

Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 16th September 2026 in The Pavilion, Gibson Way, Manby at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.

Any public wishing to speak, on an agenda item or "sit in" on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.


Mrs. L.M. Phillips

Clerk

Dated this 11th Day of September 2026

AGENDA

1. Apologies for Absence

To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2. Chairman's Remarks

3. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.

4. Council Minutes

To approve as a correct record the draft Minutes of the Council Meeting held on 17th June 2026 and authorise the Chairman to sign the official minutes.

5. Finance

To receive, note and duly resolve to authorise:

- a. The Financial Report for July, showing a closing balance on 30th June 2026 of £72,403.60 which agrees to the closing balance on the June bank statement.
- b. The Financial report for August, showing a closing balance on 31st July 2026 of £69,944.21 which agrees to the closing balance on the July bank statement.
- c. The Financial report for September, showing a closing balance on 31st August 2026 of £68,439.96 which agrees to the closing balance on the August bank statement.
- d. Cheques for payment, listed on the Cheque Schedule 091626.
- e. Budget Variance Report to end August 2026.
- f. Cashbook Record of Payments and Receipts for Months 1 to 5.

6. Planning

a. Applications received by the Local Planning Authority

To consider current applications including those listed in the schedule (Plans_07_15_26) / ratify comments already made by the Planning Working Group.

b. Planning Decisions

At the time of printing there were none.

c. Appeal Decision

02541/25/OUT – Land adjacent to Bilney and Bowen House, Manby Park, Manby, LN11 8UT – The development proposed was erect one number self-build dwelling. The appeal is dismissed.

Grimoldby and Manby Parish Council

7. Temporary Traffic Regulation Orders

Council to note the following:

- a. Organisation responsible for restriction: Lincolnshire County Council
Reason for restriction: Carriageway repairs
Nature and location of restriction: Road closure Order - High Gate (Between 60m & 120m Northwest of Rotten Row), Theddlethorpe All Saints. B1200 Manby Middlegate (From 600m & 1440m South West of Ings Lane), Grimoldby. Fen Lane, Grainthorpe - King Street, Grainthorpe
Period of restriction: 24/08/2026 - 27/10/2026
(Restrictions to be implemented for 5 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance)

8. Proposed Manby Conservation Area

Following posting of details about the above on Facebook and the Council's website, Council to note that no comments were forwarded directly to the Council's email address. Council to consider the proposals circulated by email on 15th May (attached) for the creation of a conservation area in Manby and resolve upon a corporate response.

9. Safeguarding Policy

Council to review its Safeguarding Policy, noting that no amendments are suggested, and consider approving for continued use.

10. Annual Play Park Inspection Report

Further to receipt of the above by email, Council to receive an update from the Clerk to include details of correspondence received from a member of the public and consider the way forward.

11. Local Government Pay Claim 2026/27

Council to note that agreement has now been reached on the above and approve that this be implemented as per contract from 1st April 2026, in line with NALC recommendations.

12. Pensions Regulator

Council to note that notification of the deadline for its re-enrolment and re-declaration legal duties has been received. Council to delegate authority to the Clerk to complete the necessary paperwork and submit, as required.

13. Closed Session Item

To consider moving into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a third party, commercial and confidential nature in relation to:

- a. Barrier at Pavilion – Council to consider quotes and resolve upon the way forward.
- b. Allotments - Council to consider current circumstances following inspection, a request for the placement of a shed on Plot 6 and resolve upon the way forward.

14. Any Other Business

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

15. Next Meeting - Council to note that the date of the next scheduled meeting is Wednesday 21st October 2026.

**MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL
HELD AT THE PAVILION, GIBSON WAY, GRIMOLDBY
ON WEDNESDAY 17th JUNE 2026**

Present Councillor T. Knowles (TK) (in the chair)

Councillors: C. Fairburn (CF), N. Hind (NH), R. Hampton (RH), M. Starsmore (MS), T. Vamplew (TV)

Councillors not present: Mrs. E. Billings (EB), Mrs. L. Knowles (LK),

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum.

T26. Apologies for Absence

Apologies for absence were received from Cllrs. Mrs. E. Billings and Mrs. L. Knowles.

T27. Chairman's Remarks

The Chairman confirmed that there was nothing to report regarding Beech Grove. Cllr. TV had attended the Angus Energy Meeting (mentioned at the last meeting) and nothing had arisen there to worry the villages.

T28. Declarations of Interest / Dispensations

There were no declarations of interest.

T29. Council Minutes

It was proposed, seconded and **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 20th May 2026 with a handwritten amendment to item T3 to change 2026 to 2027.

T30. Annual Grimoldby and Manby Parish Meeting 2025/26 Draft Minutes

The Council received the above and noted that no proposals had been made by members of the public for consideration.

T31. Finance

It was proposed, seconded and **RESOLVED** to receive, note and authorise the following:

- a. The Financial Report for June, showing a closing balance on 29th May 2026 of £75,489.55 which agreed to the closing balance on the bank statement for May.
- b. The cheques listed on the Cheque Schedule 061726 – totalling £2,067.83.

