room Hire April	22.00	
*	1356	HMRC	PAYE/NIC for July 2022	91.60	
	1363	HMRC	PAYE/NIC September 2022	91.60	
*	1368	Cllr. T. Knowles	Travel Expenses	30.00	
	1369	Grimoldby and Manby Village Hall	Room Hire	44.00	
	1370	Adrip Plumbing Ltd	Pavilion Heating Repair	75.00	
	1371	Mimi's Mission	Platinum Jubilee Memorabilia	67.48	
	1372	PKF Littlejohn	External Audit	240.00	
	1374	HMRC	PAYE/NIC for October 2022	91.60	
	1375	Grimoldby and Manby Village Hall	Room Hire	22.00	
	1376	G&M1	Wages November 2022	671.73	
	1377	HMRC	PAYE/NIC for November 2022	167.80	
	1378	Cojo's	Football Goals	450.00	
	1379	Grimoldby and Manby Village Hall	Room Hire	22.00	
	1380	Tudor Ground Maintenance	Amenity Grasscutting	94.50	
	1381	Glendale Countryside Servies	Allotment and Sportsfield Grasscutting	<u>27.72</u>	
Closing balance as at 8th November 2022				2,300.63	<u>78,166.63</u>
VAT owed as at 30th November 2022 for 2022/23					629.56

Financial Report - January 2022

			£	£
Opening balance as at 14th November 2022				78,166.63
ADD receipts				
BGC	LCC	Amenity Grasscutting 2021/22		1,024.92
BGC	LCC	Amenity Grasscutting 2022/23		1,063.13
FPI	Smith YC	Pavilion Hire		<u>56.00</u>
				80,310.68
LESS payments				
*	1347	HMRC	PAYE/NIC June 2022	91.60
	1348	Grimoldby and Manby Village Hall	Room Hire April	22.00
*	1356	HMRC	PAYE/NIC for July 2022	91.60
	1363	HMRC	PAYE/NIC September 2022	91.60
*	1368	Cllr. T. Knowles	Travel Expenses	30.00
	1369	Grimoldby and Manby Village Hall	Room Hire	44.00
	1370	Adrip Plumbing Ltd	Pavilion Heating Repair	75.00
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	1376	G&M1	Wages November 2022	671.73
	1377	HMRC	PAYE/NIC for November 2022	167.80
	1378	Cojo's	Football Goals	450.00
	1379	Grimoldby and Manby Village Hall	Room Hire	22.00
	1380	Tudor Ground Maintenance	Amenity Grasscutting	94.50
	1381	Glendale Countryside Servies	Allotment and Sportsfield Grasscutting	27.72
	1382	HMRC	Replacement for chqs 1347 & 1356 plus interest charged	185.91
	1383	G&M1	Wages December	477.34
	1384	HMRC	PAYE/NIC December	119.40
	1385	Grimoldby and Manby Village Hall	Room Hire October & November	44.00
	1386	G&M1	Wages January	477.34
	1387	HMRC	PAYE/NIC January £119.40 and NIC Nov £11.25	130.65
	1388	Mr. T. Knowles	Replacement for chq 1368 (Travel Expenses)	30.00
	1389	Society of Local Council Clerks	Annual Membership Fee	139.00
	1390	Wilkin Chapman	Legal Fees re. Asset Transfer (VAT on £500 only)	950.00
				<u>4,854.27</u>
				<u>75,456.41</u>
ADD Uncleared Cheques				
*	1347	HMRC	PAYE/NIC June 2022	91.60
*	1356	HMRC	PAYE/NIC for July 2022	91.60
	1363	HMRC	PAYE/NIC September 2022	91.60
*	1368	Cllr. T. Knowles	Travel Expenses	30.00
	1370	Adrip Plumbing Ltd	Pavilion Heating Repair	75.00
	1371	Mimi's Mission	Platinum Jubilee Memorabilia	67.48
	1372	PKF Littlejohn	External Audit	240.00
	1374	HMRC	PAYE/NIC for October 2022	91.60
	1377	HMRC	PAYE/NIC for November 2022	167.80
	1378	Cojo's	Football Goals	450.00
	1379	Grimoldby and Manby Village Hall	Room Hire	22.00
	1381	Glendale Countryside Servies	Allotment and Sportsfield Grasscutting	27.72
	1382	HMRC	Replacement for chqs 1347 & 1356 plus interest charged	185.91
	1383	G&M1	Wages December	477.34
	1384	HMRC	PAYE/NIC December	119.40
	1385	Grimoldby and Manby Village Hall	Room Hire October & November	44.00
	1386	G&M1	Wages January	477.34
	1387	HMRC	PAYE/NIC January £119.40 and NIC Nov £11.25	130.65
	1388	Mr. T. Knowles	Replacement for chq 1368 (Travel Expenses)	30.00
	1389	Society of Local Council Clerks	Annual Membership Fee	139.00
	1390	Wilkin Chapman	Legal Fees re. Asset Transfer (VAT on £500 only)	950.00
				<u>4,000.04</u>
Closing balance as at 12th December 2022				<u>79,456.45</u>
VAT owed as at 31st December 2022 for 2022/23				724.93

**Cheque Schedule 011823**

<b>DECEMBER 2022</b>						
<b>Cheque No</b>	<b>Supplier / Payee</b>	<b>Details</b>	<b>Cheque Total</b>	<b>Invoice Total</b>	<b>VAT</b>	<b>Net</b>
1382	HMRC	Replacement for chqs 1347 & 1356 plus interest charged	185.91	185.91	-	185.91
1383	G&M1	Wages December	477.34	477.34	-	477.34
1384	HMRC	PAYE/NIC December	119.40	119.40	-	119.40
<b>JANUARY 2023</b>						
1385	Grimoldby and Manby Village Hall	Room Hire October & November		22.00	-	22.00
			44.00	22.00	-	22.00
1386	G&M1	Wages January	477.34	477.34	-	477.34
1387	HMRC	PAYE/NIC January £119.40 and NIC Nov £11.25	130.65	130.65	-	130.65
1388	Mr. T. Knowles	Replacement for chq 1368 (Travel Expenses)	30.00	30.00	-	30.00
1389	Society of Local Council Clerks	Annual Membership Fee	139.00	139.00	-	139.00
1390	Wilkin Chapman	Legal Fees re. Asset Transfer (VAT on £500 only)	950.00	950.00	100.00	850.00
<b>TOTALS</b>			<b>2,553.64</b>	<b>2,553.64</b>	<b>100.00</b>	<b>2,453.64</b>

**Grimoldby and Manby Parish Council**

**Planning Schedule  
18th January 2023**

<b>Our Ref</b>	<b>Authority</b>	<b>Application No.</b>	<b>Type</b>	<b>Applicant</b>	<b>Proposal</b>	<b>Location</b>	<b>Comments</b>	<b>Deadline for Comments</b>
24/22	LCC	EIA/ 36/22	Scoping Opinion		An Anaerobic Digester and Fertiliser Production Plant	Manby Airfield, Manby	The following comments have already been submitted on behalf of the Planning Working Group to meet LCC's deadlines and are for ratification only. Councillors to note that if an actual application is submitted it will be consulted thereon:  Grimoldby and Manby Parish Council have a number of concerns about this application including, but not limited to: 1) Smell(2) Flvs, 3) Traffic, 4) What lorries are carrying, 5) Proposed location too close to residential area.	28/12/2022
25/22	ELDC	N/113/ 02457/22	Planning Permission	Mr. J. Lee	Extension to existing dwelling to provide additional living accommodation.	20 Plesance Way, Manby, LN11 8HJ		19/01/2023