Grimoldby and Manby Parish Council

To the Members of the Parish Council of Grimoldby and Manby:

You are hereby summoned to attend a meeting of Grimoldby and Manby Parish Council, which will be held on Wednesday 17th September 2025 in The Pavilion, Gibson Way, Manby at 7.30pm. The business to be dealt with at the meeting is listed in the agenda below.

Please note that the meeting will begin at 7.30pm UNLESS any public are present in which case there will be a public forum when members of the public may ask questions or make short statements to the Council.

Any public wishing to speak, on an agenda item or "sit in" on the meeting please contact the Clerk, using the email address below, in advance to discuss attendance arrangements. If possible, please provide written representation rather than attending in person.

Members of the public should note that they will not be allowed to speak during the formal meeting.

Chithilips

Mrs. L.M. Phillips

Clerk

Dated this 12th Day of September 2025

AGENDA

1. Apologies for Absence

To note apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2. Chairman's Remarks

3. Declarations of Interest / Dispensations

To receive declarations of interest in accordance with the Localism Act, 2011 – these being **any** interest in agenda items not previously recorded on Members' Register of Interests. Council to consider granting dispensation(s), as per written requests received by the proper officer to councillors under section 22 of the Localism Act.

4. Council Minutes

To approve as a correct record the draft Minutes of the Council Meeting held on 16th July 2025 and authorise the Chairman to sign the official minutes.

5. Finance

To receive, note and duly resolve to authorise:

- a. The Financial Report for August, showing a closing balance on 9th July 2025 of £77,950.47 which agrees to the closing balance on the bank statement issued on 14th July 2024.
- b. The Financial Report for September, showing a closing balance on 4th August 2025 of £76,769.06 which agrees to the closing balance on the bank statement issued on 14th August 2024.
- c. Cheques for payment, listed on the Cheque Schedule 091725 totalling £7,218.46.
- **d.** Budget Variance Report to end 4th August 2025.
- e. Cashbook Record of Payments and Receipts for Months 1 to 5.

6. Planning

a. Applications received by the Local Planning Authority

To consider current applications including those listed in the schedule (Plans_09_17_25) / ratify comments already made by the Planning Working Group. (No planning applications had been received at the time of publication).

b. Planning Decisions

i. 02738/25/FUL – Planning Permission – The Bungalow, Carlton Road, Manby, LN11 8HH – ELDC approved.

7. Casual Vacancy

Council to note that a casual vacancy has arisen as Cllr. Bunting has not attended at Council for over six months. ELDC are aware.

Grimoldby and Manby Parish Council

8. Pavilion Defibrillator

Council to receive an update from the Chairman and approve expenditure on new pads and battery.

9. St. Mary's Church, Manby

Council to note that there will be another public meeting at St. Mary's Church, Manby on 28th September from 6pm to discuss moving forward with the start of an action plan.

10. Pavilion Equipment

Council to receive an update and authorise expenditure on communal kitchen equipment for the Pavilion.

11. Closed Session

Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the business to be discussed in the following items, information being of a confidential, commercial and third party nature in relation to:

- a. Speed Sign Council to receive an update and consider options/quotes
- **b.** Village Signs Council to receive an update and consider quotes
- c. Allotment Fence Council to receive an update and consider quotes

12. Any Other Business

Councillors to exchange information, if required. Please note, no decisions may lawfully be taken during this item.

13. Next Meeting

Council to note that the date of the next scheduled meeting is Wednesday 15th October 2025.

MINUTES OF THE MEETING OF GRIMOLDBY AND MANBY PARISH COUNCIL HELD AT THE PAVILION, GIBSON WAY, GRIMOLDBY ON WEDNESDAY 16TH JULY 2025

Present

Councillor T. Knowles (TK) (in the chair)

Councillors: N. Hind (NH), Mrs. L. Knowles (LK), R. Hampton (RH), T. Vamplew (TV)

Councillors not present: C. Fairburn (CF), Mrs. E. Billings (EB), M. Bruce (MB), A. Bunting (AB), M. Starsmore (MS)

The Clerk, Mrs. L.M. Phillips was also present. No members of the public spoke in the public forum.