T32. Annual Governance and Accountability Return (AGAR) 2025/26

It was proposed, seconded and **RESOLVED** as follows:

- a. To receive a report from the Clerk on the above noting the contents and links to guidance.
- b. To receive the report of the internal auditor. It noted her comments which were: A claim for VAT did not appear to have been made in year or in 24/25 and a suggestion that strict restrictions be placed on the use of a Council Debit card. The Clerk confirmed that with regard to VAT, this was acceptable as long as a claim was made within 4 years of the end of the month in which the supply, acquisition or importation occurred. She also confirmed with regard to a Council Debit Card that controls were already contained within Financial Regulations but a card had not yet been obtained. It was agreed that the Council would make a VAT claim within the allowed timeframe and revisit restrictions regarding use of a Council Debit Card when required.
- c. To approve completion of the Annual Governance Statement (Section 1 of the AGAR) for the financial year 2025/26 by placing ticks against 'Yes' in boxes 1, 2, 3, 4, 5, 6, 7, 8, 10 and in box 9 a tick against 'N/A' and authorise signing by the Chairman and the Clerk.
- d. To note the Asset Register as previously approved.
- e. To receive and approve the 2025/26 Final Accounts.
- f. To receive and approve the 2025/26 Cashbook.
- g. To receive a copy of the Council's bank statement at 31st March 2026.
- h. To receive and approve the bank reconciliation required for submission with the AGAR for the year ended 31st March 2026.
- i. To approve the Accounting Statements (Section 2 of the AGAR) for the financial year 2025/26 as certified by the RFO and authorise signing by the Chairman.
- j. To note that the period for the exercise of public rights must include the first 10 working days of July, must be at least 30 consecutive working days long, must commence as soon as possible after approval of the AGAR and with this in mind, approve that the period for the exercise of public rights should be set from Monday 22nd June 2026 to Friday 31st July 2026.

T33. Planning

a. Applications received by the Local Planning Authority

There were no planning applications to consider.

b. Planning Decisions

The Council noted the following planning decision, received from ELDC:

- i. 03699/25/FUL - Planning Permission - Erection of a dwelling and construction of a vehicular access with gates - Land Adjacent The Gables, Middlesykes Lane, Grimoldby – ELDC approved 4th June 2026.

c. Temporary Traffic Restrictions

The Council noted the following temporary traffic restriction, received from LCC:

- i. Organisation responsible for restriction: Lincolnshire County Council
Reason for restriction: Carriageway reconstruction
Nature and location of restriction: Road closure Order - Grange Lane, Manby Mill Lane, Grimoldby
No waiting and no loading at any time Order - Tinkle Street (Between 50m North & 50m South of Mill Lane), Grimoldby
Period of restriction: 20/07/2026 - 27/07/2026
Accurate dates/times will be displayed on site in advance. (Restrictions to be implemented for 3 days as and when required during this period, signage detailing accurate dates and times will be displayed on site in advance). Alternative route or access arrangements: Diversion routes and vehicular or pedestrian access arrangements will be signposted.

T34. Review of Policies and Procedures

The Council noted that the following had been reviewed. It was proposed, seconded and **RESOLVED** to approve continued use of:

a. General Data Protection

- i. Data Protection Policy
- ii. Subject Access Requests Policy
- iii. Social Media and Electronic Communication Policy
- iv. Secure Disposal of Information Procedure
- v. Retention of Documents Policy
- vi. General Privacy Notice
- vii. Staff and Councillor Privacy Notice
- viii. Information Security Incident Policy
- ix. Complaints Procedure
- x. Policy on Handling of Freedom of Information Requests
- xi. Co-option Policy

T35. Pavilion and Football Field Agreement

The Council received an update from Manby FC. It was proposed, seconded and **RESOLVED** that matters relating to the Agreement be held in abeyance for a year and that in the meantime Manby FC were to continue to maintain the football field.

T36. The Great Grid Upgrade – Eastern Green Link 5 and 6

Following dissemination of information about the above on 8th June 2026 to Councillors by email, it was proposed, seconded and **RESOLVED** that the Council should not submit a response.

T37. Proposed Manby Conservation Area

Following discussion of the above by Council on 20th May Councillors noted that ELDC had asked IPC Consulting to undertake a review. The review would focus on defining the special character and significance of the proposed Conservation Area and would include reviewing the Conservation Area boundary, as proposed by ELDC. Council noted that views on inclusions or exclusions were welcome and comments could be submitted until 18th September 2026. It was proposed, seconded and **RESOLVED** to place details of the proposals and the consultation on the Council's website and Facebook page asking residents to comment or contact the Council with comments prior to discussion at the September meeting.

T38. Pavilion Electric

The Council noted that British Gas, the Council's current provider of electricity at the Pavilion had confirmed that its prices would rise from 1st July 2026 and this would mean an estimated annual increase to the Council of £14. The Clerk asked if the Council wished her to look at moving their electricity supplier. It was proposed, seconded and **RESOLVED** that a change in supplier was not required.

T39. Valuations Office Agency (VOA)

The Council noted that correspondence had been received from the VOA requesting information about the land that the Council owned off Gibson Way. They were informed that the information provided would be used to set up-to-date rateable values for non-domestic properties. It was proposed, seconded and **RESOLVED** that the Clerk should be given delegated authority to complete the necessary paperwork.

T40. LALC AGM

The Council noted that the above would take place by Zoom on Thursday 9th July from 6.30pm, commencing with guest speaker Cllr. Sean Matthews, leader of LCC, addressing delegates. It was proposed, seconded and **RESOLVED** that Cllr. Hind should attend on behalf of the Council.

T41. Closed Session Item

At 7.56pm it was proposed by Cllr. Tk, seconded by Cllr. NH AND **RESOLVED** by a vote to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following item, information being of a third party, commercial and confidential nature in relation to quotes for repairs/renewal of bench around tree on Tinkle Street. The Council discussed quotes and it was proposed, seconded and **RESOLVED** to accept Mr. Towler's quote in the sum of £85. At 7.58pm it was proposed by Cllr. TK, seconded by Cllr. NH and **RESOLVED** to move back into open session.

T42. Any Other Business

Cllrs. RH and NH enquired as to progress with the installation of a gate to the entrance to the Pavilion. The Clerk confirmed the Council did not have a budget for that work and costs were inhibitive. She was also concerned about some of the cheaper products that could be bought online from a Health and Safety Perspective. It was agreed that she would progress the matter with a view to keeping the costs as low as possible.

