

Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 17th March 2021 by telephone conference at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council. Any public, wishing to speak on an agenda item or 'sit in' on the meeting(s) should advise the Clerk, using the email address below, in advance and may 'join' the meeting using the following details:

To join: At least 5 minutes before 7.30pm you should telephone 0330 606 0403 and follow the instructions given. The access code is 4551356. Upon joining please make yourself known to the Clerk.

Members of the public should note that they will not be allowed to speak during the formal meeting.



Mrs. L.M. Phillips

Clerk

Dated this 12th Day of March 2021

AGENDA

1. **Apologies for Absence**
To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman's Remarks**
3. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**
To approve as a correct record the draft Minutes of the Council Meeting held on 17th February 2021 and authorise the Chairman to sign the official minutes. (Attached).
5. **Finance**
To receive, note and duly resolve to authorise:
 - a. The Financial Report for March, showing a closing balance on 4th February 2021 of £48,863.78 which agrees to the closing balance on the bank statement issued on 12th February 2021. (Attached).
 - b. Cheques for payment, listed on the Cheque Schedule 031721 totalling £641.28. (Attached).
6. **Planning**
 - a. **Applications received by the Local Planning Authority**
To consider current applications including those listed in the schedule (Plans_02_17_21) (Attached).
 - b. **Planning Decisions to Note**
 - i. N/067/02357/20 – Land Off Middlesykes Lane, Grimoldby, LN11 8TE - ELDC have granted full planning permission.
 - c. **Appeals**
Council to note that an appeal has been lodged regarding N/067/01054/20 – Land at Church View, Tinkle Street, LN11 8SW. Previous comments have been forwarded to the Planning Inspectorate. Council to consider whether it wishes to withdraw these, modify them or make further comments. The deadline for representations is 12th April 2021.
7. **Issues and Options Consultation**
Council to ratify the corporate response prepared by the Planning Working Group to the above and authorise its submission. (Attached).
8. **Asset Register**
Council to review its Asset Register (as circulated by email on 9th March 2021).

Grimoldby and Manby Parish Council

9. Risk Management

Council to review its Risk Management arrangements (as circulated by email on 9th March 2021).

10. Internal Auditor

Council to delegate authority to the Clerk to appoint a suitably qualified internal auditor for 2020/21.

11. Closed Session Items

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a confidential, commercial and third party nature in relation to:

a. Amenity Grass Cutting

Council to consider quotes for amenity grass cutting.

b. Village Maintenance

Council to consider quotes for village maintenance.

c. Allotment and Football Field Grass Cutting

12. Any Other Business

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD BY TELEPHONE CONFERENCE
ON WEDNESDAY 17th FEBRUARY 2021**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: Mrs. E. Billings (EB), M. Bruce (MB), D. Copeland, C. Fairburn (CF), Mrs. L. Knowles (LK), M. Starsmore (MS), T. Vamplew (TV)

Councillors not present: Mrs. N. Turney (NT)

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum:

207. Apologies for Absence

There were no apologies for absence.

208. Chairman's Remarks

The Chairman remarked that ELDC were hoping to finalise the asset transfer by July.

Cllr. CF arrived at 7.33pm.

He had no update on Beech Grove or ELDC's proposed asset transfer.

209. Declarations of Interest

There were no declarations of interest.

210. Council Minutes

Following a vote of the Council it was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 20th January 2021.

211. Finance

The Council received, noted and duly **RESOLVED** to authorise the following:

- a. The Financial Report for February, showing a closing balance on 8th January 2021 of £49,559.84 which agrees to the closing balance on the bank statement issued on 14th January 2021. (Attached).
- b. Cheques for payment, listed on the Cheque Schedule 021721 totalling £441.28. (Attached).

