

# Grimoldby and Manby Parish Council

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## To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 15<sup>th</sup> December 2021 in Grimoldby Village Hall at 7.00pm. The business to be dealt with at the meeting is listed in the agenda below.

**Please note that the meeting will begin at 7.00pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.**

Any public wishing to speak, on an agenda item or "sit in" on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



**Mrs. L.M. Phillips**

**Clerk**

Dated this 10<sup>th</sup> Day of December 2021

## Safety Precautions due to COVID-19:

Measures will be implemented as appropriate according to relevant government guidance and Grimoldby and Manby Parish Council will continue to take the following precautionary measures to uphold its legal responsibility to protect its officers, elected members and others from risk to their health and safety. As a minimum these will include • socially distanced seating and asking that attendees: • please do not touch items other than their own, • please bring their own pen and paper, • please take their own items/rubbish home with them, • please bring their own drink, • please do not come to the meeting if they have any symptoms or have been in contact with someone who is sick. • please inform the Clerk as far in advance of the meeting as possible if you will not be able to attend. • please note hand sanitising will be encouraged and • masks will be required.

## AGENDA

### 1. Apologies for Absence

To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### 2. Chairman's Remarks

### 3. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.

### 4. Council Minutes

To approve as a correct record the draft Minutes of the Council Meeting held on 17<sup>th</sup> November 2021 and authorise the Chairman to sign the official minutes. (Attached).

### 5. Finance

To receive, note and duly resolve to authorise:

- a. The Financial Report for December, showing a closing balance on 2<sup>nd</sup> November 2021 of £66,265.80 which agrees to the closing balance on the bank statement issued on 12<sup>th</sup> November 2021. (Attached).
- b. Cheques for payment, listed on the Cheque Schedule 121521 totalling £1,363.93. (Attached).

### 6. Planning

#### a. Applications received by the Local Planning Authority

To consider current applications including those listed in the schedule (Plans\_12\_15\_21). (Attached).

#### b. Planning Decisions to Note

- i. N/113/00842/21 – Causeway Bridge Farm, 48 Church Lane LN11 8HL – full planning permission granted.
- ii. N/113/01139/21 – 1 Vampire Road, LN11 8TX – full permission granted.

#### c. Proposed Work to Trees

- i. **Location:** Manby House Bed and Breakfast, Carlton Road – **Proposals:** A1 – Several Scots Pine, Elm, Beech, Larch, Hawthorne, Ash, Cherry, Oak Evergreen Oak and Holly, T1 – on plan (Ash) – Fell. T2 – on plan (Elm) – Fell – **Reasons:** A1 – T1 – Visible signs of Ash dieback, T2 – Tree is leaning 40 degrees over the highway and the root plate is shallow rooted, visibly moving in high winds.

# Grimoldby and Manby Parish Council

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7. **Clerk's Membership of SLCC**  
Council to resolve to renew the Clerk's membership of the above at a cost £112.
8. **Any Other Business**  
Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.
9. **Next Meeting**  
Council to note that the date of the next scheduled meeting is Wednesday 19<sup>th</sup> January 2022.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL  
HELD AT GRIMOLDBY VILLAGE HALL  
ON WEDNESDAY 17<sup>th</sup> NOVEMBER 2021**

**Present** Councillor T. Knowles (TK) (in the chair)

**Councillors:** C. Fairburn (CF), Mrs. L. Knowles (LK), M. Starsmore (MS), N. Turney (NT), T. Vamplew (TV)

**Councillors not present:** M. Bruce (MB), Mrs. E. Billings (EB), Mrs. D. Copeland (DC)

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum.

**T67. Apologies for Absence**

Apologies for absence were received from Cllrs. Mrs. EB, MB and Mrs. DC.

**T68. Chairman's Remarks**

The Chairman reported that the brickwork on the bus shelter had been repaired. He also reminded Councillors that as always, the Council's December meeting would commence at 7pm instead of 7.30pm.

