

Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 16th March 2022 in Grimoldby Village Hall at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.

Any public wishing to speak, on an agenda item or “sit in” on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



Mrs. L.M. Phillips

Clerk

Dated this 11th Day of March 2022

AGENDA

1. **Apologies for Absence**
To receive apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman's Remarks**
3. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**
To approve as a correct record the draft Minutes of the Council Meeting held on 16th February 2022 and authorise the Chairman to sign the official minutes. (Attached).
5. **Finance**
To receive, note and duly resolve to authorise:
 - a. The Financial Report for March, showing a closing balance on 14th February 2022 of £61,336.74 which agrees to the closing balance on the bank statement issued on 14th January 2022. (Attached).
 - b. Cheques for payment, listed on the Cheque Schedule 031622 totalling £775.60. (Attached).
6. **Planning**
 - a. **Applications received by the Local Planning Authority**
To consider current applications including those listed in the schedule (Plans_03_16_22). (Attached).
 - b. **Planning Decisions to Note**
 - i. N/113/02498/21 – Land adjacent Causeway Bridge Farm, 48 Church Lane, Manby – ELDC have approved.
7. **Asset Register**
Council to review its Asset Register.
8. **Risk Management**
Council to review its Risk Management arrangements (as circulated by email on 10th March 2021).

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9. **NJC Pay Scales**

Council to note that the National Joint Council for Local Government Services (NJC) has reached agreement on the new pay scales for 2021/22, to be implemented from 1st April 2021.

10. **Queen's Platinum Jubilee**

Council to receive an update.

11. **Any Other Business**

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

12. **Next Meeting**

Council to note that the date of the next scheduled meeting is Wednesday 20th April 2022.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD AT GRIMOLDBY VILLAGE HALL
ON WEDNESDAY 16th FEBRUARY 2022**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: M. Bruce (MB), Mrs. D. Copeland (DC), C. Fairburn (CF), Mrs. L. Knowles (LK), T. Vamplew (TV)

Councillors not present: Mrs. E. Billings (EB), M. Starsmore (MS), N. Turney (NT),

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum.

T94. Apologies for Absence

Apologies for absence were received from Cllr. MS.

T95. Chairman's Remarks

The Chairman reported that following the last meeting he had talked to ELDC's chief executive again about the gatehouse and explained that the public were concerned. He had been assured that it would be looked into again. Cllr. MB wondered if ELDC had approached Mimi's Mission to ask if it would like to buy the gatehouse or set up a community interest company to buy it. Cllr. TK was not aware. The Clerk suggested that if not, Mimi's Mission could approach ELDC. Cllr. TK went on to talk about the gym, saying that it is going to be available for use until sold and may still be available afterwards. He reported that the Pavilion heating still had not been fixed but the litter problem reported around the Pavilion was being monitored on a daily basis. The issue with parking on Tinkle Street, previously brought up by Cllrs. had been solved. Cllrs. TK, TV and MS were going to speak to ELDC about planning. Cllr. CF and the Clerk were working to get quotes to mend the village aeroplane.

T96. Declaration of Interest / Dispensations

There were no declarations of interest.

T97. Council Minutes

It was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 19th January 2022.

T98. Finance

To Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for February, showing a closing balance on 15th December 2021 of £62,569.56 which agrees to the closing balance on the bank statement issued on 14th January 2022.
- b. Cheques for payment, listed on the Cheque Schedule 021622 totalling £450.13.

T99. Planning

a. Applications received by the Local Planning Authority

The Committee considered current applications including those listed in the schedule (Plans_02_16_22) and **RESOLVED** as follows:

- i. N/113/02564/21 – Pattinson House, LN11 8UT – remain neutral.
- ii. N/113/02565/21 – Pattinson House, LN11 8UT – remain neutral.
- iii. N/067/02004/21 – Former Methodist School, LN11 8SW and N/067/02004/21 – Land East of Tinkle Street - maintain their objections of 19th January which were:
Q.25 on the application form, regarding Ownership Certificates. What has happened to Mr. Anthony Buntings Claim for possible ownership, or a long standing Right of Access over the land to be used for the access road? The access point for the proposed road does not show any radii at its junction with Tinkle Street. Furthermore, the current high usage of vehicles parking on either side of this point causes interruptions to the lines of sight in either direction. From Q.8 on the application form, we note that the new road giving access to the proposed dwellings is not to be adopted, and it appears that there is a Right of Way. From Q.11 on the application form assessment of flood risk it states that the proposals will not Increase the Flood Risk elsewhere It also states that a soakaway would be sufficient for storm water drainage. This would be insufficient, the existing land has a historic Ridge and Furrow in place, and would need water storage system SUDS in place to limit the discharge into the piped dyke in Tinkle Street.

As the land is ridge and furrow the Council believes that an archaeological survey should be undertaken on the site before any development is permitted.

Q.13 on the form states that foul sewage would be connected into the Mans Sewer. Has it got sufficient size?