T41. Apologies for Absence

Apologies for absence were received from Cllrs. CF and MS.

T42. Chairman's Remarks

The Chairman reported: 1) Renovations to the Jet Provost sign were done and it would be on its way back soon. 2) He had attended the recent public meeting at Manby Church regarding its struggle to continue. He had offered help and explained that there are ways in which the Parish Council could assist. 3) He reported that the meeting about Beech Grove had been cancelled but was still on the back burner.

T43. Declarations of Interest / Dispensations

No declarations of interest were declared.

T44. Council Minutes

It was proposed, seconded and **RESOLVED** to approve as a correct record the Minutes of the Council Meeting held on 18th June 2025.

T45. Finance

It was proposed, seconded and **RESOLVED** that the Council should receive, note and duly authorise the following:,

- a. The Financial Report for July, showing a closing balance on 13th June 2025 of £81,115.35 which agreed to the closing balance on the bank statement issued on 13th June 2025.
- b. Cheques for payment, listed on the Cheque Schedule 071625 totalling £3,328.76. The Clerk informed Cllrs. that she had also received two other invoices since sending out the agenda from Manby FC and Hampton's Digging Services. It was proposed, seconded and **RESOLVED** that cheques for these should also be written and signed immediately.

T46. Planning

a. Applications received by the Local Planning Authority

The Council considered the planning applications listed on the schedule Plans_07_16_25 and it was proposed, seconded and **RESOLVED** as follows:

- i. 02466/25/INC To remain neutral.
- ii. 02541/OUT To remain neutral.
- iii. 00679/23 :Grimoldby and Manby Parish Council consider that any observations and proposed conditions raised by Lincolnshire County Council Highways should be incorporated into any planning permission granted. The Parish Council remains concerned over the already heavy traffic use along Mill Lane which is a narrow single track carriageway and cul-de-sac [with no footpath] and, therefore, any construction traffic to the site along Mill Lane should be prevented or severely restricted. Mill Lane is extensively used not only by the current residents but also by delivery, refuse vehicles etc,. which regularly have to reverse into and along and out of the lane creating hazards to other road users and bordering properties. Account should be given to Historic England's comments, the need for an archaeological type survey and that appropriate arrangements must be made to avoid flooding in Mill Lane given that the site in question is higher than Mill Lane.

b. Planning Decisions

There were no planning decisions to note.

T47. Grimsby to Walpole Consultation – Stage 2

The Council discussed the above. It was proposed, seconded and **RESOLVED** to comment as follows: The Coucil reiterates its previous comments made at Consultation – Stage. Condemn the industrialisation of Lincolnshire and in particular that no serious consideration has been given to alternative infrastructure.

T48. Allotments

It was proposed, seconded and **RESOLVED** that the Clerk should look into fencing off the section of the allotments at the back of plot 3 between the existing fence and the attenuation pond.

T49. Safeguarding Policy

The Council considered a draft of the above and it was proposed, seconded and **RESOLVED** to adopt for use.

T50. St. Mary's Church, Manby

The Chairman reported that he had offered help and confirmed that the Parish Council might be able to assist. He explained that the church had 3 years of funds and in that time it must sort something out.

T51. Construction of Gas to Grid Anaerobic Facility at Manby Airfield

- a. The Council noted that a response has been received from Mr. J. Dorman of Manby BGE Ltd., confirming any future liaison should go through the email address he has now supplied and that a Liaison Committee will be set up within one month of the development commencing. It is envisaged that the development will commence during the 4th quarter of 2025. However, Manby BGE Ltd is currently completing the full due diligence process (with the funders external consulting team) that leads to the Final Investment Decision. In parallel to this process Manby BGE Ltd., is actively going about the discharge of any planning conditions that can be completed before the formal development commencing. Mr. Dorman wishes to reassure that Manby BGE Ltd., will discharge its responsibilities in a timely manner. With regard to the Liaison Committee he reiterates the planning officer's proposals that this should be made up of a broad suite of representatives and confirms that Manby BGE Ltd., is already in contact with some of these regarding other matters connected to the development. He confirms that he will represent Manby BGE Ltd., on the committee and asks for the name of the Council's nominated representative. Finally, he confirms that all communications will go through the parish council.
- **b.** It was proposed, seconded and **RESOLVED** that Cllr. TV should be the Council's nominated representative.