**T69. Declaration of Interest / Dispensations**

There were no declarations of interest.

**T70. Council Minutes**

It was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 20<sup>th</sup> October 2021.

**T71. Committee Minutes**

- a. The Council confirmed receipt of the minutes and adopted the resolutions contained therein of the Finance Committee Meeting held on 4<sup>th</sup> November 2020.
- b. The Council received for information the draft notes of the Finance Committee Meeting of 10<sup>th</sup> November 2021.

**T72. Finance**

The Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for November, showing a closing balance on 11<sup>th</sup> October 2021 of £67,045.88 which agreed to the closing balance on the bank statement issued on 14<sup>th</sup> October 2021.
- b. Cheques for payment, listed on the Cheque Schedule 111721 totalling £564.04.

**T73. Planning**

**a. Applications received by the Local Planning Authority**

The Council considered current applications including those listed in the schedule (Plans\_11\_17\_21) and **RESOLVED** as follows:

- i. N/067/02193/21 - G&M PC object to this application as it appears that it is not compliant with the conditions imposed under the Planning Appeal. ELDCs Enforcement Division has already been requested to look into/enforce:
  - 1) that the general sites storm water drainage is being connected into a ditch directly with no SUDS drainage system as required.
  - 2) the Lay-By to be formed across the frontage of plots 2 and 3 as per the appeal and to be to a standard of design and materials, sufficient for Adoption by Lincolnshire County Councils Highways division. This was shown upon LDCs approved drawing LDC 1304-02D which also showed the Lay-by.  
This new application by Andrew Clover Planning and Design on their drawings 1221-01 and 1221-02 has abandoned the Lay-By altogether with a shared access to Plot 2 connected directly onto Middlesykes Lane with no connection radii or visibility to traffic. The Council is aware of continuing problems with this site:
    - 1) The lane being used as part of the site, transferring materials from delivery on Plot

1 to Plot 3, via an unregistered Dumper Truck.

2) Delivery vehicles blocking access to traffic and pedestrians along Middlesykes Lane.

3) Existing residents of Middlesykes Lane having the County Councils grass verges damaged by delivery vehicles.

4) The applicants seem to have totally ignored the Planning Appeal decisions requirements and hope that this application will override all that has gone before.

The Council ask ELDC to be sure to make notification to all neighbours at the sides and to the opposite side to ensure that their opinions can be obtained. The application is for a garage, which is not controversial, but the plans do not show any Lay-By, and we do not want this to be ignored as a way of removing its requirement.

- ii. N/067/02235/21 - Grimoldby and Manby Parish Council considered this application on 17th November 2021 and would comment that it is not as straight forward as it would suggest, as already seen with the next door re-application N/067/02193/21. The original appeal against Planning Permission was approved by the Planning Inspectorate reference N/067/02241/15 by Mrs. H. Craggs. This and application N/067/02193/21 appear to make alterations to the previously approved single storey approvals with larger two storey dwellings. These were shown on approved drawing LDC1304- 02D. Drawings supplied by a new agent Andrew Clover, 10021-04 and 05 are incorrect both with the site plan boundary shown in red and with the omission of the Lay-By/ Passing Place, across the dwellings frontages. The red line denoting site ownership shows it being up to the edge of the metalled road, Middlesykes Lane, which is totally incorrect. Lincolnshire Highways at LCC at Lincoln, always own road verges. In the cases of these applications the new hedge lines have been shown and the storm water ditch that is required to be piped and back filled with materials and methods to meet LCCs requirements for adoption totally ignored. The sites will need to have a sustainable drainage system installed for storm water generated on site with an approved, limited flow from the storage system into the piped dyke. This is not shown on the drawings. We are also very concerned that the existing building owners around the sites have not been informed by ELDC of the application(s) in order to allow them to make any representations to ELDCs officer. The Parish Council must therefore recommend REFUSAL of the application until it meets requirements previously approved under the terms of the planning appeal. We have already sought ELDCs Enforcement division check that the approved works did not meet approved requirements.