Q.14 on the form states that no areas would be available to store waste, and no arrangements have been made for this. The access road proposed is too narrow for ELDCs Refuse Vehicle and there is no turning facility of sufficient size within the site. Additionally, G&M PC would implore ELDC to take account of the neighbour and statutory consultee comments. G&M PC is particularly concerned about comments made by the Fire Brigade and Highways.

b. Planning Decisions Noted

There were no planning decisions to note.

T100. LALC Annual Training Scheme

The Council **RESOLVED** not to join the LALC Annual Training Scheme in 2022/23.

T101. Queen's Platinum Jubilee

The Council discussed ways to commemorate the above and it was **RESOLVED** that mugs should be bought for local school children and that a contribution to school celebrations might also be afforded if the school so wished.

T102. Standing Orders / Financial Regulations / Code of Conduct

The Council **RESOLVED** to approve the continued use of the above with no amendment other than to the review dates.

T103. Internal Auditor

The Council **RESOLVED** that its previous suitably qualified auditor be appointed for 2021/22.

T104. Closed Session Item

The Council **RESOLVED** to move into closed session in order to discuss information of a confidential, commercial and third party nature.

a. Amenity Grass Cutting – the Council considered quotes for amenity grass cutting and **RESOLVED** to engage Tudor Grounds Maintenance to undertake the work in 2022/23.

b. Allotments and Football Field – the Council considered quotes for grass cutting in the Allotments and Football Field and **RESOLVED** to engage Glendale to undertake the work in 2022/23.

The Council **RESOLVED** to move out of closed sessions.

T105. Any Other Business

No information was exchanged.

T106. Next Meeting

The Council noted that the date of the next scheduled meeting was Wednesday 16th March 2022.

The meeting closed at 8.25pm

Signed _____ (Chairman) Dated _____

Financial Report - March 2022

			£	£
Opening balance as at 14th January 2022				62,569.56
ADD receipts				
FPI	Smith YC	Room Hire		56.00
				<u>62,625.56</u>
LESS payments				
1177	HMRC	PAYE/NIC for June 2019	81.00	
1316	G&M1	Wages for December 2021	360.13	
1317	HMRC	PAYE/NIV for December 2021	90.00	
1318	PKF Littlejohn LLP	External Audit 2021/22	240.00	
1319	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Oct x 1 each	184.80	
1320	Grimoldby and Manby Village Hall	Room Hire November 2021	22.00	
1321	Mr. K. Towler	Village Maintenance Oct & Nov 21	467.00	
1322	G&M 1	Wages January 2022	360.13	
1323	HMRC	PAYE/NIC for January 2022	90.00	
1324	Grimoldby and Manby Village Hall	Room Hire December 2022	22.00	
1325	British Gas Trading Ltd	Pavilion Electricity	104.56	
1326	Wicksteed Leisure Ltd	Annual Playpark Inspection	103.20	
1327	SLCC	Membership Fees 2022	112.00	
1328	G&M 1	Wages for February 2022	360.13	
1329	HMRC	PAYE/NIC for February 2022	90.00	
1330	G&M1	Wages for March 2022	434.80	
1331	HMRC	PAYE/NIC for March 2022	108.80	
1332	Mr. K. Towler	Maintenance Work	95.00	
1333	Grimoldby Village Hall	Room Hire, Bins and Electric 2021 & 2022	137.00	
			<u>3,462.55</u>	<u>59,163.01</u>
ADD Uncleared Cheques				
1177	HMRC	PAYE/NIC for June	81.00	
1319	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Oct x 1 each	184.80	
1321	Mr. K. Towler	Village Maintenance Oct & Nov 21	467.00	
1326	Wicksteed Leisure Ltd	Annual Playpark Inspection	103.20	
1327	SLCC	Membership Fees 2022	112.00	
1328	G&M 1	Wages for February 2022	360.13	
1329	HMRC	PAYE/NIC for February 2022	90.00	
1330	G&M1	Wages for March 2022	434.80	
1331	HMRC	PAYE/NIC for March 2022	108.80	
1332	Mr. K. Towler	Maintenance Work	95.00	
1333	Grimoldby Village Hall	Room Hire, Bins and Electric 2021 & 2022	137.00	
Closing balance as at 15th December 2021			<u>2,173.73</u>	<u>61,336.74</u>
VAT owed as at 10th March 2022 for 2021/22				748.27

Cheque Schedule March 2021

Cheque No	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net
1330	G&M1	Wages for March 2022	434.80	434.80	-	434.80
1331	HMRC	PAYE/NIC March 2022	108.80	108.80	-	108.80
1332	Mr. K. Towler	Maintenance Work	95.00	95.00	-	95.00
1333	Grimoldby Village Hall	Room Hire January		22.00	-	22.00
		50% Green Bin & Defib Elec for 2021		50.00	-	50.00
		50% Green Bin & Defib Elec for 2022	137.00	65.00	-	65.00
					-	-
					-	-
TOTALS			775.60	775.60	-	775.60

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Planning Schedule March 2021

