

Grimoldby and Manby Parish Council


To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 16th February 2022 in Grimoldby Village Hall at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.

Any public wishing to speak, on an agenda item or "sit in" on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips
Clerk

Dated this 11th Day of February 2022

Safety Precautions due to COVID-19:

Measures will be implemented as appropriate according to relevant government guidance and Grimoldby and Manby Parish Council will continue to take the following precautionary measures to uphold its legal responsibility to protect its officers, elected members and others from risk to their health and safety. As a minimum these will include • socially distanced seating and asking that attendees: • please do not touch items other than their own, • please bring their own pen and paper, • please take their own items/rubbish home with them, • please bring their own drink, • please do not come to the meeting if they have any symptoms or have been in contact with someone who is sick. • please inform the Clerk as far in advance of the meeting as possible if you will not be able to attend. • please note hand sanitising and the use of masks will also be encouraged.

AGENDA

1. **Apologies for Absence**
To receive apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman's Remarks**
3. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**
To approve as a correct record the draft Minutes of the Council Meeting held on 19th January 2022 and authorise the Chairman to sign the official minutes. (Attached).
5. **Finance**
To receive, note and duly resolve to authorise:
 - a. The Financial Report for February, showing a closing balance on 15th December 2021 of £62,569.56 which agrees to the closing balance on the bank statement issued on 14th January 2022. (Attached).
 - b. Cheques for payment, listed on the Cheque Schedule 021622 totalling £450.13. (Attached).
6. **Planning**
 - a. **Applications received by the Local Planning Authority**
To consider current applications including those listed in the schedule (Plans_02_16_22). (Attached).
 - b. **Planning Decisions to Note**
7. **LALC Annual Training Scheme**
Council to resolve upon whether to join the above in 2022/23 at a cost of £135 + VAT.

Grimoldby and Manby Parish Council

8. **Queen's Platinum Jubilee**
Council to discuss ways to commemorate the above.
9. **Standing Orders / Financial Regulations / Code of Conduct**
Committee to approve continued use of the above with no amendment other than to review date only.
10. **Internal Auditor**
Council to approve appointment of a suitably qualified internal auditor for 2021/22.
11. **Closed Session Item**
Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential, commercial and sensitive nature in relation to Grass Cutting.
12. **Any Other Business**
Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.
13. **Next Meeting**
Council to note that the date of the next scheduled meeting is Wednesday 16th March 2022.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD AT GRIMOLDBY VILLAGE HALL
ON WEDNESDAY 19th JANUARY 2022**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: M. Bruce (MB), Mrs. D. Copeland (DC), C. Fairburn (CF), Mrs. L. Knowles (LK), T. Vamplew (TV)

Councillors not present: Mrs. E. Billings (EB), M. Starsmore (MS), N. Turney (NT),

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum.

T83. Apologies for Absence

Apologies for absence were received from Cllrs. Mrs. EB, Mrs. NT and MS.

T84. Chairman's Remarks

The Chairman reported that 1) Cllr. MS was in hospital having had a kidney removed. The operation had gone well and Cllr. TK had sent Cllr. MS the Council's best wishes. 2) The proposed asset transfer of the Tennis Courts and Playpark looked like it would go through soon and ELDC would discuss again on 16th February. Cllr. MB wished to know whether the Gatehouse would be transferred. Cllr. TK informed him that at the present moment ELDC were not including it in the transfer but assured Cllr. MB that he would continue to try to persuade ELDC that it should be so that it remained within the community. 3) The Pavilion had developed a problem with the underfloor heating. Plumbers had been called and they hoped to fix the problem asap. 4) A member of the public had been in touch to report that rubbish was being dumped near the Pavilion and football field and weeds were beginning to sprout in the area. Mr. Towler had been asked to keep an eye on the weeds etc., and the Football Club had been asked to ensure that they pick any rubbish up and dispose of it appropriately. 5) A complaint had been received from Cllr. NT about traffic on Tinkle Street, as a result of the Platform Housing development. Members were assured that tarmac would be laid in the turning area in the next week and this would mean vehicles would no longer park on the road. 6) Cllrs. were asked to think if there was any way they would like to see the Council commemorate the Queen's Platinum Jubilee.

