

# Grimoldby and Manby Parish Council

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## To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 20<sup>th</sup> October 2021 in Grimoldby Village Hall at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

**Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.**

Any public wishing to speak, on an agenda item or “sit in” on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.



**Mrs. L.M. Phillips**

**Clerk**

Dated this 14<sup>th</sup> Day of October 2021

## **Safety Precautions due to COVID-19:**

Measures will be implemented as appropriate according to relevant government guidance and Grimoldby and Manby Parish Council will continue to take the following precautionary measures to uphold its legal responsibility to protect its officers, elected members and others from risk to their health and safety. As a minimum these will include • socially distanced seating, • no tables and asking that attendees: • please do not touch items other than their own, • please bring their own pen and paper, • please take their own items/rubbish home with them, • please bring their own drink, • please do not come to the meeting if they have any symptoms or have been in contact with someone who is sick. • please inform the Clerk as far in advance of the meeting as possible if you will not be able to attend. • please note hand sanitising and the use of masks will also be encouraged.

## **AGENDA**

### **1. Apologies for Absence**

To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **2. Chairman’s Remarks**

### **3. Declarations of Interest / Dispensations**

To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members’ Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.

### **4. Council Minutes**

To approve as a correct record the draft Minutes of the Council Meeting held on 15<sup>th</sup> September 2021 and authorise the Chairman to sign the official minutes. (Attached).

### **5. Finance**

To receive, note and duly resolve to authorise:

- a. The Financial Report for October, showing a closing balance on 14<sup>th</sup> September 2021 of £68,232.22 which agrees to the closing balance on the bank statement issued on 14<sup>th</sup> September 2021. (Attached).
- b. Cheques for payment, listed on the Cheque Schedule 102021 totalling £4,010.28. (Attached).
- c. Cashbooks Statement of Receipts and Payments for Months 1 – 6
- d. Budget Variance Report to end Month 6.
- e. Council to agree on arrangements for a Finance Committee Meeting.

### **6. Planning**

#### **a. Applications received by the Local Planning Authority**

To consider current applications including those listed in the schedule (Plans\_10\_20\_21). (Attached).

# Grimoldby and Manby Parish Council

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**b. Planning Decisions to Note**

- i. N/067/01501/21 – Greystones, Northgate Lane, Grimoldby, LN11 8TG – Full planning permission granted.

**7. Annual Governance and Accountability Return (AGAR)**

- a. Council to note that the Council's External Auditor has completed its limited assurance review of Grimoldby and Manby Parish Council for the year ended 31<sup>st</sup> March 2021. (All documents circulated by email 5/10/21 and posted on Noticeboards 29/9/21).
- b. Council to note that the Notice of Conclusion of Audit was posted on the website and noticeboards on 29/9/21 to meet legislative deadlines.
- c. Council to receive Section 3 – External Auditor Report and Certificate 2020/21, note the external auditor's comments and resolve upon any action that should be taken, if any required.
- d. Council to note that the official period for inspection of its financial records expired on 11<sup>th</sup> August 2021.

**8. Closed Session Item**

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential and sensitive nature in relation to Personnel:

- a. **Annual Salary Review**

**9. Any Other Business**

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

**10. Next Meeting**

Council to note that the date of the next scheduled meeting is Wednesday 17<sup>th</sup> November 2021.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL  
HELD AT GRIMOLDBY VILLAGE HALL  
ON WEDNESDAY 15<sup>th</sup> SEPTEMBER 2021**

**Present** Councillor T. Knowles (TK) (in the chair)

**Councillors:** M. Bruce (MB), Mrs. D. Copeland (DC), C. Fairburn (CF), Mrs. L. Knowles (LK), M. Starsmore (MS), T. Vamplew (TV)

**Councillors not present:** Mrs. E. Billings (EB), N. Turney (NT)

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum.

**T45. Apologies for Absence**

Apologies for absence were received from Cllrs. EB and NT.

**T46. Chairman's Remarks**

The Chairman remarked that ELDC are to welcome Afghan refugees into the district. He had been to a Covid-19 briefing and reported that there was a need to remain cautious as numbers were not dropping. ELDC, Boston and South Holland had linked up. The proposed asset transfer was progressing but ELDC might not now wish to transfer the gatehouse. There was a move to dump nuclear waste off the coast of Theddlethorpe. It was agreed that a request to be kept up to date on the situation be sent to ELDC. The residents of Mill Lane were upset because contractors kept parking badly with no thought for residents. Cllr. MB agreed to approach the contractors. The football team had had a fire door installed in the Pavilion and had played their first game. 8 allotments were being rented out. The goal posts purchased a year or so ago had been vandalised. ELDC had installed a new bin in the tennis courts.