212. Planning

a. Applications received by the Local Planning Authority

The Council considered current applications including those listed in the schedule (Plans_02_17_21) and **RESOLVED** as follows:

- i. N/067/00141/21 – Land to the North of Mill Lane, Grimoldby, LN11 8TB - G&MPC Objected to this application on 17th February 2021 on the following grounds:
 - 1) Mill Lane is already over developed
 - 2) The lane is very narrow and inadequate for any increase in traffic
 - 3) Vehicles are already having to enter the lane in reverse as there is no turning area
 - 4) There is no room for vehicles to pass one another in the lane and no footpath
 - 5) There are also no provisions for refuse in wheelie bins to be included at the west end of the private unadopted road.
 - 6) I would suggest that Plot 1 could be made longer, to form a public/County Council adopted HGV Turning Space. This would reduce the lengths of the rear gardens to Plots 2 and 3.
 - 7) No drainage details are shown, and on Question 12 of the application form it is stated that the storm water would be connected into the main sewer. There is no main storm water sewer in the Lane, so this is impossible. This storm water requirement is a constant problem/requirement with our planning applications. Therefore more information upon what can be achieved is required.
 - 8) There would need to be the temporary provision provided for all building/road materials deliveries to be made within the site to permit free access to the existing properties.However, if ELDC are minded to grant planning permission the Council would make the points:
 - That before the commencement of any development of the site the development of the site the developer shall construct a sufficient turning space to enable all vehicles to turn and so be able to enter and leave the lane in a forward gear.
 - Such Turning Space to be kept clear of any obstruction thereafter.

b. Planning Decisions to Note

The Council noted the following planning decision:

- i. N/067/02244/20 – The Old Chapel House, Priory Lane, LN11 8SP - ELDC have granted full planning permission.

c. Temporary Road Closures

The Council noted the following forthcoming temporary road closures:

- i. Organisation responsible for restriction: Freedom Group
Reason for restriction: Cabling Works
Location and nature of restriction: Road Closure Order in place on: Middlesykes Lane (Between Northgate Lane & a point 90m South)
Period of restriction: 15/3/2021 to 19/3/2021 (Restrictions to be implemented as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)

213. Gift

The Council **RESOLVED** to write an open letter for inclusion in the next Village News. The letter to thank everyone on behalf of the Council for their efforts during the Covid-19 pandemic.

214. Traffic on Middlesykes Lane

Cllr. Starsmore confirmed that he and Cllrs. TV and TK had met Cllr. McNally to discuss the above. He reported that Cllr. McNally had tried to get LCC officers to attend also but this had not proved possible. Cllr. Starsmore informed the Council that he would provide a further update when one was available.

215. Standing Orders / Financial Regulations / Code of Conduct

It was **RESOLVED** that as no updates to the above had been recommended by NALC since last review in 2020, that the Council would approve the amendment of the review date only.

216. Notice Boards

The Council noted that the noticeboards located at the bus shelter on Tinkle Street and at Bulldog Crescent had been repaired and that the Co-op had confirmed that a new noticeboard could not be placed in/on/around their premises. Councillors discussed noticeboard options and quotes. It was **RESOLVED** to:

- a. Replace those noticeboards located at Grimoldby Village Hall and Manby Post Office, if permission could be obtained from the landowner with Stormguard Noticeboards and that funds should be taken from the appropriate budget head and reserves, if required.
- b. Decommission those noticeboards located at Grimoldby's Old Post Office and on the bus shelter opposite Church Lane.

217. Grant Application

The Council considered a grant application form from Mimi's Mission, circulated by email 9th February 2020, supporting paper circulated 10th February and it was **RESOLVED** to award the organisation £200.

218. Issues and Options Consultation

The Council confirmed receipt of the above (circulated by email on 9th February 2021) and **RESOLVED** that the Planning Working Group should formulate a draft corporate response for ratification at the March meeting by the Council.

219. LALC Annual Training Scheme

It was **RESOLVED** that the Council would not join the LALC training scheme in 2021/22.

220. Any Other Business

Councillors commented as follows:

Cllr. MB: hoped to have an update on the green agenda for the next meeting and proposals.

Cllr. DC: said that the surface of Chapel Lane was breaking up and was very dangerous for pedestrians. Cllr. TK agreed to look into this.