T85. Declaration of Interest / Dispensations

There were no declarations of interest.

T86. Council Minutes

It was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 17th November 2021.

T87. Finance

To Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for December, showing a closing balance on 2nd November 2021 of £66,265.80 which agrees to the closing balance on the bank statement issued on 12th November 2021. (Attached).
- b. Cheques for payment, listed on the Cheque Schedule 121521 totalling £1,363.93. (Attached).
- c. The Financial Report for January, showing a closing balance on 13th December 2021 of £62,603.56 which agrees to the closing balance on the bank statement issued on 14th December 2021. (Attached).
- d. Cheques for payment, listed on the Cheque Schedule 011922 totalling £791.89. (Attached).
- e. Budget Variance Report to December 2020. (Attached).
- f. 2021/22 Cashbook to 31st December 2021. (Attached).

T88. Planning

a. Applications received by the Local Planning Authority

The Committee considered current applications including those listed in the schedule (Plans_01_19_22) and **RESOLVED** as follows:

- i. N/067/02509/21 – to object on the following grounds: Q.25 on the application form, regarding Ownership Certificates. What has happened to Mr. Anthony Buntings Claim for possible ownership, or a long standing Right of Access over the land to be used for the access road? The access point for the proposed road does not show any radii at its junction with Tinkle Street. Furthermore the current high usage of vehicles parking on either side of this point causes interruptions to the lines of sight in either

direction.

From Q.8 on the application form, we note that the new road giving access to the proposed dwellings is not to be adopted, and it appears that there is a Right of Way. From Q.11 on the application form assessment of flood risk it states that the proposals will not increase the Flood Risk elsewhere. It also states that a soakaway would be sufficient for storm water drainage. This would be insufficient, the existing land has a historic Ridge and Furrow in place, and would need water storage system SUDS in place to limit the discharge into the piped dyke in Tinkle Street.

As the land is ridge and furrow the Council believes that an archaeological survey should be undertaken on the site before any development is permitted.

Q.13 on the form states that foul sewage would be connected into the Mans Sewer. Has it got sufficient size?

Q.14 on the form states that no areas would be available to store waste, and no arrangements have been made for this. The access road proposed is too narrow for ELDCs Refuse Vehicle and there is no turning facility of sufficient size within the site.

ii. N/113/02498/21 – to remain neutral.

iii. N/113/02479/21 – to support.

b. Planning Decisions Noted

i. N/113/00842/21 – Causeway Bridge Farm, 48 Church Lane LN11 8HL – full planning permission granted.

ii. N/113/01139/21 – 1 Vampire Road, LN11 8TX – full permission granted.

iii. N/113/02102/21 – Bilney House, Manby Park, LN11 8UT – listed building consent.

iv. N/067/02235/21 – Land adjacent Pennygate, Middlesykes Lane – full permission granted.

v. N/067/02193/21 – Land at Middlesykes Lane, Grimoldby – full permission granted.

T89. Clerk's Membership of SLCC

The Council resolved to renew the Clerk's membership of the above at a cost £112.

T90. Annual Playpark Inspection

Further to circulation by email on 12th January the Council **RESOLVED** to receive and note the report from Wicksteed on the above.

T91. Grimoldby and Manby Aeroplane

The Council noted that the Aeroplane had suffered some deterioration in its condition due to weather. It had been inspected and was not deemed to be dangerous. The gentleman who had repaired the plane previously had been asked for advice and had said that to provide an entirely new plane, finished and painted, which would involve having to make a mould the cost would be in the region of £3,500. However, to glass over the whole existing plane the cost would be in the region of £1,800. The Council discuss the options and agreed to seek quotes for glassing over the existing plane.

T92. Any Other Business

No information was exchanged.