Our Ref	Authority	Applica tion No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
30/21	ELDC	N/113/ 01285/21	Section 73	Charter House Manby Ltd	Section 73 application in relation to condition nos. 6 (outward facing elevations) and no. 15 (approved plans) previously approved under planning permission ref. no. N/113/01975/10 for change of use, conversion of and extension to form 42no. flats.	The Charterhouse, Manby Park, Manby, LN11 8UT		17/03/2022
1/22	ELDC	N/067/ 00380/22	Detailed Particulars	Mr. T. Vamplew	Detailed particulars relating to the erection of 1no. Bungalow (outline planning permission ref. no. N.067/390/18 Outline erection of 1no. Dwelling granted 5th July 2018).	Land at Corner of Middlesykes Lane & Pickhill Lane, Grimoldby, LN11 8TJ		30/03/2022

**GRIMOLDBY AND MANBY PARISH COUNCIL
ASSET REGISTER
2021/22**

DESCRIPTION	COST OF ACQUISITION	LOCATION	DATE OF ACQUISITION	SIZE	NOTES	INSURANCE	PRICE PER UNIT	PROXY VALUE £	COST OF REPLACEMENT
5 Bus Shelters	1.00	Opposite School, Bulldog Crescent, Manby Middlegate, Opposite PO, Opposite Church Lane, Tinkle Street outside The Square	Pre 1995		Proxy value by building contractor	Street Furniture: £19,103	2,500.00	1.00	12,500.00
Millennium Sign	3,237.50	Manby Middlegate Crossroads	2000 - 2001		Purchased through M. Burns 20/06/01 £300 and Groundworks 20/09/00 £2,937.50	Street Furniture £19,103			5,000.00
Playpark Equipment	20,000.00	Off Carlton Road, ELDLC	2002		Held on a 30 year lease with ELDLC. 20,000 relates to the Council's investment in the site.	Playground Equipment: £24,395.14			30,000.00
Tennis Court (surface and fencing) and Equipment (nets, rackets, balls and goals)	34,088.21	Off Carlton Road, ELDLC	15/05/2013	35.5x34m	£16,608 spent 15/05/13 with Dale Sports Community on fence. £299.99 spent with Cajo 21/06/13 on football posts, nets, masts and rails. £352.62 spent with Boyd Sport and Play 27/07/13 on marking out. £15,900.60 spent with Sargent 31/12/13 on fence. £243 spent with Green Knight 19/02/14 on tennis vibs.	Sports Equipment: £16,483.20			40,000.00
War Memorial	548.94	Village Hall	21/01/2009		Purchased from R. Ludge 21/1/09	£0			1,000.00
War Memorial	1.00	Outside St Edith's Church, Grimoldby			Inherited	£0		1.00	5,000.00
Grassed Area at Bulldog Crescent	1.00	Middlegate Meadows	05/01/1990	10x15m	Gifted	Nil		1.00	
Seating Area	1.00	Tinkle Street	2008		Acquired through adverse possession	Nil		1.00	
3 Bench Seats	1,576.00	Seating Area, Tinkle Street	21/05/2008		Purchased from S.M. Property Garden M. 21/05/08 £788 and 20/08/08 £788	Street Furniture: £19,103			1,500.00
2 Notice Boards	160.00	Outside The Square, Middlegate Meadows,	16/11/11		Purchased from Wooden IT 16/02/11	Street Furniture: £19,103	80.00		2,500.00
2 Notice Boards	1,790.00	Outside Manby PO, Outside Village Hall,	20/10/2021	W641mm x H694mm	Purchased from Notice Boards Online, Notice Board Company Cumbria Ltd.	Street Furniture £19,103	£625		2,500.00
Red Telephone Box	1.00	Outside the Old PO (Grimoldby)		1x1m		tbi		1.00	2,000.00
Defibrillator	1,416.00	Village Hall, Grimoldby	18/03/2015		Purchased from Physio Control 18/3/15 £1416	Defibrillator: £5,000			1,500.00
Speed Sign	3,333.60	Moveable	26/11/2014		Purchased from Unipart Doman 26/11/14 £3333.60	Street Furniture: £19,103			3,500.00
HP Officejet Pro 8728 Printer	194.99	Clerk's Residence	15/11/2017		Purchased by Clerk from PC World 15/11/17	£5k Office			250.00
Pavilion & Football Field	1.00	Manby Fields, Manby, Louth, LN11 8FA	July 2019		Gifted to Council as part of Planning Permission	£180,000 Pavilion		1.00	180,000.00
Allotments	1.00	Manby Fields, Manby, Louth, LN11 8FA	July 2019	2244m2	Gifted to Council as part of Planning Permission	PL £10m		1.00	
Dog Bin	200.00	Middlesykes Lane, Grimoldby	01/04/2019		Purchased from Broxap, installed by ELDLC	Street Furniture £19,103	200.00		200.00
5 x Tables and 20 x Chairs	480.00	The Pavilion	20/11/2019		Tables purchased from Furniture at Work £460. Chairs purchased second hand from the Church £20		92.00		1,000.00
Total	67,032.24								288,450.00

Disposals for consideration in 2021/22:

2 noticeboards	160.00	Village Hall, Manby PO	03/07/1905		Purchased from Wooden IT 16/02/11	Street Furniture: £19,103			
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