T52. Any Other Business

- **a.** Councillors discussed the non-attendance of other Councillors and whether they had fallen foul of the 6th month rule. The Clerk was to check.
- **b.** Councillors noted that the village sign near to the Jet Provost Plane was in a poor state of repair. The Clerk confirmed that she was obtaining quotes for renewal.

T53. Next Meeting

The meeting closed at & 10nm

The Council noted that the date of the next scheduled meeting was Wednesday 17th September 2025.

The meeting closed at 0.10pm			
	(01.1.)		
Signed	(Chairman)	Dated	

£

£

77,950.47

Closing balance as at 9th July 2025

£

£

76,769.06

Opening balar	nce as at 14th July 2025			77,950.47
ADD receipts				
FPI	Smith YC	Pavilion Rent July		56.00
				78,006.47
LESS paymer	uts			
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1551	HMRC	Employer Costs May	236.62	
1557	G&M1	Employer Costs June	683.66	
1558	HMRC	Employer Costs June	236.42	
1559	Mr. K. Towler	Village Maintenance June	520.00	
1560	SCIS UK Ltd	.gov Emails	448.60	
1561	G&M1	Employer Costs July	683.46	
1562	HMRC	Employer Costs July	236.62	
1563	Mr. K. Towler	Village Maintenance July	520.00	
1564	Manby FC	Football Field Grass Cutting	60.00	
1565	Hampton's Digger Services	Sink Installation	485.00	
1566	G&M1	Employer Costs August	814.91	
1567	HMRC	Employer Costs August	293.83	
1568	Mr. K. Towler	Village Maintenance August	520.00	
1569	SCIS UK Ltd	MS 365, Backup	735.84	
1570	Mr. T. Knowles re. GRS Signs	New Village Sign	222.00	
1571	Dave Skells TM Ltd	Amenity Grass x 4	984.00	
1572	WA Hennessy	Het Provost Refurb	2,995.00	
1573	British Gas Trading Ltd	Pavilion Electric	107.88	
	Lloyds	Bank charges ref 461938926	8.75	
		•	10,888.59	67,117.88
ADD Unclear	ed Cheques			
1549	D&D Engineering (Lincs) Ltd	Repair to 2 x grids at play park	96.00	
1551	HMRC	Employer Costs May	236.62	
1558	HMRC	Employer Costs June	236.42	
1559	Mr. K. Towler	Village Maintenance June	520.00	
1560	SCIS UK Ltd	.gov Emails	448.60	
1561	G&M1	Employer Costs July	683.46	
1562	HMRC	Employer Costs July	236.62	
1563	Mr. K. Towler	Village Maintenance July	520.00	
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1567	HMRC	Employer Costs August	293.83	
1568	Mr. K. Towler	Village Maintenance August	520.00	
1569	SCIS UK Ltd	MS 365, Backup	735.84	
	Mr. T. Knowles re. GRS Signs	New Village Sign	222.00	
1570	Dave Skells TM Ltd	Amenity Grass x 4	984.00	
1570 1571			2,995.00	
1571		Het Provost Refurh		
1571 1572	WA Hennessy	Het Provost Refurb	· ·	
1571		Het Provost Refurb Pavilion Electric	107.88 9,651.18	

Closing balance as at 4th August 2025

Cheque Schedule 071625

	August 2025														
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref								
1564	Manby FC	Football Field Grass Cutting	60.00	60.00	-	60.00	471376								
1565	Hampton's Digger Services	Sink Installation	485.00	485.00	-	485.00	471378								
TOTALS			545.00	545.00	-	545.00									