T43. Next Meeting

Council noted that the date of the next scheduled meeting was Wednesday 15th July 2025.

The meeting closed at 8.06pm

Signed _____ (Chairman) Dated _____

Financial Report - July 2026

			£	£
Opening balance as at 31st May 2026				75,489.55
ADD receipts				
FPI	Smith YC	Pavilion Rent		84.00
DEP	Honeysuckle Club	Pavilion Rent		154.00
				<u>75,727.55</u>
LESS payments				
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1585	Dave Skells TM Ltd	October Amenity Grass Cut	246.00	
1610	Dave Skells TM Ltd	Amenity Grass Cutting	492.00	
1616	Dave Skells TM Ltd	Amenity Grass	246.00	
1617	SCIS UK Ltd	Adobe Acrobat Pro	291.60	
1618	NSALG Ltd	Annual Subscription to National Allotment Society	84.00	
1623	Lincoln and Lindsey Blind Society	Grant	200.00	
1625	SCIS UK Ltd	IT Maintenance	48.00	
1626	MG Ubique Ltd	Emergency Tree Work at Play Park	1,800.00	
1627	Dave Skells TM Ltd	Amenity Grass Cutting April	260.76	
1628	G&M1	Employee Costs May	718.19	
1629	HMRC	Employee Costs May	251.72	
1630	Mr. K. Towler	Village Maintenance May	520.00	
1631	Lincolnshire Association of Local Councils	Annual Membership of LALC and NALC	485.92	
1632	Information Commissioner's Office	Annual Data Protection Fee	52.00	
1633	Mrs. J. Cooper	Internal Audit	40.00	
1634	British Gas Trading Ltd	Pavilion Electric	131.71	
1635	G&M1	Employee Costs June	718.19	
1636	HMRC	Employee Costs June	251.72	
1637	Mr. K. Towler	Village Maintenance June, Work to Allotments & Bench Repair	655.00	
1638	Wicksteed Leisure Ltd	Annual Inspection	246.00	
1639	Hamptons Garden Services	Repair to playpark	840.00	
	Lloyds	Bank Charge	5.75	
	Lloyds	Bank Charge	9.25	
			<u>8,689.81</u>	<u>67,037.74</u>
ADD Uncleared Cheques				
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1585	Dave Skells TM Ltd	October Amenity Grass Cut	246.00	
1610	Dave Skells TM Ltd	Amenity Grass Cutting	492.00	
1617	SCIS UK Ltd	Adobe Acrobat Pro	291.60	
1625	SCIS UK Ltd	IT Maintenance	48.00	
1629	HMRC	Employee Costs May	251.72	
1630	Mr. K. Towler	Village Maintenance May	520.00	
1631	Lincolnshire Association of Local Councils	Annual Membership of LALC and NALC	485.92	
1632	Information Commissioner's Office	Annual Data Protection Fee	52.00	
1633	Mrs. J. Cooper	Internal Audit	40.00	
1634	British Gas Trading Ltd	Pavilion Electric	131.71	
1635	G&M1	Employee Costs June	718.19	
1636	HMRC	Employee Costs June	251.72	
1637	Mr. K. Towler	Village Maintenance June, Work to Allotments & Bench Repair	655.00	
1638	Wicksteed Leisure Ltd	Annual Inspection	246.00	
1639	Hamptons Garden Services	Repair to playpark	840.00	
Closing balance as at 30th June 2026			<u>5,365.86</u>	<u>72,403.60</u>

Financial Report - August 2026

			£	£
Opening balance as at 1st July 2026				72,403.60
ADD receipts				
FPI	Plot 5	Allotment Rent		23.75
FPI	Smith YC	Pavilion Rent		56.00
				72,483.35
LESS payments				
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1585	Dave Skells TM Ltd	October Amenity Grass Cut	246.00	
1610	Dave Skells TM Ltd	Amenity Grass Cutting	492.00	
1617	SCIS UK Ltd	Adobe Acrobat Pro	291.60	
1625	SCIS UK Ltd	IT Maintenance	48.00	
1629	HMRC	Employee Costs May	251.72	
1630	Mr. K. Towler	Village Maintenance May	520.00	
1631	Lincolnshire Association of Local Councils	Annual Membership of LALC and NALC	485.92	
1632	Information Commissioner's Office	Annual Data Protection Fee	52.00	
1633	Mrs. J. Cooper	Internal Audit	40.00	
1634	British Gas Trading Ltd	Pavilion Electric	131.71	
1635	G&M1	Employee Costs June	718.19	
1636	HMRC	Employee Costs June	251.72	
1637	Mr. K. Towler	Village Maintenance June, Work to Allotments & Bench Repair	655.00	
1638	Wicksteed Leisure Ltd	Annual Inspection	246.00	
1639	Hamptons Garden Services	Repair to playpark	840.00	
1640	G&M1	Employee Costs July	718.39	
1641	HMRC	Employee Costs July	251.52	
1642	Mr. K. Towler	Village Maintenance and Work to Allotments	555.00	
			6,890.77	65,592.58
ADD Uncleared Cheques				
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1585	Dave Skells TM Ltd	October Amenity Grass Cut	246.00	
1610	Dave Skells TM Ltd	Amenity Grass Cutting	492.00	
1636	HMRC	Employee Costs June	251.72	
1637	Mr. K. Towler	Village Maintenance June, Work to Allotments & Bench Repair	655.00	
1638	Wicksteed Leisure Ltd	Annual Inspection	246.00	
1639	Hamptons Garden Services	Repair to playpark	840.00	
1640	G&M1	Employee Costs July	718.39	
1641	HMRC	Employee Costs July	251.52	
1642	Mr. K. Towler	Village Maintenance and Work to Allotments	555.00	
Closing balance as at 31st July 2026			4,351.63	69,944.21