**b. Planning Decisions to Note**

The Council noted the following planning decisions:

- i. N/113/01943/21 – 68 Carlton Park, LN11 8UG – full planning permission granted.  
ii. N/113/01660/21 – Causeway Bridge Farm, 48 Church Lane, LN11 8HL – full permission granted.

**c. Road Closures**

The Council noted the following forthcoming temporary traffic restrictions:

- i. ORGANISATION RESPONSIBLE FOR RESTRICTION: Sunbelt Rentals  
REASON FOR RESTRICTION: Gas Connection (Cadent)  
LOCATION & NATURE OF RESTRICTION: Eastfield Lane (Between 185m & 325m East of Tinkle Street)  
PERIOD OF RESTRICTION: 13/12/2021 to 17/12/2021 (Restrictions to be implemented as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)
- ii. ORGANISATION RESPONSIBLE FOR RESTRICTION: Foxhall Construction  
REASON FOR RESTRICTION: Sewer Connection  
LOCATION & NATURE OF RESTRICTION: Northgate Lane (Between Tinkle Street and Middlesykes Lane)  
PERIOD OF RESTRICTION: 4/1/2022 to 6/1/2022 (Restrictions to be implemented as & when required during this period, signage detailing

accurate dates & times will be displayed on site in advance)

**T74. Precept Approval**

- a. The Council receive a recommendation from the Finance Committee and **RESOLVED** to approve a precept request for 2022/23 of £24,802.83 a decrease of £277 which equates to an approximate change in cost per band d property of -1% or a decrease of 45p. (Council to note these calculations are based on 21/22 tax base figures and should decrease further when current figures are released).
- b. The Council further. **RESOLVED** to delegate authority to the Clerk to complete the necessary forms and submit to ELDC, the Collection Authority.

**T75. Village Maintenance**

The Council discussed its village maintenance requirements and **RESOLVED** to keep its previous schedule “as necessary” to point 12.

**T76. Amenity Grasscutting**

The Council **RESOLVED** to renew its agreement with LCC regarding amenity grasscutting in 2022/23.

**T77. Citizens Advice Lindsey**

The Council received a letter from the above requesting funds and **RESOLVED** to reply that the organisation should complete a grant application form for consideration.

**T78. Louth Academy Admissions Policy Consultation**

The Council considered the above and **RESOLVED** to make no formal corporate comments.

**T79. Local Transport Plan – Consultation**

Councillors noted that LCC are conducting the above which was circulated by email on 10<sup>th</sup> November, that the deadline for completion is 1<sup>st</sup> December and publicise this amongst their constituents.

**T80. Meetings**

The Council noted that the Village Hall had requested that the Council change their meeting night to a Monday from January 2021 as they had a client who wished to use the hall every Wednesday night. The Council **RESOLVED** to reply that unfortunately Monday’s were not convenient.

**T81. Any Other Business**

Cllr. TV asked if any progress had been made with regard to a member of the publics complaint about a street light outside their house. Cllr. TK confirmed that he would chase ELDC again.

**T82. Next Meeting**

The Council noted that the date of the next scheduled meeting was Wednesday 15<sup>th</sup> December 2021.