The meeting closed at 8.31pm

Signed _____ (Chairman) Dated _____

Financial Report - March 2021

	£	£
Opening balance as at 14th January 2021		49,559.84
ADD receipts		-
		49,559.84
LESS payments		
1177 HMRC PAYE/NIC for June 2019	81.00	
1270 HMRC PAYE/NIC for December 2020	88.40	
1271 PKF Littlejohn LLP External Audit	240.00	
1272 Mr. K. Towler Maintenance	367.66	
1273 G&M1 Wages January 2021	353.08	
1274 HMRC PAYE/NIC January 2021	88.20	
1275 SLCC Membership	112.00	
1276 G&M1 Wages February	353.08	
1277 HMRC PAYE/NIC February 2021	88.20	
	1,771.62	47,788.22
ADD Uncleared Cheques		
1177 HMRC PAYE/NIC for June	81.00	
1273 G&M1 Wages January 2021	353.08	
1274 HMRC PAYE/NIC January 2021	88.20	
1275 SLCC Membership	112.00	
1276 G&M1 Wages February	353.08	
1277 HMRC PAYE/NIC February 2021	88.20	
	1,075.56	48,863.78
Closing balance as at 4th February 2021		48,863.78
VAT owed as at 10th March for 2020/21		345.28

Cheque Schedule March 2021

Cheque No	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net
1278	G&M1	Wages	353.08	353.08	-	353.08
1279	HMRC	PAYE/NIC	88.20	88.20	-	88.20
1280	Mimi's Mission	Grant	200.00	200.00	-	200.00
TOTALS			641.28	641.28	-	641.28

Grimoldby and Manby Parish Council

Planning Schedule March 2021

Our Ref	Authority	Application No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
02/21	ELDC	N/067/ 00250/21	Planning Permission	Mr. J. Twigg	Extension to existing house to provide a bay window and porch canopy to the front elevation.	6 Tinkle Street, Grimoldby, LN11 8SW	Support.	11/03/2021
03/21	ELDC	N/067/ 00276/21	Planning Permission	Mr. J. AcAlinden	Extension and alterations to an existing dwelling to provide an en-larged kitchen, a gym and a bedroom with 2 no. bedrooms on the first floor.	The Haven, Hawthorne Close, Grimoldby, LN11 8SR	<p>G&M PC object to this application as it feels that it is far too large to be in character with the rest of the dwellings on Hawthorne Close, and would be detrimental to the property to the north eastern side. The drawings do not fully show the positions of the existing site boundaries. Particularly to the north east side, nor the rear north west side. The existing rear north western boundary would appear to show that the existing hedge is within the land owned by the neighbour situated to the left side of the applicant.</p> <p>The property is situated with access from Hawthorne Close which is a narrow, privately owned road, with access from that road. There is insufficient space for anything other than a smallish fixed axed delivery vehicle for delivery and site storage of debris and new building materials. Delivery is therefore likely to block access to the remaining 7 dwellings on each side of Hawthorne Close.</p> <p>There are no drainage details shown on the submitted drawings, and this extension will more than double the impermeable roof areas for storm water drains. Is the existing drainage system sufficient to receive this?</p> <p>There is no roof plan on the drawings for the single storey part of the extension.</p> <p>G&M PC request that ELDC officially notify all the effected occupiers of what their situation would be regarding access to their properties.</p>	16/03/2021
04/21	ELDC	N/113/ 00290/21	Planning Permission	Mr. and Mrs. Halpenny	Erection of a detached house on the site of the existing bungalow which is to be demolished.	Rivelyn, Grange Lane, Manby, LN11 8HF	<p>G&M PC would stress that the initial demolition of the existing building must be carried out within the site, and all waste materials removed prior to starting the new construction. This to enable existing users to be able to use the Lane.</p> <p>G&M PC note that the existing pond is to be removed. Will this create problems in removing rain water from the site? ELDC will note that they are held responsible for the surface water risk. No details of the proposed drainage scheme are provided.</p> <p>G&M PC would request that a condition be attached to any approval that ELDC may grant stating that all deliveries of building materials, must be taken within the site, whilst leaving sufficient space on the frontage for delivery vehicles to stand. This to ensure that access to properties beyond the site remain fully accessible at all times.</p>	15/03/2021

Issues and Options Consultation
Draft Response of the Grimoldby and Manby Parish Council Planning Working Group

Council to consider the draft response below, amend, ratify and authorise that it be submitted as the Council's Corporate Response.