**T47. Declaration of Interest / Dispensations**

There were no declarations of interest.

**T48. Council Minutes**

It was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 21<sup>st</sup> July 2021.

**T49. Finance**

The Council received, noted and duly **RESOLVED** to authorise:

- a. The Financial Report for August, showing a closing balance on 14<sup>th</sup> July 2021 of £57,457.09 which agreed to the closing balance on the bank statement issued on 14<sup>th</sup> July 2021.
- b. The Financial Report for September, showing a closing balance on 14<sup>th</sup> August 2021 of £56,640.87 which agreed to the closing balance on the bank statement issued on 14<sup>th</sup> August 2021.
- c. Cheques for payment, listed on the Cheque Schedule 091521 totalling £1,329.16.

**T50. Planning**

**a. Applications received by the Local Planning Authority**

The Council considered all current applications including those listed in the schedule (Plans\_09\_15\_21) / ratified comments already made by the Planning Working Group and resolved as follows:

- i. N/067/01501/21 – Greystones, Northgate Lane - Grimoldby and Manby Parish Council is concerned that this application is overbearing in nature when there is already planning permission for a two bay garage with store and a large first floor area also designated as a store. It notes that the new building is large enough to form a separate dwelling but that it is also to be built outside of the outlined area designated for domestic use. The Council wonders if it is likely to extend the future use of the land at the rear of the property for development, which it might object to on the grounds that the existing vehicular entrance from Northgate Lane is inadequate in regards to radii and materials used for the possible vehicular entrance. Northgate Lane is not suitable for increased traffic flows. The Council implores ELDC to ensure that all residences on Northgate Lane have been consulted on these proposals and offered the chance to give their views.
- ii. N/113/01660/21 – Causeway Bridge Farm – Support.
- iii. N/067/01499/21 – The Griff, Old Mill Lane – Grimoldby and Manby Parish Council wish to make the following observations: 1) The site is in an isolated position, situated well along the track, Old Mill Lane, Grimoldby. This track has an unmade surface, and was in the past

signposted as being private. The application shows no clue as to the ownership of the track, which is also a public footpath and historically also a bridal way. Who actually owns this track and grants a right of access? Should this be stated on the application? 2) The site and building are visible from the public path but also visible from the B1200 road. 3) The domestic house proposed is quite substantial. Is this appropriate given the small dimensions of the plot? 4) If granted planning permission, a Sustainable Drainage System would be required, as soakaways do not work in the domestic subsoil situation. So where will the 1 hour storage of rainwater be? 5) The foul drainage is to be connected to a new septic tank, but no details are shown. 6) We understand that the drinking water supply to The Griff already on site is from a private bore, will there be sufficient for this second dwelling?

**b. Planning Decisions to Note**

There were no planning decisions to note.

**T51. Budget**

Councillors noted that they should submit ideas to the Clerk, for projects that they would like to see included in the next budget together with costings by 22<sup>nd</sup> September.

**T52. Pavilion**

The Council perused, discussed and **RESOLVED** to approve use of a booking form, conditions and cost of hire in relation to the Pavilion.

**T53. Lincolnshire Councils Support for Government's Afghan Relocation Scheme**

The Council discussed ELDC's plans to house Afghan refugees in the district and **RESOLVED** to keep an eye on the situation.

**T54. Allotments**

The Council considered a request from holders of plots 7 and 8 for storage facilities. It was **RESOLVED** that permission be granted for one structure be it a shed, greenhouse or polytunnel on each plot so long as it be located near to the attenuation pond, be maintained and removed if the holders decided to leave.

**T55. Any Other Business**

It was reported that there was glass on the playpark and that the front gate was broken. It was further mooted that the speed signs should be redeployed after charging. Cllr. MS had received 3 complaints about the new dwellings on Middlesykes Lane.

**T56. Next Meeting**

The Council noted that the date of the next scheduled meeting was Wednesday 20<sup>th</sup> October 2021.