T93. Next Meeting

The Council noted that the date of the next scheduled meeting was Wednesday 16th February 2022.

The meeting closed at 8.11pm

Signed _____ (Chairman) Dated _____

Financial Report - February 2022

		£	£
Opening balance as at 14th December 2021			62,603.56
ADD receipts			
		<hr/>	<hr/>
		-	62,603.56
LESS payments			
1177	HMRC	PAYE/NIC for June 2019	81.00
1314	Royal British Legion Poppy Appeal	Wreaths x 2	34.00
1316	G&M1	Wages for December 2021	360.13
1317	HMRC	PAYE/NIV for December 2021	90.00
1318	PKF Littlejohn LLP	External Audit 2021/22	240.00
1319	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Oct x 1 each	184.80
1320	Grimoldby and Manby Village Hall	Room Hire November 2021	22.00
1321	Mr. K. Towler	Village Maintenance Oct & Nov 21	467.00
1322	G&M 1	Wages January 2022	360.13
1323	HMRC	PAYE/NIC for January 2022	90.00
1324	Grimoldby and Manby Village Hall	Room Hire December 2022	22.00
1325	British Gas Trading Ltd	Pavilion Electricity	104.56
1326	Wicksteed Leisure Ltd	Annual Playpark Inspection	103.20
1327	SLCC	Membership Fees 2022	112.00
1328	G&M 1	Wages for February 2022	360.13
1329	HMRC	PAYE/NIC for February 2022	90.00
		<hr/>	<hr/>
		2,720.95	59,882.61
ADD Uncleared Cheques			
1177	HMRC	PAYE/NIC for June	81.00
1316	G&M1	Wages for December 2021	360.13
1317	HMRC	PAYE/NIV for December 2021	90.00
1318	PKF Littlejohn LLP	External Audit 2021/22	240.00
1319	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Oct x 1 each	184.80
1320	Grimoldby and Manby Village Hall	Room Hire November 2021	22.00
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1324	Grimoldby and Manby Village Hall	Room Hire December 2022	22.00
1325	British Gas Trading Ltd	Pavilion Electricity	104.56
1326	Wicksteed Leisure Ltd	Annual Playpark Inspection	103.20
1327	SLCC	Membership Fees 2022	112.00
1328	G&M 1	Wages for February 2022	360.13
1329	HMRC	PAYE/NIC for February 2022	90.00
		<hr/>	<hr/>
Closing balance as at 15th December 2021		2,686.95	62,569.56
VAT owed as at 7th February 2022 for 2021/22			748.27

Cheque Schedule February 2021

Cheque No	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net
1328	G&M1	Wages for February 2022	360.13	360.13	-	360.13
1329	HMRC	PAYE/NIC February 2022	90.00	90.00	-	90.00
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
TOTALS			450.13	450.13	-	450.13

Grimoldby and Manby Parish Council

Planning Schedule February 2021

Our Ref	Authority	Applica tion No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
26/21	ELDC	N/113/ 02564/21	Planning Permission	Mr. R. Ford	Change of use of existing vacant office building, which is a listed building to provide a dwelling. Internal alterations to existing vacant office building to provide a dwelling.	Pattinson House, Manby, LN11 8UT		17/02/2022
27/21	ELDC	N/113/ 02565/21	Listed Building Consent	Mr. R. Ford	Erection of 5no. Bungalows with associated carports and garages and construction of a vehicular access, former chapel and shop to be demolished.	Pattinson House, Manby, LN11 8UT		17/02/2022
28/21	ELDC	N/067/ 02509/21	Planning Permission	Mr. P. Clapham	Outline erection of 4no. Dwellings with means of access to be considered, existing form chapel and shop to be demolished.	Former Methodist School, Tinkle Street, LN11 8SW		23/02/2022
29/21	ELDC	N/067/ 02004/21	Outline Erection	Mr. P. Clapham		Land East of Tinkle Street, LN11 8SW		23/02/2022