	September 2025														
Cheque No.	Supplier / Payee	Details	Cheque Total	Invoice Total	VAT	Net	Ref								
1566	G&M1	Employer Costs August	814.91	814.91	-	814.91									
1567	HMRC	Employer Costs August	293.83	293.83	-	293.83									
1568	Mr. K. Towler	Village Maintenance August	520.00	520.00	-	520.00	47								
1569	SCIS UK Ltd	MS 365, Backup	735.84	735.84	122.64	613.20	Inv-42672								
1570	Mr. T. Knowles re. GRS Signs	New Village Sign and installation on crossroads	222.00	222.00	37.00	185.00	21150								
1571	Dave Skells Traffic Management Ltd	Amenity Grass Cutting x 3		738.00	123.00	615.00	DSTM 1052								
			984.00	246.00	41.00	205.00	DSTM 1077								
1572	WA Hennessy	Refurb Village Jet Plane	2,995.00	2,995.00		2,995.00									
1573	British Gas Trading Ltd	Pavilion Electricity	107.88	107.88	5.14	102.74	A14081741								
TOTALS			6,673.46	6,673.46	328.78	6,344.68									

TOTAL 7,218.46 7,218.46 328.78 6,889.68

Budget Variance Report

Budget 2025/26 + CF's / Gen Res Top

	CF's / Gen Res Top							
	Ups	Actual Spend	Variance	Apr	May	Jun	Jul	Aug
		£	£	£	£	£	£	£
Orașina Balanca	70.050.03							
Opening Balance	70,850.82							
INCOME								
Precept	21,634.00	10,817.00	10,817.00	10,817.00	-		-	_
VAT	1,000.00		1,000.00		_	-	_	_
Bank Interest	1,000.00	-	1,000.00	_	-	-	_	_
Grasscutting cont's from LCC	2,536.00	2,510.65	25.35	2,510.65	-		_	-
HMRC		-,	_	-,	-	-	_	_
Grants	1,000.00	-	1,000.00		-	-	_	-
Allotment rent	250.00	255.00	(5.00)	255.00	-	-	_	_
Pavilion Rent	560.00	294.00	266.00	-	126.00	56.00	56.00	56.00
Football Club rent	250.00	-	250.00	-	-	-	-	-
Cllr. T. Knowles		-		•	-	-	-	-
Playpark	-	-	-	-	-	-		-
Write back of cheques 1492 £433.33 and 1526 £433.33	-	-	-	866.66	-	-	-	-
Total	28,230.00	13,876.65	14,353.35	14,449.31	126.00	56.00	56.00	56.00
EXPENDITURE								
DAY TO DAY								
Clerk's Salary	11,600.00	3,417.90	8,182.10	683.66	683.66	683.46	683.66	683.46
PAYE/NIC	2,400.00	1,182.50	1,217.50	236.42	236.42	236.62	236.42	236.62
Rent (Mtgs)	100.00	-	100.00	-	-	-	-	-
Play Park/Tennis Courts	1,500.00	80.00	1,420.00	-	80.00	-	-	-
Tennis Courts	-	-	-	-	-	-	-	-
Grasscutting/maintenance of right of way footpaths	-	-	-	-	-	-	-	-
Seats	-	-	-	-	-	-	-	-
Bus Shelters	-	-	-	-	-	•	-	-
Subscriptions	600.00	467.88	132.12	467.88	-	-	-	-
Grants	600.00	-	600.00	-	-	-	-	-
