

Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 20th April 2022 in Grimoldby Village Hall at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.

Any public wishing to speak, on an agenda item or “sit in” on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



Mrs. L.M. Phillips

Clerk

Dated this 13th Day of April 2022

AGENDA

1. **Apologies for Absence**
To receive apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman's Remarks**
3. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**
To approve as a correct record the draft Minutes of the Council Meeting held on 16th March 2022 and authorise the Chairman to sign the official minutes. (Attached).
5. **Finance**
To receive, note and duly resolve to authorise:
 - a. The Financial Report for April, showing a closing balance on 11th March 2022 of £60,380.81 which agrees to the closing balance on the bank statement issued on 14th March 2022. (Attached).
 - i. To approve that cheque 1177 from June 2019 (listed on the above) be written off.
 - b. Cheques for payment, listed on the Cheque Schedule 042022 totalling £600.05. (Attached).
6. **Planning**
 - a. **Applications received by the Local Planning Authority**
To consider current applications including those listed in the schedule (Plans_04_20_22). (Attached).
 - b. **Planning Decisions to Note**
 - i. N/113/01285/21 – The Charterhouse, Manby Park, Manby, LN11 8UT – ELDC have approved Section 73 Application.
 - ii. N/113/02564/21 – Pattinson House, Manby Park, LN11 8UT – ELDC have granted Full Planning Permission
 - iii. N/113/02479/21 – 11 Pleasance Way, Manby, LN11 8HJ – ELDC have granted Full Planning Permission
7. **Village Maintenance**
Council to receive an update from the Chairman and resolve upon the way forward.

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8. **Cheque Signatories**
Council to nominate two further members to be added to the Bank Mandate as signatories.
9. **Meetings Schedule**
Council to agree that in 2022/23 its meetings should continue to be held on the third Wednesday of every month, excluding August.
10. **Any Other Business**
Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.
11. **Next Meeting**
Council to note that the date of the next scheduled meeting is Wednesday 18th May 2022.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD AT GRIMOLDBY VILLAGE HALL
ON WEDNESDAY 16th MARCH 2022**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: Mrs. E. Billings (EB), Mrs. L. Knowles (LK), N. Turney (NT), T. Vamplew (TV)

Councillors not present: M. Bruce (MB), M. Starsmore (MS), C. Fairburn (CF)

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum.

T107. Apologies for Absence

Apologies for absence were received from Cllrs. CF and MS.

T108. Chairman's Remarks

The Chairman informed Councillors that the Council's new noticeboards had now been installed outside the Village Hall and outside the Post Office. The asset transfere process was ongoing but might take a little longer than expected. The lease on the gym would be relinquished when when it was sold. He was hopeful that the new owners would keep the gym in community use. The gate into the allotment had been damaged by wind but had been repaired.

T109. Declaration of Interest / Dispensations

Cllr. TV declared an interest in the planning application N/067/00380/22 as the applicant.

T110. Council Minutes

It was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 16th February 2022.

T111. Finance

To Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for March, showing a closing balance on 14th February 2022 of £61,336.74 which agrees to the closing balance on the bank statement issued on 14th February 2022.
- b. Cheques for payment, listed on the Cheque Schedule 031622 totalling £775.60.

T112. Planning

a. Applications received by the Local Planning Authority

The Committee considered current applications including those listed in the schedule (Plans_03_16_22) and **RESOLVED** as follows:

- i. N/113/01285/21 – Main previous objection.
- ii. N/067/00380/22 – defer pending amendment.

b. Planning Decisions Noted

The Council noted that application N/113/02498/21 – Land adjacent Causeway Bridge Farm, 48 Church Lane, Manby had been approved by ELDC.

T113. Asset Register

The Council **RESOLVED** to approve the Asset Register dated 16th March 2022 for 2021/22.

T114. Risk Management

The Council went through its Risk Management arrangements document and **RESOLVED** to approve it.

T115. NJC Pay Scales

The Council noted that the National Joint Council for Local Government Services (NJC) had reached agreement on the new pay scales for 2021/22, that it was advised to implement these from 1st April 2021 and approve the calculation and issue of backpay accordingly.