The meeting closed at 8.22pm

Signed \_\_\_\_\_ (Chairman)      Dated \_\_\_\_\_

**Financial Report - October 2021**

			£	£
Opening balance as at 13th August 2021				56,640.87
ADD receipts	Elston	Allotment Rent		14.58
	ELDC	Precept		12,539.91
	Borrill	Allotments Rent		34.16
			<hr/>	<hr/>
			-	69,229.52
LESS payments				
1177	HMRC	PAYE/NIC for June 2019	81.00	
1294	HMRC	PAYE/NIC for July 2021	88.40	
1295	G&M1	Wages August 2021	353.08	
1296	HMRC	PAYE/NIC August 2021	88.20	
1297	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity	184.80	
1298	Manby FC	Pavilion Electric	282.82	
1299	G&M1	Wages September 2021	353.08	
1300	HMRC	PAYE/NIC September 2021	88.20	
1301	Mr. K. Towler	Village Maintenance	380.00	
1302	G&M Village Hall	Hire Charge	22.00	
1303	LALC	Annual Membership	416.88	
1304	Adrip Plumbing Ltd	Pavilion Boiler Service	69.00	
1305	G&M1	Wages for October 2021	353.08	
1306	HMRC	PAYE/NIC October 2021	88.20	
1307	Mr. K. Towler	Village Maintenance Aug & Sept 2021	475.00	
1308	Grimoldby and Manby Village Hall	Room Hire September 2021	22.00	
1309	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Jul x 1 each/Aug x 2 each/Sep x 2 each	924.00	
1310	Noticeboard Company Cumbria	2 x Storm Guard Noticeboards, survey and fitting	2,148.00	
			<hr/>	<hr/>
			6,417.74	62,811.78
ADD Uncleared Cheques				
1177	HMRC	PAYE/NIC for June	81.00	
1299	G&M1	Wages September 2021	353.08	
1300	HMRC	PAYE/NIC September 2021	88.20	
1301	Mr. K. Towler	Village Maintenance	380.00	
1302	G&M Village Hall	Hire Charge	22.00	
1303	LALC	Annual Membership	416.88	
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1307	Mr. K. Towler	Village Maintenance Aug & Sept 2021	475.00	
1308	Grimoldby and Manby Village Hall	Room Hire September 2021	22.00	
1309	Glendale Countryside Ltd	Grasscutting Allotments/Sports/Amenity Jul x 1 each/Aug x 2 each/Sep x 2 each	924.00	
1310	Noticeboard Company Cumbria	2 x Storm Guard Noticeboards, survey and fitting	2,148.00	
			<hr/>	<hr/>
Closing balance as at 13th September 2021			5,420.44	68,232.22
VAT owed as at 11th October for 2021/22				141.50

**Cheque Schedule October 2021**

<b>Cheque No</b>	<b>Supplier / Payee</b>	<b>Details</b>	<b>Cheque Total</b>	<b>Invoice Total</b>	<b>VAT</b>	<b>Net</b>
1305	G&M1	Wages for October 2021	353.08	353.08	-	353.08
1306	HMRC	PAYE/NIC October 2021	88.20	88.20	-	88.20
1307	Mr. K. Towler	Village Maintenance Aug and Sept 2021	475.00	475.00	-	475.00
1308	Grimoldby and Manby Village Hall	Room Hire September 2021	22.00	22.00	-	22.00
1309	Glendale Countryside Limited	Amenity, Sportsfield, Allotments - Grass x 2 each Sept (GC446-PC-03251)		369.60	61.60	308.00
		Amenity, Sportsfield, Allotments - Grass x 1 each July (GC446-PC-03105)		184.80	30.80	154.00
		Amenity, Sportsfield, Allotments - Grass x 2 each in Aug (GC446-PC-03180)	924.00	369.60	61.60	308.00
1310	Noticeboard Company Cumbria	2 x Noticeboards	2,148.00	2,148.00	358.00	1,790.00
<b>TOTALS</b>			<b>4,010.28</b>	<b>4,010.28</b>	<b>512.00</b>	<b>3,498.28</b>