Publications and Training	300.00	60.00	240.00	60.00	-	-		-
Insurance	1,500.00	1,402.35	97.65	-	-	1,402.35		-
Audit	250.00	40.00	210.00	-	-	40.00	-	-
Wreaths	40.00	-	40.00	-	-	-	-	-
Speed Sign	-	-	-	-	-	-	-	-
Shrub/hedge/noticeboard etc Maintenance in G&M	-	-	-	-	-	-	-	-
Defibrillator	50.00	-	50.00	-	-	-	-	-
Elections	-	-	-	-	-	-	-	-
Allotments/Football Field/Pavilion	3,500.00	707.59	2,792.41	-	48.00	114.59	-	545.00
Amenity Grasscutting	1,500.00	410.00	1,090.00	-	-	410.00	-	-
General Reserve	-	-	-	-	-	-		-
Platinum Jubilee	-	-	-	-	-	-	-	-
VAT	-	190.50	(190.50)	12.00	16.00	87.73	74.77	-
Village Maintenance	6,240.00	3,379.99	2,860.01	1,299.99	520.00	520.00	520.00	520.00
Admin Equipment/IT/GDPR		52.00	(52.00)		52.00	-	-	-
Bank Charges	-	38.25	(38.25)	6.75	8.75	7.25	6.75	8.75
Total Day to Day Running	30,180.00	11,428.96	18,751.04	2,766.70	1,644.83	3,502.00	1,521.60	1,993.83
Of Which Precepted For	21,634.00							
Of Which Drawn from Reserves	1,950.00							
EARMARKED RESERVES								
EMR War Memorial		-	-	-	-	-	•	-
EMR Specialist .gov email addresses/IT	1,500.00	~	1,500.00	-	-	-	373.83	-
EMR Speed Sign	2,500.00	-	2,500.00	-	-	-	-	-
EMR Play Park	5,000.00	-	5,000.00	-	~	-	-	-
EMR Elections	2,500.00	-	2,500.00	-	-	-	-	-
EMR Audit	200.00	-	200.00	-	-	-	-	-
EMR Allotment/Football Field/Pavilion	6,500.00	-	6,500.00	-	-	-	-	-
EMR Defibrillator	1,500.00	-	1,500.00	-	-	-	-	-
EMR Tennis Courts	5,500.00	-	5,500.00	-	-	-	-	-
EMR Grasscutting (verges and Bulldog Crescent)	-	-	-	-	-	-	-	-
EMR Streetlights	-	-	-	-	-	-	-	-
EMR Contingency	4,000.00	-	4,000.00	-	-	-	-	•
EMR Noticeboards	3,000.00	-	3,000.00	-	-	-	-	-
EMR Filing Cabinets/Office Equipment	3,000.00	-	3,000.00	-	~	-	-	·-
-EMR-Future Commitments	-	-	-	•	-	-	-	-
-EMR-Community Projects-	-	-	-	-	-	•	-	-
EMR Green Projects	-	-	-	-	-	-	-	-
EMR Village Signs	15,000.00							
Total Earmarked Reserves	50,200.00	-	50,200.00	-	-	-	373.83	-
Of Which Total Earmarked Reserves Precepted For	-							
Expenditure Total	30,180.00							
Precept (expenditure minus income)	21,634.00							
Closing Balance	73,791.34							
Total Uncleared cheques @ 4/08/25 (= cashbk shaded figs)	2,977.72							
Bank Closing Balance at 4/8/25	76,769.06							
Closing balance + uncleared Cheques	76,769.06							
General Reserve	23,591.34							