Financial Report - September 2026

			£	£
Opening balance as at 31st July 2026				69,944.21
ADD receipts				69,944.21
LESS payments				
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1585	Dave Skells TM Ltd	October Amenity Grass Cut	246.00	
1610	Dave Skells TM Ltd	Amenity Grass Cutting	492.00	
1636	HMRC	Employee Costs June	251.72	
1637	Mr. K. Towler	Village Maintenance June, Work to Allotments & Bench Repair	655.00	
1638	Wicksteed Leisure Ltd	Annual Inspection	246.00	
1639	Hamptons Garden Services	Repair to playpark	840.00	
1640	G&M1	Employee Costs July	718.39	
1641	HMRC	Employee Costs July	251.52	
1642	Mr. K. Towler	Village Maintenance and Work to Allotments	555.00	
1643	G&M1	Employee Costs August	718.19	
1644	HMRC	Employee Costs August	251.72	
1645	Mr. K. Towler	Village Maintenance	520.00	
1646	Manby Football Club	Grasscutting of football field x 3	60.00	
1647	Mr. T. Knowles	Chairman's Expenses (transport costs)	50.00	
1648	SCIS UK Ltd	MS 365, Backup and .gov Emails Annual Subs	735.84	
1649	Louth Building Supplies Ltd	Fencing Pins for use in Tour of Britain Decorations	52.22	
1650	Mrs. L. Phillips	Reimbursement for cable ties purchased for Tour of Britain Decorations	-	
		Reimbursement for union flags purchased for Tour of Britain Decorations	-	
1651	Hamptons Garden Services	Repair to playpark	73.60	
	Lloyds	Bank charges	9.25	
			6,822.45	63,121.76
ADD Uncleared Cheques				
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1585	Dave Skells TM Ltd	October Amenity Grass Cut	246.00	
1610	Dave Skells TM Ltd	Amenity Grass Cutting	492.00	
1636	HMRC	Employee Costs June	251.72	
1638	Wicksteed Leisure Ltd	Annual Inspection	246.00	
1640	G&M1	Employee Costs July	718.39	
1641	HMRC	Employee Costs July	251.52	
1642	Mr. K. Towler	Village Maintenance and Work to Allotments	555.00	
1643	G&M1	Employee Costs August	718.19	
1644	HMRC	Employee Costs August	251.72	
1645	Mr. K. Towler	Village Maintenance	520.00	
1646	Manby Football Club	Grasscutting of football field x 3	60.00	
1647	Mr. T. Knowles	Chairman's Expenses (transport costs)	50.00	
1648	SCIS UK Ltd	MS 365, Backup and .gov Emails Annual Subs	735.84	
1649	Louth Building Supplies Ltd	Fencing Pins for use in Tour of Britain Decorations	52.22	
1650	Mrs. L. Phillips	Reimbursement for cable ties purchased for Tour of Britain Decorations	-	
		Reimbursement for union flags purchased for Tour of Britain Decorations	-	
1651	Hamptons Garden Services	Repair to playpark	73.60	
Closing balance as at 31st August 2026			5,318.20	68,439.96

Cheque Schedule 091626

July 2026							
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref
1634	British Gas Trading Ltd	Pavilion Electric	131.71	131.71	6.27	125.44	
1635	G&M1	Employee Costs June	718.19	718.19	-	718.19	
1636	HMRC	Employee Costs June	251.72	251.72	-	251.72	
1637	Mr. K. Towler	Village Maintenance June, Work to Allotments & Bench Repair	655.00	655.00	-	655.00	14
1638	Wicksteed Leisure Ltd	Annual Inspection	246.00	246.00	41.00	205.00	831951
1639	Hamptons Garden Services	Repair to playpark	840.00	840.00	-	840.00	0471385
TOTAL			2,842.62	2,842.62	47.27	2,795.35	

August 2026							
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref
1640	G&M1	Employee Costs July	718.39	718.39	-	718.39	
1641	HMRC	Employee Costs July	251.52	251.52	-	251.52	
1642	Mr. K. Towler	Village Maintenance and Work to Allotments	555.00	555.00	-	555.00	
TOTAL			1,524.91	1,524.91	-	1,524.91	

September 2026							
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref
1643	G&M1	Employee Costs August	718.19	718.19	-	718.19	
1644	HMRC	Employee Costs August	251.72	251.72	-	251.72	
1645	Mr. K. Towler	Village Maintenance	520.00	520.00	-	520.00	
1646	Manby Football Club	Grasscutting of football field x 3	60.00	60.00	-	60.00	0471384
1647	Mr. T. Knowles	Chairman's Expenses (transport costs)	50.00	50.00	-	50.00	
1648	SCIS UK Ltd	MS 365, Backup and .gov Emails Annual Subs	735.84	735.84	122.64	613.20	INV-46518
1649	Louth Building Supplies Ltd	Fencing Pins for use in Tour of Britain Decorations	52.22	52.22	8.70	43.52	SIN264562
1650	Mrs. L. Phillips	Reimbursement for cable ties purchased for Tour of Britain Decorations		9.99	1.67	8.32	
		Reimbursement for union flags purchased for Tour of Britain Decorations	28.86	18.87	3.15	15.73	
1651	Hamptons Garden Services	Repair to playpark	73.60	73.60	12.35	61.25	
TOTAL			2,490.43	2,490.43	148.51	2,341.93	

Grand Total			6,857.96	6,857.96	195.78	6,662.19	
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Budget Variance Report to 31st August 2026

