

Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 17th February 2021 by telephone conference at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council. Any public, wishing to speak on an agenda item or 'sit in' on the meeting(s) should advise the Clerk, using the email address below, in advance and may 'join' the meeting using the following details:

To join: At least 5 minutes before 7.30pm you should telephone 0330 606 0403 and follow the instructions given. The access code is 4551356. Upon joining please make yourself known to the Clerk.

Members of the public should note that they will not be allowed to speak during the formal meeting.



Mrs. L.M. Phillips

Clerk

Dated this 12th Day of February 2021

AGENDA

1. **Apologies for Absence**
To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **Chairman's Remarks**
3. **Declarations of Interest / Dispensations**
To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.
4. **Council Minutes**
To approve as a correct record the draft Minutes of the Council Meeting held on 20th January 2021 and authorise the Chairman to sign the official minutes. (Attached).
5. **Finance**
To receive, note and duly resolve to authorise:
 - a. The Financial Report for February, showing a closing balance on 8th January 2021 of £49,559.84 which agrees to the closing balance on the bank statement issued on 14th January 2021. (Attached).
 - b. Cheques for payment, listed on the Cheque Schedule 021721 totalling £441.28. (Attached).
6. **Planning**
 - a. **Applications received by the Local Planning Authority**
To consider current applications including those listed in the schedule (Plans_02_17_21) (Attached).
 - b. **Planning Decisions to Note**
 - i. N/067/02244/20 – The Old Chapel House, Priory Lane, LN11 8SP - ELDC have granted full planning permission.
 - c. **Temporary Road Closures**
 - i. Organisation responsible for restriction: Freedom Group
Reason for restriction: Cabling Works
Location and nature of restriction: Road Closure Order in place on: Middlesykes Lane (Between Northgate Lane & a point 90m South)
Period of restriction: 15/3/2021 to 19/3/2021 (Restrictions to be implemented as & when required during this period, signage detailing accurate dates & times will be displayed on site in advance)
 - d. **Proposed Works to Trees**
 - i. **Location:** Pine Lodge, Carlton Road, Manby – **Proposals:** T15 – Ash – Fell – **Reasons:** Fungus present.

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- ii. **Location:** 1 Vampire Road, Manby – **Proposals:** T22 – Horse Chestnut – (T1 on plan), T24 – Oak – (T3 on plan) and T25 – Horse Chestnut – (T2 on plan) - reduction of branches less than 5cm diameter overhanging driveway – **Reasons:** To achieve a clearance above the driveway of no more than 3 metres.
- iii. **Location:** Manby House/The Admirals, Carlton Road, Manby – **Proposals:** A1 – Several Scots Pine, Elm, Beech, Larch, Hawthorne, Ash, Cherry, Oak, Evergreen Oak and Holly (T11 on plan, Walnut) – failed horizontal beam overhanging garden, remove to stem – **Reasons:** A1 Safety.

7. **Gift**

Cllr. Bruce to propose that the Council consider sending a gift to Grimoldby School to thank them for their work during the pandemic.

8. **Traffic on Middlesykes Lane**

Cllr. Starsmore to update the Council following discussions with LCC Cllr. McNally.

9. **Standing Orders / Financial Regulations / Code of Conduct**

As no updates have been recommended by NALC since last review in 2020, Committee to approve amendment of review date only on the above.

10. **Notice Boards**

Further to previous discussion, Cllrs. to note that the noticeboards located at the bus shelter on Tinkle Street and at Bulldog Crescent have now been repaired. Co-op have confirmed that a new noticeboard could not be placed in/on/around their premises. Cllrs. to resolve upon whether to:

- a. Replace those noticeboards located at Grimoldby Village Hall and Manby Post Office, and if so note the budget and decide upon what style replacement it would like.
- b. Decommission those located at Grimoldby's Old Post Office and on the bus shelter opposite Church Lane.

11. **Grant Application**

Council to consider a grant application form from Mimi's Mission, circulated by email 9th February 2020, supporting paper circulated 10th February.