Cashbook 2025/26

	Amount	Ŧ	25.00	25.00	25.00	20.00	25.00	25.00	25.00	30.00	2,510.65	25.00	10,817.00	99:998		14,449.31	126.00						126.00	26.00								56.00	56.00					56.00	26.00						26.00	** ***
N	PAYEE		Plot 5	Plot 2	Plot 10	Plots 7 & 8	Plot 3	Plot 1	Plot 9	Plot 6	CC	Plot 4	ELDC	Write back of cheques 1492	£433.33 and 1526 £433.33									Smith YC									Smith YC						Smith YC							
	Date		01/04/2025	01/04/2025	01/04/2025	02/04/2025	03/04/2025	04/04/2025	04/04/2025	07/04/2025	09/04/2025	14/04/2025	08/04/2025	01/04/2025			12/05/2025							23/06/2025									01/07/2025						04/04/2025							
	Ref		FPI	FPI	FPI	FPI	FPI	FPI	FPI	FPI	BGC	FPI	BGC				FPI							FPI									FPI						FPI							
	Net	3	6.75	683.66	236.42	433.33	433.33	433.33	527.88		,					2,754.70	8.75	99789	236.42	268.00	52.00	80.00	1,628.83	7.25	683.46	236.62	114.59	520.00	410.00	1,402.35	40.00	3,414.27	6.75	99'899	236.42	520.00	373.83	1,820.66	8.75	683.46	236.62	520.00	90.09	485.00	1,993.83	
0	VAT	4	1	-	1	•		ı	12.00							12.00	,	1	١	-	1	16.00	16.00	-	-	_	5.73	ı	82.00	t	1	87.73	1	-	-		74.77	74.77	,	1	ŧ	-		ı	•	
Cashbook 2025/26	Total	41	6.75	99:889	236.42	433.33	433.33	433.33	539.88							2,766.70	8.75	99:899	236.42	268.00	52.00	00'96	1,644.83	7.25	683.46	236.62	120.32	520.00	492.00	1,402.35	40.00	3,502.00	6.75	99:689	236.42	520.00	448.60	1,895.43	8.75	683.46	236.62	520.00	00:09	485.00	1,993.83	
	Cheque Total	Ŧ	6.75	99.689	236.42	433.33	433.33	433.33	539.88							2,766.70	8.75	99.689	236.42	268.00	52.00	00'96	1,644.83	7.25	683.46	236.62	120.32	520.00	492.00	1,402.35	40:00	3,502.00	6.75	683.66	236.42	520.00	448.60	1,895.43	8.75	683.46	236.62	520.00	00.09	485.00	1,993.83	
OUT OUT	PAYEE		Lloyds	G&M1	HMRC	Mr. K. Towler	Mr. K. Towler (replacing uncashed chq 1494)	Mr. K. Towler (replacing uncashed chg 1526)	LALC								Lloyds	G&M1	HMRC	Mr. K. Towler	0.01	D&D Engineering Ltd		Lloyds	G&M1	HMRC	British Gas Trading Ltd	Mr. K. Towler	Dave Skells Traffic Management Ltd	Zurich Municipal	J. Cooper		Lloyds	G&M1	HMRC	Mr. K. Towler	SCIS UK Ltd		Lloyds	G&M1	HMRC	Mr. K. Towier	Manby FC	Hampton's Digger Services		
	Date		01/04/2025	16/04/2025	16/04/2025	16/04/2025	16/04/2025	16/04/2025	16/04/2025								02/05/2025	21/05/2025	21/05/2025	21/05/2025	21/05/2025	21/05/2025		02/06/2025	18/06/2025	18/06/2025	18/06/2025	18/06/2025	18/06/2025	18/06/2025	18/06/2025		01/07/2025	16/07/2025	16/07/2025	16/07/2025	16/07/2025		08/01/2025	16/07/2025	16/07/2025	16/07/2025	16/07/2025	16/07/2025		
	Chq. No.			1539	1540	1541	1542	1543	1544							April Totals		1545	1546	1547	1548	1549	May Totals		1550	1551	1552	1553	1554	1555	1556	June Totals		1557	1558	1559	1560	July Totals		1561	1562	1563	1564	1565	August Totals	

Planning Schedule 17th September 2025

for	25	25	25
Deadline for Comments	13/08/2025	14/08/2025	27/08/2025
Comments	Ratify comments in support, already submitted.	Ratify comments to remain neutral, already submitted.	Ratify comments in support, already submitted.
Location	The Cottage, Carlton Road, Manby, LN11 8HH	Land Adjacent to Bilney and Bowen House, Manby Park, Manby	The Cottage, Carlton Road, Manby, LN11 8HH
Proposal	Erection of 2no. Dwellings, construction of a vehicular access and demolition of existing dwelling.	Section 73 application to vary condition no. 3 (windows) and condition no. 4 (waste pipes) as previously imposed on planning permission reference N/113/00293/20 for the change of use, alterations to existing building formerly used as Class B1: Business to use as a mixed use of Class D1: Non-residential institutions and Class C3: Dwelling Houses.	Erection of 2no. Dwellings, construction of a vehicular access and demolition of existing dwelling. Amendment: Site address corrected.
Applicant	WCB Development Ltd	Influence Landscape Planning and Design	WCB Development Ltd
Type	Planning Permission	32624/25/RVC Section 73 App	Planning Permission
Application No.	02738/25/FUL	02624/25/RVC	02738/25/FUL
	ELDC	ELDC	ELDC
Our Ref Authority	7/25	8/25	9/25