**Budget 2026/27 +
CF's / Gen Res Top**

	Ups	Actual Spend £	Variance £	Apr £	May £	Jun £	Jul £	Aug £
Opening Balance	66,722.68							
INCOME								
Precept	24,474.07	12,237.04	12,237.03	12,237.04	-	-	-	-
VAT	1,300.00	-	1,300.00	-	-	-	-	-
Bank Interest	-	-	-	-	-	-	-	-
Grasscutting cont's from LCC	2,553.93	-	2,553.93	-	-	-	-	-
HMRC	-	-	-	-	-	-	-	-
Grants	2,000.00	-	2,000.00	-	-	-	-	-
Allotment rent	250.00	223.75	26.25	200.00	-	-	23.75	-
Pavilion Rent	1,092.00	343.00	749.00	49.00	-	238.00	56.00	-
Football Club rent	250.00	-	250.00	-	-	-	-	-
Clir. T. Knowles	-	-	-	-	-	-	-	-
Playpark	-	-	-	-	-	-	-	-
Writeback of cheques	-	-	-	180.00	-	-	-	-
Total	31,920.00	12,803.79	19,116.21	12,666.04	-	238.00	79.75	-
EXPENDITURE								
DAY TO DAY								
Clerk's Salary	12,000.00	-	12,000.00	718.39	718.19	718.19	718.19	718.39
PAYE/NIC	3,500.00	-	3,500.00	251.52	251.72	251.72	251.72	251.52
Rent (Mtgs)	100.00	-	100.00	-	-	-	-	-
Play Park/Tennis Courts	1,500.00	-	1,500.00	-	-	-	1,045.00	-
Tennis Courts	-	-	-	-	-	-	-	-
Grasscutting/maintenance of right of way footpaths	-	-	-	-	-	-	-	-
Seats	-	-	-	-	-	-	-	-
Bus Shelters	-	-	-	-	-	-	-	-
Subscriptions	700.00	485.92	214.08	-	-	485.92	-	-
Grants	800.00	200.00	600.00	-	200.00	-	-	-
Publications and Training	300.00	180.00	120.00	180.00	-	-	-	-
Insurance	1,450.00	1,446.10	3.90	-	1,446.10	-	-	-
Audit	250.00	40.00	210.00	-	-	40.00	-	-
Wreaths	50.00	-	50.00	-	-	-	-	-
Speed Sign	-	-	-	-	-	-	-	-
Shrub/hedge/noticeboard etc Maintenance in G&M	-	135.00	(135.00)	-	-	-	135.00	-
Defibrillator	200.00	-	200.00	-	-	-	-	-
Elections	-	-	-	-	-	-	-	-
Allotments/Football Field/Pavilion	3,500.00	290.44	3,209.56	70.00	60.00	125.44	-	35.00
Amenity Grasscutting	1,500.00	422.30	1,077.70	205.00	217.30	-	-	-
General Reserve	-	-	-	-	-	-	-	-
Platinum Jubilee	-	-	-	-	-	-	-	-
VAT	-	502.33	(502.33)	103.60	351.46	6.27	41.00	-
Village Maintenance	7,000.00	2,660.00	4,340.00	520.00	580.00	520.00	520.00	520.00
Admin Equipment/IT/GDPR	1,000.00	335.00	665.00	243.00	40.00	52.00	-	-
Bank Charges	120.00	31.50	88.50	-	7.25	15.00	-	9.25
Total Day to Day Running	33,970.00	6,728.59	27,241.41	2,291.51	3,872.02	2,214.54	2,710.91	1,534.16
Of Which Precepted For	31,920.00							
Of Which Drawn from Reserves	2,050.00							
 earmarked RESERVES								
EMR War Memorial	-	-	-	-	-	-	-	-
EMR Specialist .gov email addresses/IT	378.51	-	378.51	-	-	-	-	-
EMR Speed Sign	1,654.00	-	1,654.00	-	-	-	-	-
EMR Play Park	5,000.00	1,500.00	3,500.00	-	1,500.00	-	-	-
EMR Elections	2,500.00	-	2,500.00	-	-	-	-	-
EMR Audit	200.00	-	200.00	-	-	-	-	-
EMR Allotment/Football Field/Pavilion	6,500.00	-	6,500.00	-	-	-	-	-
EMR Defibrillator	1,500.00	-	1,500.00	-	-	-	-	-
EMR Tennis Courts	5,500.00	-	5,500.00	-	-	-	-	-
EMR Grasscutting (verges and Bulldog Crescent)	-	-	-	-	-	-	-	-
EMR Streetlights	-	-	-	-	-	-	-	-
EMR Contingency	4,000.00	-	4,000.00	-	-	-	-	-
EMR Noticeboards	3,000.00	-	3,000.00	-	-	-	-	-
EMR Filing Cabinets/Office Equipment	3,000.00	-	3,000.00	-	-	-	-	-
EMR Future Commitments	-	-	-	-	-	-	-	-
EMR Community Projects	-	-	-	-	-	-	-	-
EMR Green Projects	-	-	-	-	-	-	-	-
EMR Village Signs	5,460.00	-	5,460.00	-	-	-	-	-
Total Earmarked Reserves	38,692.51	1,500.00	37,192.51	-	1,500.00	-	-	-
Of Which Total Earmarked Reserves Precepted For	-							
Expenditure Total	33,970.00							
 Precept (expenditure minus income)	24,474.07							
Closing Balance	65,583.33							
 Total Uncleared cheques @ 31/08/26 (= cashbk shaded figs & £834 from 25/26)	2,856.63							
Bank Closing Balance at 31/08/26	68,439.96							
Closing balance + uncleared Cheques	68,439.96							
General Reserve	26,890.82							