The meeting closed at 8.05pm

Signed \_\_\_\_\_ (Chairman)      Dated \_\_\_\_\_

Financial Report - December 2021

			£	£
Opening balance as at 14th October 2021				67,045.88
ADD receipts	Y Smith	Pavilion Rent November		70.00
			-	<u>67,115.88</u>
LESS payments				
1177	HMRC	PAYE/NIC for June 2019	81.00	
1305	G&M1	Wages for October 2021	353.08	
1306	HMRC	PAYE/NIC October 2021	88.20	
1307	Mr. K. Towler	Village Maintenance Aug & Sept 2021	475.00	
1308	Grimoldby and Manby Village Hall	Room Hire September 2021	22.00	
1309	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Jul x 1 each/Aug x 2 each/Sep x 2 each	924.00	
1310	Noticeboard Company Cumbria	2 x Storm Guard Noticeboards, survey and fitting	2,148.00	
1311	G&M1	Wages November 2021	359.93	
1312	HMRC	PAYE/NIC November 2021	90.20	
1313	Grimoldby and Manby Village Hall	Room Hire October 2021	22.00	
1314	Royal British Legion Poppy Appeal	Wreaths x 2	34.00	
1315	British Gas Trading Ltd	Pavilion Electricity	57.91	
1316	G&M1	Wages for December 2021	360.13	
1317	HMRC	PAYE/NIV for December 2021	90.00	
1318	PKF Littlejohn LLP	External Audit 2021/22	240.00	
1319	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Oct x 1 each	184.80	
1320	Grimoldby and Manby Village Hall	Room Hire November 2021	22.00	
1321	Mr. K. Towler	Village Maintenance Oct & Nov 21	467.00	
			<u>6,019.25</u>	<u>61,096.63</u>
ADD Uncleared Cheques				
1177	HMRC	PAYE/NIC for June	81.00	
1306	HMRC	PAYE/NIC October 2021	88.20	
1309	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Jul x 1 each/Aug x 2 each/Sep x 2 each	924.00	
1310	Noticeboard Company Cumbria	2 x Storm Guard Noticeboards, survey and fitting	2,148.00	
1311	G&M1	Wages November 2021	359.93	
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1313	Grimoldby and Manby Village Hall	Room Hire October 2021	22.00	
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1315	British Gas Trading Ltd	Pavilion Electricity	57.91	
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1318	PKF Littlejohn LLP	External Audit 2021/22	240.00	
1319	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Oct x 1 each	184.80	
1320	Grimoldby and Manby Village Hall	Room Hire November 2021	22.00	
1321	Mr. K. Towler	Village Maintenance Oct & Nov 21	467.00	
Closing balance as at 2nd November 2021			<u>5,169.17</u>	<u>66,265.80</u>
VAT owed as at 6th December for 2021/22				656.25

**Cheque Schedule December 2021**

<b>Cheque No</b>	<b>Supplier / Payee</b>	<b>Details</b>	<b>Cheque Total</b>	<b>Invoice Total</b>	<b>VAT</b>	<b>Net</b>
1316	G&M1	Wages for December 2021	360.13	360.13	-	360.13
1317	HMRC	PAYE/NIC December 2021	90.00	90.00	-	90.00
1318	PKF Littlejohn LLP	External Audit 2021/22	240.00	240.00	40.00	200.00
1319	Glendale Countryside Ltd	Grasscutting (Amenity, Sportsfield, Allotment)	184.80	184.80	30.80	154.00
1320	Grimoldby and Manby Village Hall	Room Hire November 2021	22.00	22.00	-	22.00
1321	Mr. K. Towler	Village Maintenance	467.00	467.00	-	467.00
					-	-
					-	-
<b>TOTALS</b>			<b>1,363.93</b>	<b>1,363.93</b>	<b>70.80</b>	<b>1,293.13</b>

Grimoldby and Manby Parish Council

Planning Schedule December 2021

Our Ref	Authority	Applicat ion No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
21/21	ELDC	N/113/	Listed Building Consent	Mr. M. Chapman	Internal and external alterations to the existing private school to provide 8no. Flats.	Bikey House, Manby Park, Manby, LN11 8UT		16/12/2021
22/21	ELDC	N/067/	Planning Permission	Mr. M. Forman	Erection of a detached house and construction of a vehicular access, as an amendment to that previously approved under planning permission re. no. N/067/01656/20 (currently under construction).	Land at Middlesykes Lane, Grimoldby, LN11 8TE		23/12/2021