12. **Issues and Options Consultation**

Council to confirm receipt of the above (circulated by email on 9th February 2021) and consider the way forward in relation to whether to formulate a corporate response and if required resolve upon the particulars of how this will be formulated, who will formulate and when this will be formulated.

13. **LALC Annual Training Scheme**

Council to resolve upon whether to join the LALC training scheme in 2021/22.

14. **Any Other Business**

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD BY TELEPHONE CONFERENCE
ON WEDNESDAY 20th JANUARY 2021**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: Mrs. E. Billings (EB), M. Bruce (MB), C. Fairburn (CF), Mrs. L. Knowles (LK), M. Starsmore (MS), Mrs. N. Turney (NT), T. Vamplew (TV)

Councillors not present: Mrs. D. Copeland (DC),

The Clerk, Mrs. L.M. Phillips was also present.

No members of the public spoke in the public forum:

197. Apologies for Absence

There were no apologies for absence.

198. Chairman's Remarks

The Chairman remarked that Boston Borough Council were looking into using PSPS along with ELDC and South Holland.

Cllr. Mrs. EB arrived at 7.33pm.

He had no update on Beech Grove or ELDC's proposed asset transfer. Finally, he reported that if he had any community funds left in his ELDC pot at the deadline he would like to give it to the Council to be distributed as the Council felt fit.

199. Declarations of Interest

There were no declarations of interest.

200. Council Minutes

Following a vote of the Council it was **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 16th December 2020 with an amendment to show that Cllr. CF had not been present.

201. Finance

The Council received, noted and duly **RESOLVED** to authorise the following:

- a. The Financial Report for January, showing a closing balance on 10th December 2020 of £50,154.72 which agreed to the closing balance on the bank statement issued on 14th December 2020.
- b. Cheques for payment, listed on the Cheque Schedule 012021 totalling £553.28. (Attached).
- c. Budget Variance Report to December 2020. (Attached).

202. Planning

a. Applications received by the Local Planning Authority

The Council considered current applications including those listed in the schedule (Plans_01_20_21) and resolved as follows:

- i. N/067/02357/20 – Grimoldby and Manby Parish Council discussed this application on 20th January 2021 and had no objection but were concerned about traffic as both dwellings would fall outside of the 30mph speed limit signs. If approved, the Parish Council would require them to be relocated as this proposal is currently not within the villages development plan. Further the Parish Council assumed that the two dwellings would have their storm water drainage connected into the main village dyke on the opposite side of Middlesykes Lane and it wondered if there was sufficient capacity for this.
- ii. **Grimoldby and Manby** Parish Council discussed this application on 20th January 2021 and had no objections.

b. Planning Decisions

The Council noted the following:

- i. N/067/02085/20 – Wheelwrights Cottage, Manby Middlegate, Grimoldby, LN11 8ST – ELDC have granted full planning permission.
- ii. N/113/02088/20 – Fair View, Manby Middlegate, Grimoldby, LN11 8ST – ELDC have granted full planning permission.
- iii. N/067/01445/20 – Land off Tinkle Street, Grimoldby, LN11 8SW – ELDC have granted outline

- planning permission.
- iv. N/067/02017/20 – Tree Tops, Eastfield Lane, Grimoldby, LN11 8TD – ELDC have granted full planning permission.

203. Public Area on New Housing Development off the B1200

Cllr. Fairburn reported that the new development off the B1200 incorporated an amenity space in memory of Amelia Wood with flower beds, 2 benches and trellis upon which wreaths could be displayed.

204. Sports Pavillion and Grounds

The Council received a draft lease for consideration. However, it was opined that Manby Football were perhaps not properly constituted or sufficiently well funded to be able to enter into this. It was **RESOLVED** that the Clerk should contact the Council's insurers to enquire as to whether there were any guidelines that it should follow regarding hiring the facilities out and also contact the Council's solicitors to explain the situation and receive their advice re. suitable arrangements.