Cashbook 2026/27

OUT										IN			
Chq. No.	Date	PAYEE	Cheque Total £	Total £	VAT £	Net £	Ref	Date	PAYEE	Amount £			
1612	15/04/2026	G&M1	718.39	718.39	-	718.39	FPI	07/04/2026	Plot 2	25.00			
1613	15/04/2026	HMRC	251.52	251.52	-	251.52	FPI	09/04/2026	Plot 6	25.00			
1614	15/04/2026	Mr. K. Towler	520.00	520.00	-	520.00	FPI	10/04/2026	Plot 9	25.00			
1615	15/04/2026	Mr. T. Knowles	180.00	180.00	-	180.00	FPI	13/04/2026	Plot 1	25.00			
1616	15/04/2026	Dave Skells TM Ltd	246.00	246.00	41.00	205.00	FPI	13/04/2026	Plot 10	25.00			
1617	15/04/2026	SCIS UK Ltd	291.60	291.60	48.60	243.00	FPI	15/04/2026	Plot 3	25.00			
1618	15/04/2026	NSALG Ltd	84.00	84.00	14.00	70.00	BGC	17/04/2026	ELDC	12,237.04			
							FPI	20/04/2026	Plots 7 & 8	50.00			
						-	FPI	22/04/2026	Smith YC	49.00			
April Totals			2,291.51	2,291.51	103.60	2,187.91				12,486.04			
1619	05/05/2026	Lloyds Bank	7.25	7.25	-	7.25							
1620	20/05/2026	G&M1	718.19	718.19	-	718.19							
1621	20/05/2026	HMRC	251.72	251.72	-	251.72							
1622	20/05/2026	Mr. K. Towler	580.00	580.00	-	580.00							
1623	20/05/2026	Manby FC	60.00	60.00	-	60.00							
1624	20/05/2026	Lincoln & Lindsey Blind Society	200.00	200.00	-	200.00							
1625	20/05/2026	Zurich Municipal	1,446.10	1,446.10	-	1,446.10							
1626	20/05/2026	SCIS UK Ltd	48.00	48.00	8.00	40.00							
1627	20/05/2026	Dave Skells TM Ltd	260.76	260.76	43.46	217.30							
1628	20/05/2026	MG Ubique Ltd	1,800.00	1,800.00	300.00	1,500.00							
May Totals			5,372.02	5,372.02	351.46	5,020.56				-			
1629	01/06/2026	Lloyds Bank	5.75	5.75	-	5.75							
1630	17/06/2026	G&M1	718.19	718.19	-	718.19	FPI	11/06/2026	Smith YC	84.00			
1631	17/06/2026	HMRC	251.72	251.72	-	251.72	DEP	25/06/2026	Honeysuckle Club	154.00			
1632	17/06/2026	Mr. K. Towler	520.00	520.00	-	520.00							
1633	17/06/2026	LALC	485.92	485.92	-	485.92							
1634	17/06/2026	ICO	52.00	52.00	-	52.00							
	17/06/2026	Mrs. J. Cooper	40.00	40.00	-	40.00							
	27/06/2026	British Gas Trading Ltd	131.71	131.71	6.27	125.44							
	30/06/2026	Bank Charges	9.25	9.25	-	9.25							
June Totals			2,214.54	2,214.54	6.27	2,208.27				238.00			
1635	15/07/2026	G&M1	718.19	718.19	-	718.19	FPI	02/07/2026	Plot 5	23.75			
1636	15/07/2026	HMRC	251.72	251.72	-	251.72	FPI	13/07/2026	Smith YC	56.00			
1637	15/07/2026	Mr. K. Towler	655.00	655.00	-	655.00							
1638	15/07/2026	Wicksteed Leisure Ltd	246.00	246.00	41.00	205.00							
1639	28/07/2026	R.P. Hampton	840.00	840.00	-	840.00							
July Totals			2,710.91	2,710.91	41.00	2,669.91				79.75			
1640	03/08/2026	Lloyds Bank	9.25	9.25	-	9.25							
1641	19/08/2026	G&M1	718.39	718.39	-	718.39							
1642	19/08/2026	HMRC	251.52	251.52	-	251.52							
	19/08/2026	Mr. K. Towler	555.00	555.00	-	555.00							
August Totals			1,534.16	1,534.16	-	1,534.16				-			
Yearly Totals			14,123.14	14,123.14	502.33	13,620.81	Yearly Totals			#REF!			

Our Ref	Authority	Application No.	Type	Applicant	Proposal	Location	Comments	Deadline for Comments
05/26	ELDC	01139/26/FUL	Planning Permission	Mr. M. Forman	Change of use of existing agricultural land to form private equestrian use and erection of a stable block.	Land rear of Highfield House, Middlesykes Lane, Grimsoldby	To ratify the following comments, as made by the Planning Working Group: Support.	18/08/2026
06/26	ELDC	01242/26/FUL	Planning Permission	Mr. N. Bonnett	Extension to existing dwelling to provide a garage.	Church View, Tinkle Street, Grimsoldby, LN11 8SW	To ratify the following comments, as made by the Planning Working Group: Support.	04/09/2026
07/26	ELDC	01339/26/FUL	Planning Permission	Mrs. Claire Pritchard	Extension to existing dwelling to provide additional living accommodation.	25 Carlton Park, Manby, LN11 8UQ		29/09/2026

Lynda Phillips

From: Lynda Phillips
Sent: 15 May 2026 16:35
Subject: FW: Proposed Manby Conservation Area
Attachments: Proposed CA Map Manby.pdf

Dear Councillors,

Please find below for your perusal, prior to discussion next week.

Kind regards.

Lynda

From: IPC YourView <YourView@irvingpatrick.co.uk>
Sent: 14 May 2026 13:29
To: Lynda Phillips <Clerk@grimoldbyandmanbyparishcouncil.gov.uk>
Subject: FW: Proposed Manby Conservation Area

Dear Lynda,

Irving Patrick Consulting has been commissioned by East Lindsey District Council to undertake work relating to the possible designation of a Conservation Area at Manby.

We recognise that the proposal to designate a new Conservation Area is an important matter for the local community and may raise a range of views. The purpose of our work is to gather evidence, understand local character and significance, and ensure that local views are properly taken into account before any recommendations are made.