Please note, that this draft response should be read in conjunction with East Lindsey District Council's Issue and Options Consultation Papers which can be found by the following link below:
<https://www.e-lindsey.gov.uk/article/16504/Local-Plan-Consultations>

Question A: Plan Period

A1: Do you agree with the new plan period running to the year 2041?

Answers:

Yes

No ✓ (Go to Question A2)

A2: If you do not feel that any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

As ELDC are endorsing "zero carbon technologies" by 2040 rather than 2050 they will need to ensure that all existing and new electrical supplies are produced by energy companies that fully endorse the technology. This will need to be sufficient for the dwelling/shop/factory/storage building in question to power electricity powered heating systems. This will include vehicle charging points and at car parking places.

By that time there are also likely to be more "ground source heating systems" using water from within the ground to circulate to an individual heat exchange unit, and put out ground sourced warm water into a space heated circuit. There will need to be new specialist companies to provide this service. G&M PC think that "Planning" will need to ensure that there will be a choice for developers to state how this is to be achieved with the application.

G&M PC think that with the current trend for large shop buildings becoming vacant in towns, that planning departments will need to try to find uses for the empty shops without causing a complete change of character to our town centres. Many will be "listed".

Grimoldby and Manby seem to be providing numbers higher than the targets for housing, but does not seem to have sufficient employment available for the persons being accommodated. G&M PC are particularly concerned that ELDC will be vacating their current headquarters at Manby soon. The buildings concerned here are likely to be too large for their traditional use, and could be converted to domestic use, but this will exacerbate the problem, and policing will become a serious issue.

Question B: Policies that are to be reviewed

B1: The Council has examined the current policies and has decided which should be reviewed. The table set out in the consultation document shows the different reasons that lead to the need to review a policy.

Do you agree with the results set out in the table?

Answers:

Yes ✓

No (Go to Question B2)

B2: If you do not feel that any of the above Options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question C: Is there a need to have a split between coastal and inland areas?

Answers:

- C1 ✓ Have two distinct housing areas – one inland and one coastal.
C2 Do not have a split and have a single housing strategy and set of policies that cover the whole district. **(Go to Question F)**

If you do not feel that any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question D: If there is a split between coastal and inland, how will housing be distributed in the coastal areas?

Answers:

- D1 ✓ A strong focus on the main urban centres of Mablethorpe and Skegness with restraint on housing elsewhere.
D2 Settlement hierarchy led by the two main towns of Mablethorpe and Skegness.
D3 Unrestrained dispersal of development throughout all settlements in the coastal area.
D4 Restrained housing growth to meet natural population growth needs.
D5 Creating a new town.

If you do not feel that any of the Options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question E: If there is a split between coastal and inland, how will housing be distributed in the inland areas?

Answers:

- E1 ✓ A strong focus on the main urban centres of Louth, Alford, Spilsby and Horncastle with restraint on housing elsewhere.
E2 Settlement hierarchy led by the towns.
E3 Unrestrained dispersal of development throughout all settlements in the inland area.
E4 Creating a new town.

If you do not feel that any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

N/A

Question F: How will housing be distributed if there is a single housing strategy for the whole district?

Answers:

- F1 A strong focus on the main urban centres, with restraint on housing elsewhere.
F2 Settlement hierarchy led by the towns.
F3 Settlement hierarchy with coastal regeneration.
F4 Unrestrained dispersal of development throughout all settlements.
F5 Creating a new town.

If you do not believe any of the options are appropriate, please explain why below and suggest any other options you think should be considered:

There should be a split.