Cashbook 2021/22

Chq. No.	Date	OUT				IN				Amount £
		PAYEE	Total	VAT	Net	Ref	Date	PAYEE	Amount £	
1281	21/04/2021	G&M1	353.08	-	353.08	BGC	13/04/2021	ELDC	12,539.92	
1282	21/04/2021	HMRC	88.20	-	88.20					
1283	21/04/2021	Mrs. L. Phillips	88.20	-	88.20					
1284	21/04/2021	National Society of Allotment & Leisure Gardeners Ltd	66.00	11.00	55.00					
<b>April Total</b>			<b>595.48</b>	<b>11.00</b>	<b>584.48</b>				<b>12,539.92</b>	
1285	05/05/2021	G&M1	353.08	-	353.08	FPI	24/05/2021	Allotment 4	25.00	
1286	05/05/2021	HMRC	88.20	-	88.20	FPI	24/05/2021	Allotment 2	20.84	
1287	05/05/2021	Came and Company	1,484.74	-	1,484.74	FPI	25/05/2021	Allotment 1	25.00	
<b>May Totals</b>			<b>1,926.02</b>	-	<b>1,926.02</b>				<b>70.84</b>	
1288	30/06/2021	G&M1	353.08	-	353.08	FPI	17/06/2021	Allotment 5	25.00	
1289	30/06/2021	HMRC	88.20	-	88.20	DEP	13/07/2021	Allotment 3	25.00	
1290	30/06/2021	Mrs. J. Cooper	40.00	-	40.00				-	
1291	30/06/2021	Glendale Countryside Services Ltd	529.20	88.20	441.00				-	
1292	30/06/2021	Mr. K. Towler	485.00	-	485.00				-	
<b>June Totals</b>			<b>1,495.48</b>	<b>88.20</b>	<b>1,407.28</b>				<b>50.00</b>	
1293	21/07/2021	G&M1	352.88	-	352.88	FPI	16/07/2021	Allotment 6	21.66	
1294	21/07/2021	HMRC	88.40	-	88.40					
1295	21/07/2021	G&M1	353.08	-	353.08					
1296	21/07/2021	HMRC	88.20	-	88.20					
1297	21/07/2021	Glendale Countryside Services Ltd	184.80	30.80	154.00					
1298	21/07/2021	Manby FC	282.82	-	282.82					
<b>July Totals</b>			<b>1,350.18</b>	<b>30.80</b>	<b>1,319.38</b>				<b>21.66</b>	
1299	15/09/2021	G&M1	353.08	-	353.08	500096	17/09/2021	Pavilion Hire	56.00	
1300	15/09/2021	HMRC	88.20	-	88.20					
1301	15/09/2021	Mr. K Towler	380.00	-	380.00					
1302	15/09/2021	G&M Village Hall	22.00	-	22.00					
1303	15/09/2021	LALC	416.88	-	416.88					
1304	15/09/2021	ADRIP Plumbing Ltd	69.00	11.50	57.50					
<b>September Totals</b>			<b>1,329.16</b>	<b>11.50</b>	<b>1,317.66</b>				<b>56.00</b>	
<b>Yearly Totals</b>			<b>6,696.32</b>	<b>141.50</b>	<b>6,554.82</b>	<b>Yearly Totals</b>			<b>12,738.42</b>	





Grimoldby and Manby Parish Council

Planning Schedule October 2021

Our Ref	Authority	Applic ation No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
16/21	ELDC	N/113/ 01943/21	Planning Permission	Mrs. N. Ellis	Side single storey extension to existing dwelling to provide additional accommodation.	68 Carlton Park, Manby, LN11 8UG	<p>Grimoldby and Manby Parish Council's Planning Working Group support this application but make the following observations:</p> <p>1) There are no details of levels or gradients on the application drawings, and it is important that the surface material from "parking on the site with a vehicle should not exceed permitted gradients and lengths for wheelchair users".</p> <p>2) The proposed side elevation differs from the front elevation on drawing GF/CP /002-07.21 due to the ridge line being lower on the elevation. The pitch and finish should be the same as that existing in order to avoid water penetration.</p> <p>3) No details of the existing drainage are shown.</p>	08/10/2021
17/21	ELDC	N/067/ 02004/21	Outline Erection	Mr. P. Clapham	Outline erection of 4no. Dwellings with means of access to be considered.	Land East of Tinkle Street, Grimoldby, LN11 8SW	<p>Grimoldby and Manby Parish Council object to the above application for the following reasons:</p> <p>1) This proposal would have only a 4.5m wide private access road to give access to the proposed development now encompassing 9 dwellings. This access way would not be to a standard to be adopted by Lincolnshire County Council, and it has sub-standard "turning facilities" only suitable for a domestic car. Two cars do not have sufficient width to pass one another in opposite directions.</p> <p>2) The junction with Tinkle Street will have no radii at its junction and cause further visibility problems with vehicles already parking in front of the existing Garage.</p> <p>3) Question 11 on the application form states that storm water drains would be served by a "soakaway". This would be totally unsuitable in this area of poor water absorption in winter periods, and a full "Sustainable Drainage System" would be required with a suitable limited outlet into a maintained watercourse.</p> <p>4) The access road is not suitable for emergency and refuse vehicles to enter and return from the site. No suitable refuse bins storage area at the site entrance is proposed. If this were to be close to the site entrance residents from these extra dwellings should not have to take wheely bins for that distance.</p> <p>5) The "protected tree" on the previous application will need at least a 5m clear radius protection area around it and services will need to pass under the ground. These will be a foul drainage connection, water supply, gas, and electricity supplies.</p> <p>6) How will the general area be lit at night?</p> <p>7) Future residents would need to sign an agreement to ensure that the site access way would never be obstructed for emergency vehicles.</p>	22/10/2021
18/21	LCC	PL/ 0131/21	Listed Building Consent	-	For the like for like replacement of 46 number timber sash windows.	Manby Depot and Divisional Office, Middlegate, Manby		27/10/2021