As part of this process, we are carrying out two rounds of consultation and are keen to engage with the parish council, local stakeholders, landowners, community organisations, residents, and other interested parties at this early stage.

Spring 2026 – Fact-Finding

We are beginning with an initial “fact-finding” phase to understand the character and special interest of Manby and to consider whether Conservation Area designation would be appropriate.

This stage is intended to be open and exploratory. We are especially seeking views on the character of the area, its heritage assets, its history, and the way people experience and value the local environment.

In particular, we would welcome your thoughts on:

- buildings, spaces, routes, views or character areas that you feel are particularly important to Manby;
- places that positively contribute to the way people experience the area, for example locations that evoke a sense of peace, tranquillity, identity or wellbeing;
- aspects of Manby’s history, development or local character that you feel should be better understood;
- buildings, structures or spaces of local importance;
- areas that have changed, improved or deteriorated over time;
- pressures for change or development affecting the area;

- potential benefits that might arise from Conservation Area designation;
- any concerns, challenges or practical issues that designation might raise for residents, landowners, businesses or property owners; and
- any comments on the possible boundary of a Conservation Area, should designation be considered appropriate.

We are very keen to keep this stage flexible and accessible. You are welcome to provide feedback in whichever way suits you best:

- written comments, with email being perfectly acceptable;
- a telephone conversation;
- a meeting in person; or
- an online meeting via Microsoft Teams.

We are keen to ensure this is an open and inclusive process and welcome contributions from all those who wish to comment, including those who may have concerns about the proposal.

In addition, we intend to hold informal public drop-in sessions, which will be advertised locally and via social media. These sessions will provide a further opportunity for residents, landowners and interested parties to share their views, ask questions, and understand the process.

Autumn/Winter 2026 – Draft Document Review

Following the initial evidence-gathering and consultation, draft documents will be prepared for further review. These may include a draft appraisal of Manby's character and special interest, together with recommendations on whether Conservation Area designation should be taken forward and, if so, what boundary and management considerations may be appropriate.

There will then be a second, more formal consultation period when the draft documents will be circulated for feedback and comment before any final recommendations are made.

At this early stage, we would greatly appreciate your input and would also welcome suggestions of any other individuals, groups, organisations, businesses or landowners who you feel should be consulted.

If you would like to arrange a conversation or provide initial comments, please do not hesitate to get in touch.

We look forward to hearing from you.

Yours sincerely,

Director



Grimoldby and Manby Parish Council

SAFEGUARDING CHILDREN POLICY

1) Introduction

Grimoldby and Manby Parish Council abides by the duty of care to safeguard and promote the welfare of children and is committed to safeguarding practice that reflects statutory responsibilities, government guidance and complies with the best practice requirements.

- a) We recognise that the welfare of children is paramount in all the work we do and in all the decisions we take.
- b) All children, regardless of age, disability, gender assignment, race, religion or belief, sex or sexual orientation have an equal right to protection from all types of harm and abuse.
- c) Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- d) Working in partnership with children, young people, their parents/carers and other agencies is essential in promoting children's welfare.

2) Purpose

Grimoldby and Manby Parish Council will:

- a) Protect children and young people who receive Grimoldby and Manby Parish Council's service from harm. This includes the children of adults who use our services.
- b) Provide staff and volunteers, as well as children and their families, with the overarching principles that guide our approach to safeguarding.

This policy applies to anyone working on behalf of Grimoldby and Manby Parish Council including senior managers, paid staff, volunteers, sessional workers, agency staff and students. Failure to comply with the policy and related procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the organisation.

3) Definitions

- a) **The Children Act 1989 definition of a child is:** anyone who has not yet reached their 18th birthday, even if they are living independently, are a member of the armed forces or is in hospital.
- b) **Child Abuse:** children may be vulnerable to neglect and abuse within their family or harm outside of the family. There are 4 main categories of abuse which are: sexual, physical, emotional abuse and neglect. It is important to be aware of more specific types of abuse that fall within these categories, they are:
 - i) Bullying and cyber bullying
 - ii) Child sexual exploitation
 - iii) Child criminal exploitation
 - iv) Child trafficking
 - v) Domestic abuse
 - vi) Emotional abuse
 - vii) Female genital mutilation
 - viii) Grooming
 - ix) Neglect
 - x) Non-recent abuse
 - xi) Online abuse
 - xii) Physical abuse

Grimoldby and Manby Parish Council

xiii) Sexual abuse

c) **Safeguarding children:** Safeguarding children is defined in Working Together to Safeguard Children 2018 as:

- i) Protecting children maltreatment
- ii) Preventing impairment of children's health or development
- iii) Ensuring that children are growing up in circumstances consistent with the provision of safe and effective care
- iv) Taking action to enable all children to have the best outcome.

4) Legal Framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation is available from <https://learning.nspcc.org.uk>. Legislation provides the framework for safeguarding and child protection in England. It makes clear the expectations and requirements around duties of care to children and creates accountability for these. The main legislation in England is the Children Act 1989, the Children Act 2004 and the Children and Social Work Act 2017.

5) Prevent Duty

The Prevent strategy is part of the UK Counter Terrorism Strategy (CONTEST) published by the Government in 2011. Prevent has three main objectives to:

- a) respond to the ideological challenge of terrorism
- b) support vulnerable people and prevent people from being drawn into terrorism
- c) work with key sectors and institutions and address risks.

It focuses on early intervention before any illegal activity takes place. The aim is to reduce the likelihood of individuals who support a violent extremist ideology of becoming terrorists.

6) Training and Awareness

Grimoldby and Manby Parish Council will ensure an appropriate level of safeguarding training is available to its employees, volunteers, and any relevant persons linked to the organisation who requires it (e.g. contractors).