205. The Pensions Regulator

The Council noted that the third anniversary of its staging date (1st February 2021) was approaching and that it would be required to make a re-declaration. The Council **RESOLVED** to confirm the declaration and that the Clerk may make it on its behalf. It noted that the re-declaration deadline was 30th June 2021.

206. Any Other Business

- a. Cllr. Starsmore wondered if there was any news on the meeting the Council had requested with LCC regarding traffic on Middlesykes Lane. The Clerk confirmed that there was not yet.
- b. Cllrs. Starsmore asked if Cllr. TK could make enquiries regarding the layby which was supposed to have been formed on Middlesykes Lane whose plans entailed piping the dyke in. Cllr. TK confirmed he would make enquiries and ask for the dyke to be inspected.
- c. Cllr. Bruce proposed that the presentation of a thank you gift to Grimoldby School be made a future agenda item.

The meeting closed at 8.20pm

Signed _____ (Chairman) Dated _____

Financial Report - February 2021

	£	£
Opening balance as at 14th December 2020		50,154.72
ADD receipts		-
		<hr style="width: 100%;"/>
		50,154.72
LESS payments		
1177 HMRC PAYE/NIC for June 2019	81.00	
1259 HMRC PAYE/NIC September	0.40	
1267 HMRC PAYE/NIC for November 2020	88.20	
1268 Glendale Countryside Ltd Grasscutting	153.60	
1269 G&M1 Wages December	353.08	
1270 HMRC PAYE/NIC for December 2020	88.20	
1271 PKF Littlejohn LLP External Audit	240.00	
1272 Mr. K. Towler Maintenance	367.66	
1273 G&M1 Wages January 2021	353.08	
1274 HMRC PAYE/NIC January 2021	88.20	
1275 SLCC Membership	112.00	
	<hr style="width: 100%;"/>	
	1,925.42	<hr style="width: 100%;"/>
		48,229.30
ADD Uncleared Cheques		
1177 HMRC PAYE/NIC for June	81.00	
*1259 HMRC PAYE/NIC September	0.40	
1270 HMRC PAYE/NIC for December 2020	88.20	
1271 PKF Littlejohn LLP External Audit	240.00	
1272 Mr. K. Towler Maintenance	367.66	
1273 G&M1 Wages January 2021	353.08	
1274 HMRC PAYE/NIC January 2021	88.20	
1275 SLCC Membership	112.00	
	<hr style="width: 100%;"/>	
Closing balance as at 8th January 2021	1,330.54	<hr style="width: 100%;"/>
		49,559.84
VAT owed as at 10th February 2021 for 2020/21		<hr style="width: 100%;"/>
		305.28

*1259 The Clerk has now paid HMRC the 40p and will amend the Council's records to account for this at year end.

Cheque Schedule February 2021

Cheque No	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net
1276	G&M1	Wages January	353.08	353.08	-	353.08
1277	HMRC	PAYE/NIC January	88.20	88.20	-	88.20
TOTALS			441.28	441.28	-	441.28

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Planning Schedule February 2021

Our Ref	Authority	Application No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
01/21	ELDC	N/067/ 00141/21	Planning Permission	Mr. S. Martin	Outline erection of 3 no. dwellings.	Land to the North of Mill Lane, LN11 8TB	<p>Object on the following ground:</p> <ol style="list-style-type: none"> 1) Mill Lane is already over developed 2) The lane is very narrow and inadequate for any increase in traffic 3) Vehicles are already having to enter the lane in reverse as there is no turning area 4) There is no room for vehicles to pass one another in the lane and no footpath <p>However, if ELDC are minded to grant planning permission the Council would make the points:</p> <ul style="list-style-type: none"> - that before the commencement of any development of the site the developer shall construct a sufficient turning space to enable all vehicles to turn and so be able to enter and leave the lane in a forward gear. - such Turning Space to be kept clear of any obstruction thereafter. 	24/02/2021

EXAMPLE NOTICEBOARD STYLES