T116. Queen's Platinum Jubilee

The Chairman reported that Mimi's Mission were planning to organise a Big Lunch on ELDC's car park. It was **RESOLVED** that either he or the Council should contribute to this and/or buy jubilee mugs for local school children.

T117. Any Other Business
There was no other business to discuss.

T118. Next Meeting
The Council noted that the date of the next scheduled meeting was Wednesday 20th April 2022.

The meeting closed at 8.25pm

Signed _____ (Chairman) Dated _____

Financial Report - April 2022

			£	£
Opening balance as at 14th February 2022				61,336.74
ADD receipts				
FPI	Smith YC	Room Hire Mar 22		<u>56.00</u>
				61,392.74
LESS payments				
1177	HMRC	PAYE/NIC for June 2019	81.00	
1319	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Oct x 1 each	184.80	
1321	Mr. K. Towler	Village Maintenance Oct & Nov 21	467.00	
1326	Wicksteed Leisure Ltd	Annual Playpark Inspection	103.20	
1327	SLCC	Membership Fees 2022	112.00	
1328	G&M 1	Wages for February 2022	360.13	
1329	HMRC	PAYE/NIC for February 2022	90.00	
1330	G&M1	Wages for March 2022	434.80	
1331	HMRC	PAYE/NIC for March 2022	108.80	
1332	Mr. K. Towler	Maintenance Work	95.00	
1333	Grimoldby Village Hall	Room Hire, Bins and Electric 2021 & 2022	137.00	
1334	G&M1	Wages for April 2022	366.40	
1335	HMRC	PAYE/NIC April 2022	91.60	
1336	British Gas Trading Ltd	Pavilion Electricity	120.05	
1337	Grimoldby Village Hall	Room Hire	<u>22.00</u>	
			2,773.78	<u>58,618.96</u>
ADD Uncleared Cheques				
1177	HMRC	PAYE/NIC for June 2019	81.00	
1326	Wicksteed Leisure Ltd	Annual Playpark Inspection	103.20	
1327	SLCC	Membership Fees 2022	112.00	
1329	HMRC	PAYE/NIC for February 2022	90.00	
1330	G&M1	Wages for March 2022	434.80	
1331	HMRC	PAYE/NIC for March 2022	108.80	
1332	Mr. K. Towler	Maintenance Work	95.00	
1333	Grimoldby Village Hall	Room Hire, Bins and Electric 2021 & 2022	137.00	
1334	G&M1	Wages for April 2022	366.40	
1335	HMRC	PAYE/NIC April 2022	91.60	
1336	British Gas Trading Ltd	Pavilion Electricity	120.05	
1337	Grimoldby Village Hall	Room Hire	<u>22.00</u>	
Closing balance as at 11th March 2022			1,761.85	<u>60,380.81</u>
VAT owed as at 12th April 2022 for 2022/23				0.00

Cheque Schedule April 2022

Cheque No	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net
1334	G&M1	Wages for April 2022	366.40	366.40	-	366.40
1335	HMRC	PAYE/NIC April 2022	91.60	91.60	-	91.60
1336	British Gas Trading Ltd	Pavilion Electric	120.05	120.05	24.00	96.05
1337	Grimoldby Village Hall	Room Hire	22.00	22.00	-	22.00
					-	-
					-	-
					-	-
					-	-
TOTALS			600.05	600.05	24.00	576.05

Grimoldby and Manby Parish Council

Planning Schedule April 2022

Our Ref	Authority	Applica tion No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
2/22	ELDC	N/067/	Planning Permission	Mr. T. Vamplew	Erection of 1 no. detached bungalow and construction of vehicular access.	Land at Corner of Middlesykes Lane and Pickhill Lane, Grimoldby, LN11 8TJ		21/04/2022
3/22	ELDC	N/113/	Outline Erection	Mr. R. Howell	Outline erection of 1no. dwelling.	Land at Church Lane, Manby		21/04/2022
4/22	ELDC	N/067/	Planning Permission	Mr. N. Bonnott	Erection of a detached house with an integral double garage which is an amendment to that previously approved under application reference N/067/00470/18.	Land at Church View, Tinkle Street, Grimoldby, LN11 8SW		21/04/2022