For all employees who are working or volunteering with children, this requires them as a minimum to have awareness training that enables them to:

- a) Understand what safeguarding is and their role in safeguarding children
- b) Understand the difference between safeguarding children and child protection
- c) How to spot the signs of abuse and neglect
- d) How to respond to the indicators of abuse and neglect and keep children safe
- e) Understand dignity and respect when working with children
- f) Have knowledge of the Safeguarding Children Policy

7) Confidentiality and Information Sharing

Grimoldby and Manby Parish Council expects all employees and volunteers to maintain confidentiality.

Information will only be shared in line with the General Data Protection Regulations (GDPR) and Data Protection.

However, information should be shared with the Local Authority if a child is deemed to be at risk of significant harm or contact the police if they are in immediate danger, or a crime has been committed. For further guidance

Grimoldby and Manby Parish Council

on information sharing, see Grimoldby and Manby Parish Council's Data Protection policy.

8) **Consent**

Whilst professionals should in general discuss any concerns with their child, their parents/carers and where possible seek their agreement to making referrals to the Lincolnshire Safeguarding Children Partnership. This should only be done where such discussion and agreement-seeking will not place the child or others at increased risk of suffering significant harm.

Consent/agreement is not required for child protection referrals, however the professional referring would need to, where possible, discuss with and inform parents or carers that they are making a referral as stated above, unless alerting them would put the child or others at risk.

9) **Recording and Record Keeping**

A written record must be kept about any safeguarding concerns. This must include details of the person involved, the nature of the concern and the actions taken, the decision made and why it was made.

All records must be signed and dated. All records must be securely and confidentially stored in line with GDPR and according to Grimoldby and Manby Parish Council's Data Protection Policy.

10) **Safe Recruitment and Selection**

There is a duty under Section 11 of the Children's Act 2004 for Grimoldby and Manby Parish Council to be committed to safe employment and safe recruitment practices that reduce the risk of harm to children from people unsuitable to work with them or have contact with them.

Grimoldby and Manby Parish Council will adopt policies and procedures which cover the recruitment of employees and volunteers such as a Recruitment and Selection Policy and a Co-option Policy.

11) **Use of Mobile Phones and Other Digital Technology**

All employees, Councillors and volunteers should be aware of Grimoldby and Manby Parish Council's Social Media and Electronic Communications Policy regarding the use of mobile phones and any digital technology and understand that it is unlawful to share images and content on any digital platform without the explicit consent of the person with parental responsibilities.

12) **Escalation**

Professionals providing services to children and their families should work co-operatively across all agencies, using their confidence, skills and experience to make a robust contribution to safeguarding children and promoting the welfare within the framework of discussions, meeting, conferences and case management.

All professionals have a responsibility to work together and to help to prevent disagreements from escalating where possible. On occasions, situations may arise where there is a professional disagreement in relation to safeguarding a child. Resolution is an integral part of professional joint working to safeguard children and if such a situation arises and the problem cannot be resolved through discussion and negotiation between professionals on a front line level then the matter should be escalated as required.

Grimoldby and Manby Parish Council

13) Whistleblowing

It is important people within Grimoldby and Manby Parish Council have the confidence and support to come forward and speak or act if they have concerns that have not been addressed by escalation. Additional knowledge, advice and guidance must be sought from designated safeguarding leads at all times.

Whistleblowing occurs when a person raises concerns about dangerous or illegal activity, or any wrong-doing within their organisation. This includes concerns about another employee or volunteer. There is a requirement by Grimoldby and Manby Parish Council to protect whistleblowers.

Important Contact Numbers

If you believe that a child may be a victim of neglect, abuse or cruelty call:

Children's safeguarding 01522 782111 (Mon to Fri 8am to 6pm); or 01522 782333 (outside of office hours)

Police Emergency 999

Non-emergency 101

NSPCC Helpline 0808 800 5000

Child sexual exploitation

Say Something If You See Something Child Exploitation 116000

Safeguarding vulnerable people from extremism

Helping to reduce the threat from terrorism and extremism and knowing how to report a concern.

The Prevent strategy is part of the UK Counter Terrorism Strategy (CONTEST) published by the Government in 2011.

Prevent has three main objectives to:

- respond to the ideological challenge of terrorism
- support vulnerable people and prevent people from being drawn into terrorism
- work with key sectors and institutions and address risks.

It focuses on early intervention before any illegal activity takes place. The aim is to reduce the likelihood of individuals who support a violent extremist ideology of becoming terrorists. Find out more about National Prevent Strategy at: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/97976/prevent-strategy-review.pdf

Reporting concerns

Don't rely on others. Please report any concerns you have about an adult or child who you think may be vulnerable to being drawn into extremism.

Grimoldby and Manby Parish Council

Reporting a concern: If you are concerned about any adult or child who you think may be vulnerable to being drawn into extremist activity, please report your concern.

Call 01522 885350 or email: prevent@lincs.pnn.police.uk

Spotting the signs

There is no single profile of a person likely to become involved in extremism and the process of radicalisation is different for every individual.

Radicalisers use normal social processes such as loyalty, self-perception, and fear of exclusion to influence others.

Signs that an individual may be being groomed into extremism could be:

- vulnerable individuals becoming withdrawn and stopping participating in their usual activities
- they may express feelings of:
 - anger
 - grievance
 - injustice
- or go missing from their home, school or care setting
- a new group of friends who have an extremist ideology
- using language that supports 'us and them' thinking
- or possessing or searching for extremist literature online.

Making a Prevent referral

How to report concerns about a child or adult at risk of extremism:

- **Make safe**
If emergency services are required call 999 or non-emergency call 101. Take responsible steps to ensure that there is no immediate danger.
- **Refer**
Refer concerns identified by members of public or professionals using the following link: <https://www.lincs.police.uk/reporting-advice/terrorism/preventing-extremism/>